SELF STUDY REPORT

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Submitted to the

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL (NAAC)

NAGARBHAVI, BANGALORE

15th March 2015

NAMBOL L.SANOI COLLEGE ,NAMBOL-795134, MANIPUR

Website: nlscollege.in
E-mail : principalnlsc5@gmail.com
Tel: 0385-2453470
Fax: 0385-2453469
M: 9862509164

CONTENTS

NAMBOL L.SANOI COLLEGE,
NAMBOL-795134, MANIPUR

Ph.No.: 0385-2453470
Fax No.: 03852453469
Email : principalnlsc5@gmail.com
Website : nlscollge.in

A Premier College in the Circle
(Affiliated to Manipur University)

Ref. No. 1/1/91-NAAC/2015   Dated the 17th April 2015

NAAC Self Study Report

The preparation of Self Study Report (SSR) has been taken almost 4 month of relentless affords to write, collection of data, edition, re-edition, renovation, compilation of data etc. It is said to be a true labour and dedication towards the quality enhancement for all of the faculties and employees who are serving the college. I appreciate the members of IQAC, faculties of B.Voc degree courses and the Computer Lab Assistant of B.Voc Degree courses for their full support and timely working for the purpose. Without their support the preparation of the report may not be completed.

I am thankful to Dr. O Lukhoi Singh, Associate professor, Department of Zoology for his dedication and efford for the preparation of the SSR.

I show gratitude to all the core Committee members and ministerial staff members for their incorporation during the work of SSR preparation.

Once again, I express thank to all the employees including Teaching and non-teaching faculty members for their incorporation during the formidable work.

Dr.S.Gopal Singh
Principal
Nambol L. Sanoi College, Nambol
Manipur-795134

1. PREFACE

Since long back being the Principal of Nambol L. Sanoi College, I have been thinking about the National Assessment and Accreditation Council (NAAC) because it was mandatory. Those educational institutions which are not assessment within April, 2016, the financial Assistant from the UGC will not be given.

The certain points on the strength, weakness, opportunities and challenges(SWOC) due to the Globalization of the human resources, every educational institutions are compelled to make quality of their products i.e. students for challenging the fast changing modern world. In view of the above facts, students are to be provided adequate infrastructures and required tools for the Higher Education in order to face the challenges. But, only students cannot be provided all the required components because the teaching faculties who will guide and teach the students should be trained first in all round so that they may be able to transferred the quality to the stakeholders.

Therefore, UGC and Ministry of Human Resources funded to the institutions and the teaching faculties in order to obtain required infrastructure, equipments and the requisite qualification for the improvement of Higher Education in India. Some components may be mentioned e.g. Professional Advancement scheme, Research Works, Projects , Seminar/Conferences, Research Fellowships for varieties of degree abroad and inside India .

In view of the above facts, the assessment and accreditation of the college is a much.

(Dr.   S. Gopal Singh)

Principal

Nambol L.Sanoi College, Nambol, Manipur

2. ABBREVIATIONS

AC   =Academic Council

Ann   =Annexure

DBT   = Department of Biotechnology

DST   = Department of Science and Technology

ICT   = Information ^ Communication Technology

IEQA   = Institutional Eligibility for quality Assessment

IQAC   =Internal quality Assurance Cell

INFLIBNET   = Information and Library Network

IPR   = Intellectual Property Right

ISR   = Institutional Social Responsibility

IT   =Information Technology

LOI   = Letter of Intention

MHRD   = Ministry of Human Resource and Development

MoU   =Memorandum of Understanding

NA   = Not Applicable

NET   =National Eligibility Test

NGO   =Non Government Orgnization

NPE   =National Policy Education

OBC   = Other Backward Caste

OPAC   = Online Public Access Catalogue

QAA   =Quality Assurance Agency

SA   =Self Analysis

SLET   = State Level Eligibility Test

SSR   =Self Study Report

TDS   = Tribal Development Society

SC   =Schedule Caste

ST   = Schedule Tribe

SWOC   = Strengths, Weakness, Opportunities & Challenges

UGC   =University Grants Commission

SECTION A : INTRODUCTION

1. EXECUTIVE SUMMARY

The Nambol L. Sanoi College was established on 17th July 1966 at Nambol, Bishnupur District, Manipur with the dedication of the number of local educationalists, surrounding inhabitants and politicians with the theme that the young people means the students in particular society in general of the circle in graduate level must be provided the facility for earning of higher and modernized knowledge through education. The continuous and tireless labour and relentless affords of the founder body along with the surrounding inhabitants, the college was recognized by the state government and at the first instance, then, it was affiliated to the popular Guwahati University which was the premier University in the entire North Eastern India at that time.

