Annual Report 2016-17

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – **Government Post Graduate College, Guna**
- Place of the college - Guna
- District - Guna
- Division - Gwalior
- Year of establishment of college - 1957
- Name and Contact details(Mail id, Phone) of Principal – **Dr. B.K.Tiwari hegpgcgun@mp.gov.in, 9425119031**
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge – **Dr.Alok Garg, profalokgarg@gmail.com, 9826455660**
- Date of report submission – **August 2017**

Part I

1. **The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt P. G. College, Guna was established in 1957 as an undergraduate college. At that time the college was affiliated to Vikram University, Ujjain. At present It is affiliated to Jiwaji University, Gwalior and recognized by UGC under 2f and 12b. It is providing education in undergraduate and postgraduate classes in arts, science and commerce disciplines. It is the lead college of the district to coordinate with all the govt. colleges of the district. The college runs some academic programms which are self finance and managed by the Janbhagidari Samitt of the college which plays an important role in the all round development of the college. The college has three NSS units (two for boys and one for girls) and one NCC unit. The NCC and NSS units of the college conducted different activities all around the year as per the MP Govt. calendar. Some NCC cadets of the college have attended in RDC parade in New Delhi. All the three NSS units of the college were highly active past year and conducted so many programs related to social service. Swami Vivekanand Career Counselling Cell is also very much active to provide the information to the students regarding job opportunities and conducted a job fair also with the help of local administration and district employment centre. As far as games and sports are concerned, the student of the college participated in different games at the college, university, state and national levels. The Botany department of the college organized a seminar on Biodiversity on 30.09.2016. A lot of literary and cultural activities were also held during the year. Youth festival was also organised in the college in which the students participated in different activities very actively and were selected for university and state level youth festival.

The best practices that were held in the college were plantation in the campus, cleanliness awareness programs, personality development programs, celebration of 'Teachers' day and other important days.

The faculty of the college is also active in teaching and research activities.

2. Overview

(i)   Vision, Mission and Objectives of the college

The vision of the college is to create best human beings who can effectively contribute in nation building and social upliftment as per the motto of the college "सा विद्या या विमुक्तये" by providing the students quality education and by developing their personality and by imparting moral education to them so as to make them responsible citizens of the country.

The mission of the college is to achieve our vision by providing the right climate and environment to develop the students into complete human beings. The college wants to achieve all round development of the students by providing them excellent up-to-date knowledge and technical proficiency and development through extracurricular activities and sports to the students. Our mission is to strengthen the existing teaching learning methods and materials to achieve excellence in higher education. The college wants to expand and strengthen the research facilities which will be beneficial not only for the students but for the faculty too.

(ii)   Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private),Parent University, UGC recognition, CPE status, etc), location & campus area

Government P.G. College, Guna(M.P.) is one of the biggest colleges of Gwalior-Chambal Division on the basis of students' strength and the biggest college of Guna District and declared as the lead college of the district. It was established in 1957 as an under graduate college. At that time the college was affiliated to Vikram University, Ujjain. It was declared as post graduate college in 1962 and later on it was affiliated to Jiwaji University, Gwalior when the university was established. The college provides education in Arts, Science and Commerce. It is recognized by UGC under 2F and 12B. It is offering instructions in 15 UG and 14 PG programs in different Arts, Science and Commerce.

(iii)   History of the college with significant milestones

Government P.G. College, Guna(M.P.) is one of the biggest colleges of Gwalior-Chambal Division on the basis of students' strength and the biggest college of Guna District and declared as the lead college of the district. It was established in 1957 as an under graduate college. At that time the college was affiliated to Vikram University, Ujjain. It was declared as post graduate college in 1962 and later on it was affiliated to Jiwaji University, Gwalior when the university was established. The college provides education in Arts, Science and Commerce. It is recognized by UGC under 2F and 12B. It is offering instructions in 15 UG and 14 PG programs in different Arts, Science and Commerce.

The college publishes a multifaculty research journal "नूतन विमर्श" quarterly having ISSN 2395-64445.

