

# ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2016-2017

# Submitted to NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

# BY:

# NAMBOL L. SANOI COLLEGE, NAMBOL MANIPUR

Track ID: MNCOGN22724

Website: www.nlscollege.in

E-mail: principalnlsc5@gmail.com

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

# Part – A

# I. Details of the Institution

1.1 Name of the Institution	Nambol L Sanoi College
1.2 Address Line 1	Kongkham
Address Line 2	Awang Leikai
	Nambol
City/Town	
State	Manipur
Pin Code	795134
Institution e-mail address	principalnlsc5@gmail.com
Contact Nos.	9774429164
Name of the Head of the Institution	Dr. H. Sorojini Devi n:
Tel. No. with STD Code:	0385-2453470
Mobile:	9774429164

Dr. O. Lukhoi Singh

Name of the IO	QAC Co-ordii	nator:			5		
						7	
Mobile:	98625091	.64/943	689408				
IQAC e-mail	oinamluk	hoi@gn	nail.com				
1.3 <b>NAAC</b> To	rack ID (For	ex. MHCO	OGN 18879)	MNO	COGN227	24	
This EC r	ecutive Communication is available stitution's Ac	&A/143 da e in the rig	ited 3-5-200 ht corner- b	oottom		11/A&A/48.1 9-12-2015	
1.5 Website a	address:		WWW.	NLSCOI	LEGE.IN		
W	eb-link of th	e AQAR:		NILL			
	For ex. ht	tp://www	.ladykeane	college	e.edu.in/	AQAR2012-13	.doc
1.6 Accredita	ntion Details						
Sl. No.	Cycle	Grade	CGPA		ar of	Validity Period	
1	1 <sup>st</sup> Cycle	В	2.04	2	016	2021	
2	2 <sup>nd</sup> Cycle						
3	3 <sup>rd</sup> Cycle						
4	4 <sup>th</sup> Cycle						
1.7 Date of Es	tablishment o	f IQAC :	Г	D/MM	/YYYY	14/11/2014	
1.8 AQAR for	r the year <i>(fo</i>	r example .	2010-11)	20	16-17		

Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)
i. AQAR2016-17 submitted to NAAC on
(DD/MM/YYYY)4
ii. AQAR(DD/MM/YYYY)
iii. AQAR(DD/MM/YYYY) iv. AQAR(DD/MM/YYYY)
1.10 Institutional Status
University State Central Deemed Private
Affiliated College Yes No No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme
Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)  1)B.Voc degree courses in software development and sericulture under NSQF 2)Vocational training in IT AND ITES

1.12 Name of the Affiliating University (for the	Colleges) [	Manipur University	
1.13 Special status conferred by Central/ State C	Government	UGC/CSIR/DST/DBT/IC	CMR etc
Autonomy by State/Central Govt. / Univers	ity NIL		
University with Potential for Excellence	NIL	UGC-CPE	NIL
DST Star Scheme	Applied	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	DST-FIST	NIL
UGC-Innovative PG programmes	Applied	Any other (Spec	ify) B.P.Ed
UGC-COP Programmes	NIL		
2. IQAC Composition and Activ	<u>rities</u>		
2.1 No. of Teachers	8		
2.2 No. of Administrative/Technical staff	1		
2.3 No. of students	2		
2.4 No. of Management representatives	1		
2.5 No. of Alumni	2		
2. 6 No. of any other stakeholder and community representatives	2		
2.7 No. of Employers/ Industrialists	1		
2.8 No. of other External Experts 2			

2.9 Total No. of members 19									
2.10 No. of IQAC meetings held 2									
2.11 No. of meetings with various stakeholders: No. Faculty 2									
Non-Teaching Staff Students 2 Alumni 1 Others 2									
2.12 Has IQAC received any funding from UGC during the year? Yes No									
If yes, mention the amount									
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.   1 International National 1 State Institution Level									
(ii) Themes Strategy of modern Education system									
2.14 Significant Activities and contributions made by IQAC									
Improvement of Academic atmosphere in the college campus, improvement of students amenities, social interactions ,initiation of research for teachers, Giving awards to outstanding students, development of infrastructures and sports fitness centre etc.									
2.15 Plan of Action by IQAC/Outcome									
The plan of action chalked out by the IQAC in the beginning of the year towards quality									
Enhancement and the outcome achieved by the end of the year *									
Plan of Action Achievements									
Maintaining academic calendar College has been accredited, well-									
strictly, improvement of students equipped infrastructures for teaching in									
enrolment ,innovation of new terms of using smart boards, projectors,									
courses based on skilled education development of sports infrastructure									
like B. Voc. under category 1,2,3 of UGC benefited									
under RUSA scheme									
* Attach the Academic Calendar of the year as Annexure.									