Being the premier college facilitating co-education, the students from the surrounding Assembly constituency segments namely Nambol, Naoria Pakhanglakpa, Konthoujam, Oinam and Wangoi were preferring to get admission in this college in order to earn the modern knowledge. The college was started with the Arts graduate level along with the intermediate standard at that time.

The college has an area of 15 acres. It has a big scope for sports as it has play ground, swimming pool, Indoor stadium and a gym centre for fitness. Remarkable achievement in Sports is one girl student of B.A.3rd Semester student name N. Sumanta Devi got Bronze Medal in the last National Game at Kerala, India. Some students are also ranking in sports archery, physique and badminton competition in state and inter-college level. Out of the entire available area, only one portion out of 12 portions has been under construction and building. Remaining is use for the sports and approach road.

The college being co-**education facilities, there are two girls' hostel** providing required facilities irrespective of caste and creed in living. Girl students from remote areas are given first preference for staying in the hostel.

It was converted in to fullflagiate Government College in 1979 under Manipur State Educational Policy 1979. Since that, all the financial assistant and

development programmes of institution have been provided and governed by the direction of State Government.

In 1980, when the Manipur University came into existence as State University, this college was recognized as an affiliated college under Manipur University Act, 1980. Since then, it has been playing a vital role for imparting remarkable higher education to the society in the Manipur State.

Now, the college has been permitted 15 subjects including newly introduced NSQF courses including Science Subjects (both Honours and general) include Physics, Chemistry, Botany, Zoology, Mathematics, B.Voc Degree courses in Sericulture and Software Development respectively. Arts subjects(both Honours and general) include Geography, Education, English, Manipuri, Political Science, History, Economics and Philosophy respectively. Therefore, the College is at present having 15 departments including both Science stream and Arts streams. The College is having shortest of Teaching Faculties as per guidelines of UGC subject to the minimum of 4 teacher of general courses and 6 teachers for with honours subjects. Other problems, the college is now facing are the number of ministerial Staffs and infrastructure. Being fullflagiate Government Educational Institution, any appointment and engagement of staffs due to shortest and development of intrastructure are restricted by the state government. So, the college is now, facing problems for proper maintenance and management.

Many products of the college are holding many state and Central Government jobs. Mentioned may be made, Shri N. Loken Singh, former cabinet Minister of Manipur and present seating MLA of Nambol Assembly Constituency is product of this college.

The college has its website and internet-broadband facilities. Some class rooms have been provided the modern tools for teaching aids under ICT i.e., Smart Boards with projector, Computer facilities and internet facilities. The college is having one computer room and computer lab of software development and Sericulture lab of sericulture. Lab of language teaching i.e., spoken English lab which has one server with 20 computer extension. There is provision and plan to provide minimum requirements of modern ICT facilities to

all the Departments of the College.

The power source of the college is from the Department of Electricity, Government of Manipur. But when the problem of power source is developed, the problem of power is managed with two generators having capacity of 20 KVA and 5 KVA. All the portion of buildings has been done proper electrification.

Water Supply for drinking and other uses is also maintained from the water supply department, Government of Manipur and nearby College ponds.

The College is having library building where around 10 thousand books are available. The library is automated and e-library facility is available now. Students and faculty members are using it regularly.

There are Examination Room, Staff Room and Multipurpose Hall cum seminar hall in the campus of the college. The college possesses a gate in the **entrance of the Administrative block. One cycle shad, boys' common room, girls'** common room, Students Alumni and parents alumni and Indoor stadium are availed.

The UGC recognized Nambol L. Sanoi College under section2(f) and 12(B) of the UGC Act,1956 on 2nd April 1988. After that the college has been availing the financial benefits and others as per UGC guidelines from time to time. The college is also following the instruction and implementation programmes from the UGC. The college got the benefits of financial assistant for the infrastructure development under general, merge and additional grants along with the salary component grants respectively. Mention may be made for the UGC plans starting from IX to XII. Under the additional grant for sports infrastructures development, the college got grant for class ICT tools, Swimming **Pool, Indoor Stadium, Girls' Hos**tels etc. In addition, Many Teaching faculty members have been benefitted under the provisions of UGC by taking financial assistance for the scheme of Minor and Major research projects and other vocational programmes. Further, financial assistant for new innovative programmes under skill demanded areas for National Standard Vocational Courses known as National Skill Qualification Framework (NSQF) i. e. B.voc Degree courses in Sericulture and Software Development have been sanctioned and implemented in 2014. Further, the college has taken financial assistant for

Career Oriented programmes like Spoken English and programmes like Industrial chemistry and Industrial fisheries. Still, many teaching faculties are applying Minor and Major project under UGC programmes from time to time. Therefore, the University Grants Commission is becoming a GODFATHER for the college in general and Students and teaching faculties in particular for providing a huge financial assistant of the Institution in different angle.