Arts -
1.B.A.(Hindi, English, Sanskrit, Economics, History, Political Science, Geography,
      Psychology, Computer Application, Sociology)
2.M.A.(Hindi, English, Sanskrit, Economics, History, Political Science, Psychology)
Commerce -
1.B.Com.(Accounting, Management, Economics/ Computer Application)
2.M.Com.
Science -
1.B.Sc. (Botany, Chemistry, Zoology, Mathematics, Physics, Biotech, Computer Science)
2.M.Sc. (Mathematics, Physics, Chemistry, Botany, Zoology, Computer Science, Biotech)
3.PGDCA

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy
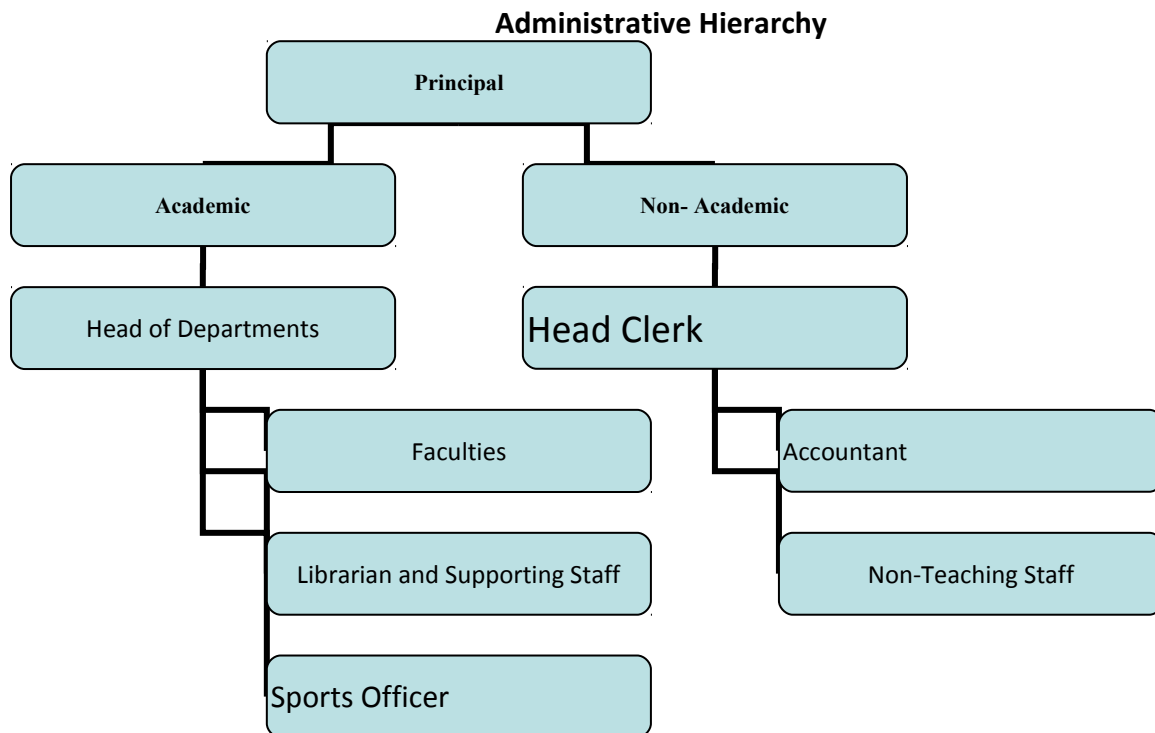
Janbhagidari Samiti – Chairperson   Shri Rajesh Jain Collector Guna
Secretary   Principal Govt. P. G. College, Guna

4. Admission Statistics

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1st preference	2281	823	**NA**
Applications that ranked the college as the 2nd preference	-	-	
Applications that ranked the college as the 3rd preference	-	-	
Total number of applications received	2281	823	
Number of students admitted	**2080**	**484**	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.) (Total strength DATA 2016-17)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A.	Male-1622 Female-850	SC-645 ST-289 OBC-1067	85%	15%
B.Com.	Male-425 Female-462	SC-101 ST-23 OBC-384	95%	5%
B.Sc.	Male-894 Female-697	SC-396 ST-70 OBC-670	90%	10%
M.A.	Male-203 Female-175	SC-136 ST-65 OBC-101	97%	3%
M.Com.	Male-47 Female-103	SC-22 ST-5 OBC-46	97%	3%
M.Sc.	Male-59 Female-94	SC-33 ST-8 OBC-58	97%	3%
PGDCA	Male-22 Female-17	SC-30 ST-0 OBC-6	97%	3%

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Commerce	Bachelor of Commerce	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 subjects
Science	Bachelor of Science	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	Master of Arts in Hindi, English, Sanskrit, Economics, Political Science, History, Psychology	Graduate in any discipline	Four paper of relative Subjects
Commerce	Master of Commerce	Graduate in Commerce	Four paper of Commerce Subjects
Science	Master of Science in Botany, Chemistry, Zoology, Mathematics, Physics, Computer Science, Biotech	Graduate in relative Subject	Four paper of relative Subjects
Sciece	PGDCA		

M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
-	-	-	-

PG Diploma/Diploma/Certificate/Self-financed/Skill based Vocational/Short term courses