2.15 Whether the AQAR was placed in statutory body

Management	Syndicate		Any other body
Provide the details of the	action taken		
·	ties, seminar and v	workshops,	college activities and

# Part – B

# Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	15	NIL	NIL	NIL
PG Diploma				
Advanced Diploma	2	NIL	NIL	NIL
Diploma	2	NIL	NIL	NIL
Certificate				
Others				
Total	19			
Interdisciplinary	1	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

- 1.2 (i) Flexibility of the Curriculum: Elective option
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*	Alumni	yes	Parents	yes	Employers	yes	Students	yes	
(On all aspects)	_		_		J		J I		
Mode of feedback :	Online	Yes	Manual	Yes	Co-operating	g schoo	ols (for PI	EI) Yes	

### \*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not yet

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Not yet but applied

# Criterion - II

# 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	30	15	1	6

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors			Associate Professors		Professors		ners	То	tal
Profe	ssors	Profes	ssors						
R	V	R	V	R	V	R	V	R	V
12	17	NIL	NIL	1	NIL	NIL	NIL	13	17

2.4 No. of Guest and Visiting faculty and Temporary faculty

3	7
	- 1

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	9	NIL
Presented papers	2	1	
Resource Persons	NIL	1	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Curriculum design for skilled based education like Information Technology Enable Service (ITES) has been prepared with the concerned industry partnered concept on the basis of required qualification pack under NSQF. Further the curriculum of vocational degree courses in software development and sericulture have also been designed under NSQF. In this preparation Dr. O. Lukhoi Singh, Associate professor was the convener of Board of Studies. The curriculum of general education like B.A. and B. Sc. have been prepared by affiliating university. However Dr. O. Lukhoi Singh, Associate Professor has been sharing from time to time

2.7 Total No. of actual teaching days during this academic year

100	
180	

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding Double Valuation, Photocopy, Online Multiple Choice Questions)

Objective, very short, short and essay type are in the blueprint for all the courses

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1 1 5

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division				
1 Togramme	appeared	Distinction %	I %	II %	III %	Pass %
B.Sc.	144	NILL	37	45	13	95
B.A	264	NILL	21	52	4	77

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC has been involving in all development of the college in terms of Academic, infrastructures development and healthy practices etc. for the development of the college.

# 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	10
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	4
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	NIL
Others	Conducting workshops and seminars

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	6	1	1
Technical Staff	6	8	NIL	1

# Criterion - III

# 3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
  - IQAC has made programmes in the system project formats of varieties of funding agencies for research projects
  - All the teaching faculties have been notified to submit major research projects and minor research projects in their respective subjects under funding agencies Eg. UGC
  - Teaching faculties are requested to improve their professional careers as per minimum qualifications of teaching faculties.....UGC guidelines 2016.

# 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	BT/IN/Indo-	1
			US/Foldscope/	
			39/2015	
Outlay in Rs. Lakhs	13.058	8 Lakhs	8 Lakhs	Ongoing
	Lakhs			