Now, the College is having the potentiality to face the challenges of modern fast changing education system because

2. <u>ANALYSIS OF SWOC OF THE COLLEGE</u>

<u>Strengths</u>

- ➢ it has covered a vast area;
- ➢ it has qualified teaching faculties;
- ➢ It has provisions for intake capacity of students; source of students from the nearby 5 higher secondary schools; the location is very suitable for education(apart one and half km from the high way road);
- ➢ It covers 5 big constituency segments;
- ➢ It is only Government college in the circle; financial assistant from UGC under the Plans are availed ;
- ➢ It has modern tools of ICT at present;
- ➢ Innovative of new programmes under NSQF(B.Voc Degree Courses);
- ➢ Development of sports infrastructure-national level

<u>Weakness</u>

The weak points of the College

- ➢ are shortest of Teaching and non-teaching faculties; stepping with the instruction of State Government;
- ➢ Lack of Good Governances;
- ➢ Unaware of faculties belongings;
- ➢ Lack of Social contact and interaction and Less Social response.

<u>Opportunity</u>

The opportunities of the college

- ➢ are its area is 15 acres;
- ➢ source of students surplus;
- ➢ it covers 5 constituent segments;
- ➢ It avails all the possible financial assistant under any provision as its inclusion under 2(f) and 12(B) of UGC Act 1956;
- ➢ its status as full flagiate Government College; Manipur University provides all the possible facilities for Affiliated colleges and
- ➢ it is the premier college in the circle.

Challenge

The college is now challenging the new scenario of the education system in the World by

- ➢ innovative of new skilled demanded programmes like B.Voc Degree Courses in Software Development and Sericulture; Career Oriented Programmes like Spoken English(language lab) and Development ofComputer Room and Lab, Industrial Chemistry & Fishery and
- ➢ development of Infrastructures of Sports like Indoor Stadium, Swimming pool and Gym centre etc.
- ➢ College has innovation of new B.Voc Degree courses in Software development and Sericulture under NSQF by 2014 at the first Phage of National level Educational programmes of Development of Higher Education, Ministry of Human Resource Development, Government of India, where Choice base credit system is preferred to introduce in the ordinance, course structure and syllabus.

In view of the above facts, the college is developing towards the advancement of the Higher Education that young students have been provided and trained with the modern tools for research in particular and higher education in general. Institution with standard infrastructure of higher education and research means that the faculty and students of the institution are challenging the modern trend of education.

The Vision, Mission and Objectives of the College are cited below:

A. Vision:

- To make value life to the Young people.
- To define the quality of higher education
- To promote the quality of life through Education
- To initiate the sustenance to the life of students and society through Education and interaction
- To make up the quality of competence, Confidence and Excellence.
- To make the skill gap of the society.

B. **Mission:**

- To initiate modern trend of Education and Science zeal
- To develop skill components of present environment.
- To develop young people personality and leadership
- To make sensitize the learners towards human right, social concerns, gender and environment issues.
- To make understand the value of education particularly higher education in the fast changing modern society.
- To provide adequate infrastructures of the institution suitable to National and International standard in order to face modern challenges of survival.

C. **Objectives**

- The main objective of the Institution is transform the life of young people particularly students into well meaning citizen and valued life for the future life.
- Training of the students to adapt and adjust the available and new environment through education and interaction.
- Impart value of having discipline, sincerity and understanding in the life of human being.

SECTION B: PREPARATION OF SELF-STUDY REPORT

3. Profile of the Affiliated / Constituent College : Affiliated College

5.1. Name and Address of the College:

Name :	Nambol L.Sanoi College		
Address :	Nambol Kongkham Awang, P.O/P.S-Nambol		
City :	Nambol	Pin :795134	State :Manipur
Website :	nlscollege.in		

5.2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. S. Gopal Singh	O:03852453470 R:x	8119931621	0385-2453469	principalnlsc5@ gmail.com
Vice Principal	X	O: x R: x	x	x	x
Steering Commit tee Co-	Dr. O. Lukhoi Singh	O: 03852453470 R: 03852453425	9862509164/ 9436894087	0385-2453469	oinamlukhoi@ gmail.com

5.3. Status of the Institution: **Affiliated College**

Constituent College

Any other
(specify)