Name of the Course	Department	Duration	Fees	Seats
PGDCA	Computer	1 Year	12000	120

6.   Academic Calendar 2016 - 17

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	1 July to 13 July 2016	2 February 2017
Teaching and Continuous Comprehensive Evaluation	14 July to 07 November 2016	03 January To 25 April 2017
CCE Schedule	Forth Week of September	Second week of March
Preparation Leave	8 November to 14 November 2016	26 April to 27 April 2017
Practical Exams (Graduation/Post Graduation)	15 October to 07 November 2016	25 March to 25 April 2017
Semester and ATKT Exams	15 November to 21 December 2016	28 April to 26 May 2017
Declaration of Examination Results	31 December 2016	15 June 2017
Semester Break (for students)	22 December to 31 December 2016	27 May to 30 June 2017
Semester Break (for teachers)	22 December to 31 December 2016	27 May to 15 June 2017

7. The Student Experience (4 pages)

Briefly describes student life in the college:
- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

> Classrooms – 25, Laboratories – 15, Hostels – 2 (Boys & Girls), Garden – 1, Girls Common Room – 1, Auditorium – 1, Sports Complex – 1, Basketball Court – 1, Indoor Stadium – 1, Ramp – 1, Virtual Classroom – 1, Water Facility with RO

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

> In the College library there are more than 65000 books for the students and the books are issued to the student by SOUL software. Besides, the library provides free stationary and books to SC/ST students. There is an advisory committee for the library. One professor is the convener of that committee with three or four members in the committee which undertakes the monitoring of the library related issues.

- Student support services:
  - ✓ IT enabled services

Computer Lab with 20 computers, every department has one computer and printer. Library has three computers with net. There is Wi-Fi facility In the campus for the benefit of the students. Some departments are having LCD projector for teaching. One Virtual classroom is also there in the college through which the students learn and listen the lectures telecasted from department of higher education Bhopal.

  - ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Scholarships (Post metric SC, Post metric ST, Post metric OBC, Gaon Ki Beti, Pratibha Kiran), Transport Allowance, Free books and Stationary for SC/ST students, National Scholarships (Central Sector, Minority, Handicap).

  - ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NCC –
The college has one unit of NCC. Dr. Manoj Bhiroria Assistant Professor of Botany is the incharge of the unit who actively engage the cadets of the unit in different activities like annual training camps, RDC New Delhi, celebration of Republic Day and Independence Day in the college. The cadets also take part in different awareness rallies and programs.
NSS
The college has three NSS units (two for boys and one for girls). NSS program officers are Dr. Devendra Bhaderia, Prof. Rahul Singh, Dr. Kalpana Raikwar. The NSS units of the college conducted different activities all around the year as per the MP Govt. calendar. All the three NSS units of the college were highly active past year and conducted so many programs related to social service. The NSS units organise daily activities and 8 days camp every year in nearby village to create awareness among the villagers about cleanliness, hygiene and literacy.
    Physically challenged & Slow learners students are given special attention by the college staff to solve their problems.
    Grievance Redressal Cell, Entrepreneurship Cell and Career Guidance Cell are also there in the college to solve the problems of the students.

✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Sports : –
Athletics, Football, Volleyball, Badminton, Cricket, Kabaddi, Kho-Kho, Basketball, Chess, Table Tennis, Lawn Tennis, , Hockey.
Cultural & Other extracurricular Activities :-
Annual cultural programm, Youth festival, Celebration of Date of Birth of National Heroes and other cultural activities, Yog Divas, Surya Namaskar, Plantation, General awareness programm.

✓ Major student welfare initiatives over the past year

The Grievance Redressal Cell, the Student Welfare Committee receive grievances and complaints from the students and provide prompt redressal. The Staff Council meetings held periodically help in provide platform for the staff to express their views on quality enhancement.
Career guidance cell initiates various job-oriented training programs with the help of various industries and also organizes career fair yearly.
Students are given information about different scholarships and other financial provisions for them provided by the government. They are guided for future prospects.
The Vivekanand career and Guidance cell of the college organizes personality development trainings/lectures and skill development programs.
Job fair is organized every year by Career Placement Cell to achieve the mission of college.
Through NCC and NSS programs, students are encouraged to feel the social responsibility.
Special lecture/programs are organized regarding gender sensitization.
Teachers give guidance to the students for various competitive exams.
The students are sent to internship/ project work during their last semester.
The self finance courses like Biotechnology, Computer Science etc. provide better job opportunity and scope for further higher educational studies.