# 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

# 3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	2	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 De	etails on Impact fac	ctor of pub	lications:					
	Range	Averag	e	h-index	Nos.	in SCOP	US	
3.6 Re	esearch funds sanc	tioned and	received from	n various fundir	ng agencies	, industry	and other or	ganisation
	Nature of the Project Duration Year			Name of funding Ag		tal grant	Received	
-	Major projects							
-	Minor Projects							
-	Interdisciplinary	Projects						
•	Industry sponsore	ed						
	Projects sponsore University/ Colle							
	Students research (other than compulsory by	n projects the University)						
-	Any other(Specif	ty)						_
	Total							
3.7 No. of books published 1 i) With ISBN No. ISBN 978-93-83201-23-5  ii) Without ISBN No. Chapters in Edited Books 1								
-	o. of University De		racciving fun	da from				
3.0 INC	o. of Offiversity De	epartments	receiving run	us mom				
		UGC-S	AP	CAS	D9	ST-FIST		
		DPE			_l Di	BT Scher	ne/funds	
3.9 Fo	r colleges	Autono		CPE		BT Star S	(specify)	
	Revenue generated		onsultancy					
3.11 ľ	No. of conferences	3						
Or	ganized by the	Γ	Level	International	National	State	University	College
Institu	-		Number	NIL	1	NIL	NIL	1
			Sponsoring		UGC			
			agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons								
					3			
3.13 No. of collaborations	Iı	nternational		National		Any	y other	
3.14 No. of linkages create	ed during this	year	1					
3.15 Total budget for resear	arch for curren	it year in lakl	ns:					
From funding agency	23.005	From Mana	agement	of Unive	rsity/Co	llege	NIL	
Total	23.005	]						
	1.42							
3.16 No. of patents receiv	ed this year	Type of P	atent	Applied		Number NIL	r	
		National		Granted		NIL		
		International		Applied Granted		NIL NIL		
		Commercial	ised	Applied		NIL		
				Granted		NIL		
3.17 No. of research award Of the institute in the	_	as received	by facu	lty and res	search fe	ellows		
Total Internation	al National	State Uni	versity	Dist C	ollege			
NIL					32282			
3.18 No. of faculty from the who are Ph. D. Guides and students registered		NIL NIL						
3.19 No. of Ph.D. awarded	by faculty fro	om the Institu	ıtion	N	IL			
3.20 No. of Research scho	lars receiving	the Fellowsh	ips (Ne	wly enroll	led + exi	isting one	es)	
JRF	SRF	Pro	oject Fe	llows 3	A	Any other		
3.21 No. of students Partic	ipated in NSS	events:						
University level 20 State level								
National level International level								
3.22 No. of students participated in NCC events:								
		Į	Jniversi	ty level	NIL	State lev	vel	NIL
		N	National	level	NIL	Internati	ional leve	1 NIL

3.23 No. of Awards won in NSS:	
	University level NIL State level
	National level International level
3.24 No. of Awards won in NCC:	
	University level NIL State level
	National level International level
3.25 No. of Extension activities organized	
University forum College f	forum 3
NCC NIL NSS	2 Any other
3.26 Major Activities during the year in the sphere Responsibility	e of extension activities and Institutional Social
Social works in and around of Community	y Health Centre, Nambol
Awareness campaign on drinking water a Nambol Awang.	nd sanitations in nearby villages like Kongkham and

# **Criterion – IV**

# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acres	NIL	NIL	15 acres
Class rooms	3	7	RUSA	10
Laboratories	5	NIL	NIL	5
Seminar Halls	1	1	RUSA	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	25	10	Research Projects	35
Value of the equipment purchased during the year (Rs. in Lakhs)	30 Lakhs	10 Lakhs	Research Projects and UGC	40 lakhs
Others				

4.2 Computerization of administration and library

Now computerised the library and A-Block

4.3 Library services:

	Existing		Newl	y added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	2500	25lakhs	500	10 lakhs	3000	35lakhs	
Reference Books	10000	40.00	1000	35,000	11000	40.35	
						Lakhs	
e-Books	50	5000	NIL	NIL	50	5000	
Journals	7	7000	NIL	NIL	7	7000	
e-Journals	100	5000	NIL	NIL	100	5000	
Digital Database	NIL		NIL		NIL		
CD & Video	25	17,500	5	2500	30	20,000	
Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	28	2	2	1	1	1	13	
Added	10	1	NIL	NIL	NIL	NIL	2	
Total	38	3	2	1	1	1	15	NIL

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)
  - Networking is available
  - Teachers are advised to take the facilities and some teachers are very expert in networking
  - Internet networking is open to all the employees of the college

4.6 Amount spent on maintenance in lakhs:

i) ICT	1 lakh
ii) Campus Infrastructure and facilities	1.1 lakhs
iii) Equipments	0.50
iv) Others	1 lakhs
Total •	3.6 lakhs/y

# Criterion - V

### 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - Regular attendance
  - Social service
  - Participation in sports
  - Participation in culture and youth festivals in universities
  - Internal and external excursions
  - Awareness about human rights, students organisations, participation in college development programmes, punctuality and moral upgradation, equity gender and overall feedbacks from the stakeholders.
  - Other students amenities are supported in terms of mentally, financially and physically
- 5.2 Efforts made by the institution for tracking the progression
  - Regular attendance of the students
  - Formation of various committees like academics,admission, finance,redressal etc
  - Development of infrastructures like sports fitness centre and conference halls
  - Awards keeping for top students
  - Renovation of infrastructures and innovation of new programmes
- 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
408	NIL	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%	
299	73	