5.4. Type of Institution:
a. By Gender
   i. For Man
   ii. For Women
   iii. For Co-education

x
x
✓

b. By Shift
   i. Regular
   ii. Day
   iii. Evening

✓
✓
x

5.5. It is a recognized minority institution?   Yes/No :

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

5.6. Sources of funding   : State Government , Central Government-UGC & DBT and Students Admission.

5.7. a. Date of establishment of the college: | **17th July 1966** (dd/mm/yyyy)

   b. University to which the college is
      affiliated /or which governs the college
      (If it is a constituent college)

| **Manipur University**

   c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	2nd April 1988	College is fit to receive the Central financial Assistant under 12(B) of UGC Act, 1956
ii. 12 (B)	2nd April 1988	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

   d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): | NA

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	x	x	x	x
ii.	x	x	x	x
iii.	x	x	x	x
iv.	x	x	x	x

(Enclose the recognition/approval letter)

5.8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes | x | No | ✓ |

If yes, has the College applied for availing the autonomous status?

Yes   ☐ x   No   ☑

5.9. Is the college recognized

     a.   by UGC as a College with Potential for Excellence (CPE)?

Yes   ☐ x   No   ☑

If yes, date of recognition: …………………… (dd/mm/yyyy)

     b.   for its performance by any other governmental agency?

Yes   ☐ x   No   ☑

If yes, Name of the agency …………………… and

     Date of recognition: …………………… (dd/mm/yyyy)

5.10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	60,988 Sq.mts
Built up area in sq. mts.	.6,713 Sq.mts

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

5.11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities : Yes
- Sports facilities
   *   play ground   :   Yes
   *   swimming pool   :   Yes
   *   gymnasium

- Hostel
     *   Boys' hostel :   Nil
       i.   Number of hostels
       ii.   ii.   Number of inmates
       iii.   Facilities (mention available facilities)
     *   Girls' hostel :   Yes

i.   Number of hostels   :   2

ii.   Number of inmates   :   21

iii. Facilities (mention available facilities) : Table, Chair, Bed,
      TV, News papers, Journals, Internet, Carom etc.

∗ Working women's hostel   :   Nil

i.   Number of inmates

ii.   Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers
   available — cadre wise)   : Nil

- Cafeteria —   :   One

- Health centre –   :   Nil

* First aid, Inpatient, Outpatient, Emergency care facility,

Ambulance……. Health centre staff –

   Qualified doctor   Full time [ ] Part-time [ ]

   Qualified Nurse   Full time [ ] Part-time [ ]

- Facilities like banking, post office, book shops   :   Nil

- Transport facilities to cater to the needs of students and staff :   Nil

- Animal house   :   Nil

- Biological waste disposal   :   Yes

- Generator or other facility for management/
  regulation of electricity and voltage :   Yes

   Generators /UPS :
   1. 20 KVA   :   One

   2. 5KVA   :   One

3. 3.5 KVA Solar Panel. : One

4. UPS-5KVA : Two

- Solid waste management facility : Available

- Waste water management : nil

- Water harvesting : Available

5.12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.A. 1st & 2nd Sem	1 year 2 sem	10+2	English/ Manipuri	NA	167
		B.A. 3rd &4th Sem	1 year 2 sem	B.A-2nd	English/ Manipuri	NA	85
		B.A. 5th & 6th Sem	1 year 2 sem	B.A-4th	English/ Manipuri	NA	112
		B.Sc. 1st & 2nd Sem	1 year 2 sem	10+2	English/ Manipuri	NA	105
		B.Sc. 3rd & 4th Sem	1 year 2 sem	B.A-2	English/ Manipuri	NA	85
		B.Sc. 5th & 6th Sem	1 year 2 sem	B.A-IV	English/ Manipuri	NA	124
	B. Voc degree A. Software Development	1st Sem	6 month 3 years	10+2	English/ Manipuri	50	25
	B. Sericulture	1st Sem	6 month 3 years	10+2	English/ Manipuri	50	25
	Total						728
2	Post-Graduate	X	X	X	X	X	X
3	Integrated Programmes PG	X	X	X	X	X	X
	Ph.D.	X	X	X	X	X	X
	M.Phil.	X	X	X	X	X	X
	Ph.D	X	X	X	X	X	X
	Certificate courses	X	X	X	X	X	X
	UG Diploma	X	X	X	X	X	X
	PG Diploma	X	X	X	X	X	X
	Any Other (specify and	X	X	X	X	X	X