> The college encourages students to take part in NCC/NSS and other programs run by national agencies. The students take active part in different social and cultural activities. The photograph of these activities are displayed in the college magazine and display board of the college even the students of outstanding contribution in different activities are honoured publicly thus students are motivated and fully proud of taking part in the activities of NSS and NCC

8. Student Achievements

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC
- **Merit**

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	Late Professor Sharad Chandra Gupt Award in English Literature	Shalini Jain	M.A.III English	Highest Marks in English Literature

- **Research scholarship/ award**

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
-	-	-	-	-

CULTURAL
- **Participation**

S.no	Name of the event	District Level	State Level	University	National Level
1	All the 22 activities fixed for Youth Festival Collage	Yes	Yes	Yes	-

- **Awards and Achievements**

Name of the student	Class	Event	Award/Achievement
Uma Lodha	B.Sc.	Collage	Selected for State Level and received medal

SPORTS
- **Participation**

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Basketball	-	√	√	-
2	Kho-Kho	-	√	√	-
3	Athletics	-	√	√	-
4	Football	-	√	√	-
5	Kabbad	-	√	√	-
6	Hockey	-	√	√	-
7	Judo	-	√	√	-

- **Awards and Achievements**

Name of the student	Sport	Award/Achievement
Banti Kushwah	Basketball	State & University Level
Reena Sisodiya	Basketball	State & University Level
Manisa Gahlot	Basketball	State & University Level
Priya Kushwah	Basketball	State & University Level
Sona Ahirwar	Kho-Kho, Football	State & University Level
Brijesh Ahirwar	Athletics	State & University Level
Vinay Singh Tomar	Athletics	State & University Level
Arun Bhadoriya	Athletics	State & University Level
Kapil Namdev	Kabbadi	State & University Level
Surya Pratap Singh	Football	State & University Level
Vijay Rajak	Football	State & University Level

Akash Rawat	Football	State & University Level	
Bhuri Bheel	Football, Kabbadi	State & University Level	
Bhavna Ahirwar	Football, Kabbadi	State & University Level	
Mamta Ahirwar	Football, Kabbadi	State & University Level	
Kala Ahirwar	Football, Kabbadi	State & University Level	
Kamini Barela	Football	State & University Level	
Gourav Pratap Singh	Judo	State & University Level	
Teena Sisodiya	Judo	State & University Level	
Parmindar Kaur	Judo	State & University Level	
Neeraj Khateek	Hockey	State & University Level	

9. Research Activities

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- **Major research themes**

S. No.	Department	Prioritized research area and expertise	Social/ economic context
-	-	-	-

- **Major/Minor research projects**

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
-	-	-	-	-	-

- **Papers presented in regional, national and international seminars/ conferences**

S. No.	Name of the faculty	Regional/ State	National	International
-	-	-	-	-

- **Publications in national/ international journals**

Sn	Name of the faculty	Name of the journal	Title of the paper	ISSN/ISBN number /Impact factor
1	Dr.A.S.Verma Professor of Physics	Indian journal of pure & applied physics	High field single injection current in soild state diode with shallow traps by exact methods	-
2	Dr.Vrishali Joshi Associate	Indian Journal of Pure and applied Physics	**The band structure calculation for finite one-dimensional crystals**	

	Professor of Physics			
3	**Dr.Tessy Thomas** Professor of Botany	IJGHC	Isolational structural Elucidation of a bioactive compound from Ficus racemosa leaves Ethanolic extract	
4	Dr. Kalpna Raikwar Asstt. Professor of Chemistry	Oriental journal of chemistry	Synthesis and characterization of 2,3,7,8,12,13,17,18, octabromo 5,10,15,20,Tetra phenyl porphyrin	
5	**Dr. P.N. Mishra** Associate Professor of Sanskrit	सगरिका त्रैमासिक संस्कृतिक विभाग डॉ. हरि सिंह गौर वि.वि. सागर	विष्णु धर्मोत्तरीयनाटिकाप्रकरणीविमर्शः	
6	**Mr. Rahul Singh** Asstt. Professor of Chemistry	Nutan Vimarsh	Water quality states or swage with reference to Singwasa pond, Guna	ISSN 2395-6445

- **List of linkages/ Collaborations/MOUs**

Nil

- **College Publications: Research Journal, Magazine, Newsletter**

The College Publish "Nutan-Vimarsh" half annually Magazine.