Women

No	%
109	27

	Last Year					T	his Yea	ır			
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
296	29	19	205	0	549	263	12	17	116	0	408

Demand ratio 1 Dropout % 0

5.4 Details of student support	ort meenamsm for coac	aning for competitive	e chammations (if any)	
Nil				
No. of students benef	ficiaries	lil		
5.5 No. of students qualifie	d in these examination	s		
NET	SET/SLET	GATE	CAT	
IAS/IPS etc	State PSC	UPSC	Others	
5.6 Details of student couns	selling and career guid	ance		
counselling  Students wh counselling  The teaching	for employability.	r studies after grad r targets.	een provided full support and uation having provided full career al career counselling	
No. of students benefitted	45			
No. of students benefitted 5.7 Details of campus place				
5.7 Details of campus place	ement  On campus		Off Campus	
	ement	Number of Students Placed	Off Campus  Number of Students Placed	
5.7 Details of campus place  Number of Organizations	On campus  Number of Students			
5.7 Details of campus place  Number of Organizations Visited	On campus  Number of Students Participated  9	Students Placed	Number of Students Placed	
Number of Organizations Visited	On campus  Number of Students Participated  9	Students Placed	Number of Students Placed	
Number of Organizations Visited  1  5.8 Details of gender sensite  5.9 Students Activities	On campus  Number of Students Participated  9	Students Placed  2	Number of Students Placed  5	
Number of Organizations Visited  1  5.8 Details of gender sensite  5.9 Students Activities	On campus  Number of Students Participated  9  ization programmes  participated in Sports,	Students Placed  2	Number of Students Placed  5	
Number of Organizations Visited  1  5.8 Details of gender sensit  5.9 Students Activities 5.9.1 No. of students State/ Universit	On campus  Number of Students Participated  9  ization programmes  participated in Sports,	Games and other etional level 2	Number of Students Placed  5	

5.9.2	No. of medals /awards won by students in	Sports,	Games and other	events
Sports:	State/ University level Nationa	l level	2 Intern	national level
Cultura	l: State/ University level 1 Nation	al level	Inte	rnational level
5.10 Schol	arships and Financial Support			
			Number of students	Amount
	Financial support from institution			
	Financial support from government			
	Financial support from other sources			
	Number of students who receive International/ National recognitions	ed		
5.11 Stud	dent organised / initiatives	1		
Fairs	: State/ University level National	ıl level	Inter	national level
Exhibition	: State/ University level National	l level	Inter	national level
5.12 No.	of social initiatives undertaken by the stude	ents		
culture.	r grievances of students (if any) redressed:	<u>Lack o</u>	f the teachers and	l instructors for sports and
Criterio	on – <b>VI</b>			
6 Gov	ernance, Leadership and Man	agem	ent	
<u>0. G07</u>	critanice, Leadership and Flan	agen	<u>iciic</u>	
6.1 State th	ne Vision and Mission of the institution			_
VISIO	DN:			
2	<ol> <li>To make value life to the young.</li> <li>To promote the quality of life through e</li> <li>To define the quality of higher education</li> </ol>		n.	
MISS	SION:			
1	1. To initiate modern trend of Education a			
	<ol> <li>To develop skill components of present</li> <li>To develop young people personality ar</li> </ol>			
6.2 Does th	ne Institution has a management Informatio	ı Systei	n	_l

Not yet but computer and internet management system is organising

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The curriculum of B.A and B.Sc. program have been frame and prepare by the affiliating university however a curriculum of skilled based education like B.Voc degree courses and vocational training on IT and ITES have been prepare by the board of study of the college in consultation with the respective industry partners on the basis of qualification pack under NSQF standard for maximum employability and entrepreneurship.

# 6.3.2 Teaching and Learning

The teaching and learning are done with ICT tools. The academic committee has tried to provide maximum facility in the teaching and learning component of the college to improve the education system in and around the campus. Students have been motivated to make interactive programs, seminar, workshop etc along with short detective test.

### 6.3.3 Examination and Evaluation

Semester examination and evaluations have been conducted as per instruction from the affiliating university for B.A and B.Sc examinations however semester and internal examinations of the skilled based educations namely B.Voc degree courses and vocational trainings have been done as per instruction from the affiliating university along with assessment from the sector skill council (SSC) of respective trades and industry partners.

### 6.3.4 Research and Development

Some teachers are doing major research project and minor research project under UGC. And the department of zoology has taken project from department of biotechnology, govt. of India on institutional biotech hub and foldscope project.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a well developed library of two storage. It has sufficient number of text books and e learning materials. Automation of the library will taken up during the year 2019.