10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. **Faculty and Administrative appointments: Teaching and Non-teaching**

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
Sanctioned by UGC/ University/ State Govt	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Filled	-	6	19	25	10	-
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	-	-	-
Filled	-	-	-	-	-	-

2. Guest Faculty: subject-wise appointments

Sn.	Name of the Guest Faculty	Qualification	Subject
1	SHALINI JAIN	M.Sc.	BOTANY
2	Dr. RANI MUGAL	M.Sc. Ph.D.	CHEMISTRY
3	Dr.RINKU SINGH KANSHANA	M.Sc. Ph.D.	CHEMISTRY
4	Ruchi Gupta	M.Sc.	CHEMISTRY
5	Amrata Pawaiya	M.Sc.	CHEMISTRY
6	BALLU KHAN	M.A.	ECONOMICS
7	DR DEBENDRA SAGAR	M.A. Ph.D.	ECONOMICS
8	DR.RAJU KUMAR SHAKYA	M.A. Ph.D.	ECONOMICS
9	BAKEEL SINGH KAUSHAL	M.A.	ECONOMICS
10	Hema Ken	M.A.	ECONOMICS
11	JEETENDRA SINGH RAJAWAT	M.A. M.Phil.	ENGLISH
12	KIRTI SONI	M.A.	ENGLISH
13	KALPANA SHRIVASTAVA	M.A.	HINDI
14	Dr Lal Singh	M.A. Ph.D.	HINDI
15	MOHAN LAL SURYAVANSHI	M.A.	HISTORY
16	DR JAGRAM SINGH JATAV	M.A. Ph.D.	HISTORY
17	Dr. VIKAS KUMAR JAIN	M.Sc. Ph.D.	MATHEMATICS
18	VIPIN KUMAR SHARMA	M.Sc.	MATHEMATICS
19	DHARMENDRA SINGH CHOUDHARY	M.Sc.	MATHEMATICS
20	Dr.AMIT DWIVEDI	M.Sc. Ph.D.	PHYSICS
21	PUJA BIRTHARE	M.Sc.	PHYSICS
22	Dr. RANJANA CHOHAN	M.A. Ph.D.	POLITICAL SCIENCE
23	Dr. MITHLESH KUMAR RAJORIYA	M.A., Ph.D.	POLITICAL SCIENCE
24	CHANDRALEKHA SANKHALA	M.A.	POLITICAL SCIENCE

3. Annual improvement in academic, research & administrative Initiatives

Number of Seats for admission in Classes increased as per MP Govt. Order and admission number also increased.

11. Events and Initiatives

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

The department of Botany has organized National Seminar on Biodiversity and its conservation on 30 September 2016 in which 46 research papers were presented and published.
The college has Swami Vevekanand Career Counseling Cell. It organized training programs and job fair for the students.

12. Institutional Development plan

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30th September [current year]
-	-	-	-

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

> IQAC is a very important cell to maintain the internal quality of the institution. It regulates the academic and non academic performance of the institution. IQAC conduct the meeting with the different head of departments of the college and decide the different mode of CCE and try to inspire faculty members to provide latest research work in their filed and use of ICT in their teacher learning process. This cell also promotes different literary and scholarly activates in the institution. In fact this cell transforms the vision of the institution into action. IQAC cell also takes feedback from the students for improvement in teaching learning process

13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1	Positive Thinking & Human -lecture	-	-
2	Nation Building -Lecture	-	-
3	Personality Development lecture	-	-
4	Procastination - Discussion	-	-
5	Spritual Theory of Upnishad	-	-
6	Plitical & Social Value of Student Llfife- Lecture	-	-
7	Our Historical Heros- Lecture	-	-

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
-	-	-	-

Alumni Profile

Sn	Name of Alumni	Employment status	Name of the organisation
1	Shri Rajesh Jain	Collector Guna	Collectrate Guna
2	Sapna Jain	Joint Collector	On Deputation NVDA Indore

3	Narrottam Bhargava	Joint Collector	On Deputation State ware house corporation Indore
4	Trapti Shrivastava	Joint Collector	On Deputation PEB
5	Gopal Singh Dhakad	A.S.P.	Indore
6	Pankaj Shrivastava	A.D. Judge	Neemuch
7	Vishal Sharma	Civil Judge	Morena
8	Navneet Yadav	Civil Judge	Shahdol
9	Girish Sharma	A.D. Judge	Sehore
10	Sakshi Parihar	Civil Judge	Shivpuri
11	Sonali Jain	Asstt Commissioner Commercial Tax	Ujjain
12	Kedar Sharma	C.D.P.O.	Rajgarh
13	Vinit Goyal	Naib Tehsildar	Rajgarh
14	Rajana Soni	Commercial Tax Inspector	Bhopal
15	Rashid Khan	Sub. Registrar	Sheopur
16	Sunil Sharma	Deputy Jailor	Sagar
17	Alok Bhargava	Deputy Jailor	Bhopal
18	Yash Rai	Naib Tehsildar	Bhopal
19	Premlata Pal	Naib Tehsildar	Guna
20	Jyoti Jain	Dist. Supply officer	Dewas
21	Preeti Shrivastava Sharma	A.D.J	Waiting for Posting
22	Deeksha Taneja	Civil Judge	Waiting for Posting

14. Innovations and Best Practices

Innovations: The innovation is a continues process of upgrading the existing resources and as well as adopting the new development in the field of automation and administration.

- The college administration gives top priority to use ICT technology at maximum.
- Establishment of Virtual/Smart class.
- Wi-Fi connectivity in the campus.
- Automation of library.
- Innovation towards e-governance, online creation of E.R. Sheets of Gazetted officers, creation of e-service book of Class III & IV, e-salary and online admission.
- Partial computerization of office.
- Online admissions, online examination forms and online fee deposit are being practice in the institutions.

BEST PRACTICES - The overall development of the student is the first priority of academic mechanism merely academic performance is not sufficient to face the challenges and threats of new economic development and globalization henceforth student must be prepared to face the challenges and solution of the problems. Youth festival & cultural activities provide the platform for the students of different segment and interest to express their feelings and creativity through different activities. The students represent college and can reach up to the national level by their talent.

AS per the academic calendar our college organize the three day youth competition in the college. Selected candidates participate at the district level after university level and finally university sort listed candidates to represent the students at state level. Large number of the students participates in twenty two events every year. For these events performing students consult the faculty member for better presentation.

15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

STRENGTH - College has huge catchment area, there is no post graduate college in the radius of 100 KMs. The College is having well qualified faculty. The College has well ventilated and spacious classrooms. There is a proper facility for parking for students and staff.

WEAKNESS - Academic calendar is not followed as university does not conduct the examination in time. In addition to its own examinations, the college has to conduct various competitive examinations and examinations of many private colleges which disturb the normal academic work of college. Inadequacy of permanent teaching faculty is the major weakness of the college.

OPPORTUNITIES - College has immense research potential College has excellent sports infrastructure that provide good opportunity for the student.
CHALLENGES - The main challenge is to get quality student from the catchment area. There is a need to enhance ICT facilities available in the college. The good reading material in vernacular language is lacking.

16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
-	-	-	-

17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II
Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	15% of Total	7.5% of Total	30% of Total	Remaining	2500
Postgraduate	15% of Total	7.5% of Total	30% of Total	Remaining	650
PhD	-	-	-	-	-

Data Source: AISHE

(b) Enrolment 2016-17							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	319	204	203	77	59	-
	Female	161	110	145	55	30	-
ST	Male	128	67	66	45	7	-
	Female	66	28	28	18	9	-
Other Reserved Categories	Male	558	410	351	61	29	-
	Female	351	239	212	89	32	-
General	Male	242	178	215	35	18	-
	Female	255	197	218	105	52	-
Total	Male	1247	859	835	218	113	-
	Female	833	574	603	267	123	-

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	1250	1278	350	320
Commerce	555	384	113	102
Criminology and Forensic Science	-	-	-	-
Cultural Studies	-	-	-	-
Defence Studies	-	-	-	-
Design	-	-	-	-
Disability Studies	-	-	-	-
Education	-	-	-	-
Fashion Technology	-	-	-	-
Fine Arts	-	-	-	-
Fisheries Science	-	-	-	-
Foreign Languages	-	-	-	-
Gandhian Studies	-	-	-	-

Home Science		-	-	-	-
Indian Languages		-	-	-	-
IT & Computer		-	-	-	-
Journalism and Mass Communication		-	-	-	-
Law		-	-	-	-
Library and Information Science		-	-	70	70
Linguistics		-	-	-	-
Management		-	-	-	-
Marine Science and Oceanography		-	-	-	-
Oriental Learning		-	-	-	-
Physical Education		-	-	-	-
Religious Studies		-	-	-	-
Science		-	-	-	-
Social Science		-	-	-	-
Social Work		1095	848	320	178
Women Studies		-	-	-	-

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students	Of (*), the number of students currently enrolled in the 2nd year who:	
		admitted to the 1st year in [2014-	Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	272	166	86
	Female	178	114	48
ST	Male	86	47	23
	Female	36	21	9
Other Reserved	Male	518	347	113
	Female	243	167	55
General	Male	306	214	67
	Female	264	195	46
Total	Male	1182	774	289
	Female	721	497	158

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	68	46	14
	Female	46	31	7
ST	Male	4	1	2
	Female	4	3	1
Other Reserved	Male	85	61	17
	Female	66	48	14