### 6.3.6 Human Resource Management

The main power of the teaching ministerial and the non-teaching staffs are very less however the Principal has given intimation to Director(U) regarding the shortage of teaching and non-teaching staff of the college.

### 6.3.7 Faculty and Staff recruitment

The recruitment of faculty and the staffs have been done by the state government. However, the teaching and the non-teaching staff for the skilled based education like B.Voc have been done by the college as per guideline and the requirements.

6.3.8 Industry Interaction / Collabor
---------------------------------------

The industry interaction and collaboration have been performed only in case of skilled based education namely B.Voc degree courses and vocational training in IT&ITES for employability and enterprenureship.

# 6.3.9 Admission of Students

The admission of students has been done under certain cut off marks in all the programs of the college. Such criteria's are given in the prospectus of the college from time to time.

# 6.4 Welfare schemes for

Teaching	Teaching faculties have been provided separate departmental rooms and seats. They have been provided computer, internet and ICT facilities.
Non teaching	They have been provided computer, internet and separate seats.
Students	They are provided well-developed ICT rooms, computer and internet. Further students are provided games and sports, cultural and other student amenity components.

6.5 Total corpus fund generated	NILL			
6.6 Whether annual financial audit ha	as been done	Yes	No	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	YES	Manipur University	YES	Academic committee	
Administrative	YES	Directorate of university and higher education,govt. of Manipur	YES	Steering committee	

6.8 Does the University/ Autonomous	s College declare res	sults within 30 days?
For UG Pro	grammes Yes	No No
For PG Prog	grammes Yes	No No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination and the academic reforms have been done by the affiliating university from time to time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The affiliating university efforts to improve in terms of academic sports and culture and the examination of the constituent college.

6.11 Activities and support from the Alumni Association

Alumni support the college in the academy, attendance of the students, student's punctuality and counselling for all the developmental parameters of the college. The alumni are trying to meet once a month in the campus of the college to discuss the problem and issues of the college.

6.12 Activities and support from the Parent – Teacher Association

The parent-teacher association have discussed the present issues of the college like admission, leaching and learning models, attendance of the students and the maintenance of the academic calendar not only these parent and teacher association support the college in varieties of activities of teaching, non teaching and the students.

6.13 Development programmes for support staff

The steering committee/development committee has discussed on the issues and problem of the employees/staff of the college in terms of service conditions work allotments and posting within the campus. This committee has been planning the welfare of the staffs in every angle.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Under the NSS camping plantation of varieties of plant group have been done inside the campus of the college. In addition to these the eco club of the college has planted plants and unwanted things like plastic bag and waste product have been taken out. Dustbins and dust throwing places have been kept in proper areas so that the eco-friendly atmosphere have been obtained inside the campus.

# **Criterion - VII**

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college innovates B.Voc degree courses in the existing program of the college. In addition to the existing program of the college the best practise which the college is exercising are concessions to those meritorious students, those student above 80% attendance and all the students are allowed to apply.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Due to the introduction of B.Voc degree courses in addition to the existing programs, the number of the students in the B.Voc degree courses is added to the strength of the existing students. And financial, main power and the required equipment of the college have also been enhanced.

- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
  - Waste management and the eco-friendly.
  - Concession to meritorious and the regular students in terms of money.

### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

- 7.4 Contribution to environmental awareness / protection
  - The NSS unit and eco-club have planning regular plantation, waste management and drainage systems of the college.
  - The eco club has organised two awareness programs on environment and ecosystem to the surrounding villages.

7.5 Whether environmental audit was conducted?	Yes	No	
--	-----	----	--

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
  - The college possess 15acre of land. It has the sport infrastructures under category 1,2 and 3 of UGC .
  - The college has been benefitted under RUSA1.
  - The college is included in 2(f) & 12(B) UGC act 1956.

# 8. Plans of institution for next year



# The college is planning

- To promote the student-teacher interactions in terms of academic, sports, social and cultural activities.
- To enhance ICT classrooms and library automation
- To enhance the academic atmosphere in the campus
- To promote the professional carrier of the teaching faculties
- To organised seminar and workshops on the present issues

Name

Name

Dr. O. Lukhoi Singh, Associate Professor Dr. H. Sorojini Devi, Principal

Signature of the Equipment of IQAC

Signature of the Chairperson, IQAC

Simbol L. Senol Galley Mumbol