General	Male	44	33	7
	Female	136	108	19
Total	Male	201	141	40
	Female	252	190	41

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1st year in [2014-15] (*)	**Of (*), the number of students who passed all final year examinations for the 2016-17**
SC	Male	272	133
	Female	178	89
ST	Male	86	37
	Female	36	15
Other Reserved	Male	518	295
	Female	243	136
General	Male	306	190
	Female	264	174
Total	Male	1182	655
	Female	721	414

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1st year in [year t-2] (*)	**Of (*), the number of students who passed all final year examinations in the current year**
SC	Male	68	29
	Female	46	21
ST	Male	4	2
	Female	4	3
Other Reserved	Male	85	45
	Female	66	37
General	Male	44	25
	Female	136	84
Total	Male	201	101
	Female	252	145

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserve
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned	0	0	0	0	0	45
	Filled (Regular)	7	0	0	5	2	8
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Associate Profess	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Professor	Sanctioned	0	0	0	0	0	11
	Filled (Regular)	0	0	0	5	1	3
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Admin. Staff (all)	Sanctioned	0	0	0	0	0	5
	Filled (Regular)	1	0	0	0	0	4
	Filled (Contract)	0	0	0	0	0	0
Accountant	Sanctioned	0	0	0	0	0	1
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)	0	0	0	0	0	0

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained	-	-	-
	Avg. number of days	-	-	-
Associate	Number trained	-	-	-
	Avg. number of days	-	-	-
Professor	Number trained	-	-	-
	Avg. number of days	-	-	-
Administrative Staff (all)	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-
Accountant	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30th September, [Current Year]		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	19	2	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
Associate Professor	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
Professor	Regular	9	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1st [previous year] to September 30th [current year]		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	686	5161325	195	1467140	-	-
	Female	312	2347425	110	827618	-	-
ST	Male	209	1377333	25	164753	-	-
	Female	185	1219170	17	112032	-	-
General	Male	0	0	0	0	-	-
	Female	111	555000	0	0	-	-
Total	Male	895	6538658	220	1631893	-	-
	Female	497	3566595	127	939650	-	-

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1st [previous year] to September 30th [current year]		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
ST	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
General	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
Total	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-

Data Source: College records, DHE

(b) Hostel occupancy as on 30th September, [Current Year] (all hostels)		
Capacity **Males:** **Females:**		**Number of residents**
SC	Male	-
	Female	-
ST	Male	-
	Female	-
General	Male	-
	Female	-
Total	Male	-
	Female	-

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after _____)	
Capacity	**Number of residents**
SC	-
ST	-
General	-
Total	-

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	276	144	93	28	583	301	280	236	1232	709
	1st division	95	51	30	10	203	103	109	88	437	252
	2nd Division	90	47	41	9	201	91	98	73	430	220
	3rd Division	74	39	18	5	107	97	65	54	264	195
2nd	Appeared	231	157	79	31	411	224	245	235	966	647
	1st division	87	59	26	11	210	92	98	90	421	252
	2nd Division	71	48	19	9	151	71	82	72	323	200
	3rd Division	63	36	27	8	32	52	57	49	179	145
3rd	Appeared	147	99	33	15	329	209	186	205	695	528
	1st division	73	30	9	5	119	85	76	83	277	203
	2nd Division	41	31	12	6	142	65	61	64	256	166
	3rd Division	25	29	7	1	61	48	42	38	135	116

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st	Appeared	90	42	14	12	64	71	41	109	209	234
	1st division	24	12	6	4	19	21	10	45	59	82
	2nd Division	31	11	4	4	15	18	12	36	62	69
	3rd Division	27	16	1	2	24	23	16	22	68	63
	Appeared	28	27	2	2	41	53	27	95	98	177
2nd	1st division	9	7	1	1	13	20	10	27	33	55
year	2nd Division	7	10	1	0	9	18	5	24	22	52
	3rd Division	8	5	0	1	14	10	7	30	29	46

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)		Number of students	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	139	58	20	61	-
	Female	90	15	25	50	-
ST	Male	28	7	9	12	-
	Female	12	3	5	4	-
General	Male	179	65	31	83	-
	Female	185	61	29	95	-
Total	Male	346	130	60	156	-
	Female	287	79	59	149	-

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)	Number of students	Of (*), the number of students who were successfully tracked and are:			
		Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force

		who graduated in[the previous academic year] (*)				
SC	Male	24	6	9	9	-
	Female	22	5	4	13	-
ST	Male	2	2	0	0	-
	Female	2	2	0	0	-
General	Male	22	5	11	6	-
	Female	81	22	13	46	-
Total	Male	48	13	20	15	-
	Female	105	29	17	59	-

Data Source: Records of the college placement cell

7. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	**Number**
Arts	-
Commerce	-
Criminology and Forensic Science	-
Cultural Studies	-
Defence Studies	-
Design	-
Disability Studies	-
Education	-
Fashion Technology	-
Fine Arts	-
Fisheries Science	-
Foreign Languages	-
Gandhian Studies	-
Home Science	-
Indian Languages	-
IT & Computer	-
Journalism and Mass Communication	-
Law	-
Library and Information Science	-
Linguistics	-
Management	-
Marine Science and Oceanography	-
Oriental Learning	-
Physical Education	-
Religious Studies	-
Science	-
Social Science	-

Social Work	-
Women Studies	-
Literature	-
Other	-
All disciplines	-

Data Source: AISHE

8.   Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	**Number of active projects**	**Total Revenue Generated (Rs. lakhs)**
Arts	-	-
Commerce	-	-
Criminology and Forensic Science	-	-
Cultural Studies	-	-
Defence Studies	-	-
Design	-	-
Disability Studies	-	-
Education	-	-
Fashion Technology	-	-
Fine Arts	-	-
Fisheries Science	-	-
Foreign Languages	-	-
Gandhian Studies	-	-
Home Science	-	-
Indian Languages	-	-
IT & Computer	-	-
Journalism and Mass Communication	-	-
Law	-	-
Library and Information Science	-	-
Linguistics	-	-
Management	-	-
Marine Science and Oceanography	-	-
Oriental Learning	-	-
Others / Inter-disciplinary	-	-
Physical Education	-	-
Religious Studies	-	-
Science	-	-
Social Science	-	-
Social Work	-	-
Veterinary and Animal Sciences	-	-
Women Studies	-	-
All disciplines	-	-

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]			
Discipline Group	**Number of papers published**		**Number of published papers through cross-**
	International Journals	**National Journals**	
Arts	-	-	-
Commerce	-	-	-
Criminology and Forensic Science	-	-	-
Cultural Studies	-	-	-
Defence Studies	-	-	-
Design	-	-	-
Disability Studies	-	-	-
Education	-	-	-
Fashion Technology	-	-	-
Fine Arts	-	-	-
Fisheries Science	-	-	-
Foreign Languages	-	-	-
Gandhian Studies	-	-	-
Home Science	-	-	-
Indian Languages	-	-	-
IT & Computer	-	-	-
Journalism and Mass Communication	-	-	-
Law	-	-	-
Library and Information Science	-	-	-
Linguistics	-	-	-
Management	-	-	-
Marine Science and Oceanography	-	-	-
Oriental Learning	-	-	-
Others / Inter-disciplinary	-	-	-
Physical Education	-	-	-
Religious Studies	-	-	-
Science	-	-	-
Social Science	-	-	-
Social Work	-	-	-
Women Studies	-	-	-
All disciplines	-	-	-

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1st Cycle	30.06.2016	-	-	Rejected
2nd Cycle	-	-	-	-
3rd Cycle	-	-	-	-

Date of submission of the Annual Quality Assurance Report for the current year: __Nil__.

Does the college have currently valid UGC autonomy? ____Yes_____ . If yes, by order number_____, dated ____1956_____.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1st year filled (undergraduate, all categories)	100	95	98	99	100	100
Percentage of sanctioned seats in the 1st year filled (postgraduate, all categories)	98	88	89	95	95	98
Transition rate from the 1st year to the 2nd year (undergraduate, all categories)	95	85	85	87	90	92
On-time graduation rate (undergraduate, all categories)	90	90	83	86	91	95
Transition rate from the 1st year to the 2nd year (post graduate, all categories)	93	90	90	95	95	93
On-time graduation rate (postgraduate, all categories)	90	92	90	95	95	95
Regular faculty in position rate (all levels, reserved categories)	35	35	35	35	35	35
Regular faculty in position rate (all levels, unreserved categories)	65	65	65	65	65	65
Percentage of regular faculty with PhDs (all levels)	94	94	94	94	94	94

Employment rate of graduates from the previous academic year (undergraduate, all categories)	10	11	15	15	18	25
Employment rate of graduates from the previous academic year (postgraduate, all categories)	15	15	16	18	20	30
Percentage of total revenue generated through externally funded research	-	-	-	-	-	-
Number of papers published in peer-reviewed, international journals	-	-	-	-	-	-

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor _____Shri Sachin Jain_____.

Number of audit observations recorded by the auditor____05_____.

Number of audit responses found satisfactory, as certified by the project directorate__05_.

Certified audit reports as per the standard Chart of Accounts to be attached.

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted _31-10-2017_

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.

- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.