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	provide details)						
1	Under-Graduate	B.A. 1st & 2nd Sem	1 year 2 sem	10+2	English/ Manipuri	NA	167
		B.A. 3rd &4th Sem	1 year 2 sem	B.A-2nd	English/ Manipuri	NA	85
		B.A. 5th & 6th Sem	1 year 2 sem	B.A-4th	English/ Manipuri	NA	112
		B.Sc. 1st & 2nd Sem	1 year 2 sem	10+2	English/ Manipuri	NA	105
		B.Sc. 3rd & 4th Sem	1 year 2 sem	B.A-2	English/ Manipuri	NA	85
		B.Sc. 5th & 6th Sem	1 year 2 sem	B.A-IV	English/ Manipuri	NA	124
	B. Voc degree A. Software Developme	1st Sem	6 month 3 years	10+2	English/ Manipuri	50	25
	B. Sericulture	1st Sem	6 month 3 years	10+2	English/ Manipuri	50	25
		Total =					728
2	Post-Graduate	X	X	X	X	X	X
3	Integrated Programmes PG	X	X	X	X	X	X
	Ph.D.	X	X	X	X	X	X
	M.Phil.	X	X	X	X	X	X
	Ph.D	X	X	X	X	X	X
	Certificate courses	X	X	X	X	X	X
	UG Diploma	X	X	X	X	X	X
	PG Diploma	X	X	X	X	X	X

	Any Other (specify and provide details)	X	X	X	X	X	X

5.13. Does the college offer self-financed Programmes?

Yes ☐   No : ✓

If yes, how many? : X

5.14. New programmes introduced in the college during the last five years if any?

Yes : ✓

No : x

Number : 3

Sl.No	Name of the programme	Name of Course
1	B.Voc. Degree Course	1.Soft Ware Development
		2. Sericulture
2	Spoken English	COC

5.15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes
like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History)	UG	PG	Research
Science	1. Physics 2. Chemistry 3. Zoology 4. Botany 5. Mathematics	UG level (Graduate)	X	X
Arts	1. English 2. Manipuri 3. Geography 4. Economics 5. Pol. Science. 6. History 7. Education 8.	UG level (Graduate)	X	X
Commerce	X	X	X	X

Any Other (Specify)	B.Voc. Degree Courses under NSQF viz., 1. Software Development 2. Sericulture	1.Diploma 2.Advance Diploma 3. Degree	x	x

5.16. **Number of Programmes offered under** (Programme means a degree course like BA, BSc, MA, M.Com…)

  a.   annual system :   x

  b.   semester system :   ✓

  c.   trimester system :   x

5.17. Number of Programmes with

  a.   Choice Based Credit System   :   2

  b.   Inter/Multidisciplinary Approach :   13

  c.   Any other (specify and provide details) :

5.18. Does the college offer UG and/or PG programmes in Teacher Education?

  Yes :   x   No :   ✓

  If yes,

  a.   Year of Introduction of the programme(s)……… (dd/mm/yyyy) and number of batches that completed the   x

      programme b. NCTE recognition details (if applicable) : NA

      Notification No.: …… Date: (dd/mm/yyyy)

      Validity:

  c.   Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes   :   x

                              No   :   ✓

5.19. Does the college offer UG or PG programme in   Physical Education?

  Yes :   x

  No   :   ✓

If yes,

a. Year of Introduction of the programme(s)…… (dd/mm/yyyy)

and number of batches that completed the

programme   : | x |

b. NCTE recognition details (if applicable)

Notification No.: ……… Date: …(dd/mm/yyyy)

Validity:………

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes : | x |

No : | ✓ |

5.20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / **State Government** *Recruited*			13	8	3	3	1	3	7	1
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies *Recruited*	X	X	X	X	2	4	3	x	1	x
Yet to recruit										

*M-Male *F-Female

5.21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	x	x	1	x	x	x	1
Ph.D.	x	x	3	1	2	1	7
M.Phil.	x	x	x	1	x	2	3
PG	x	x	9	6	1	x	16
Sub total			13	8	3	3	27
Temporary teachers							
Ph.D.	x	x	x	x	x	x	x
M.Phil.	x	x	x	x	x	x	x
PG	x	x	x	x	x	x	x
Part-time teachers							
Ph.D.	x	x	x	x	x	8	8
M.Phil.	x	x	x	x	3	5	8
PG	x	x	x	x	x	6	6
Sub Total	x	x	x	x	3	19	22
Total	x	x	8	13	6	22	49

5.22. Number of Visiting Faculty /Guest Faculty engaged with the College. 3

5.23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2011-12		Year 2 2012-2013		Year 3 2013-14		Year 4 2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	9	4	8	4	12	8	11	8
ST	10	5	9	2	12	6	14	6
OBC	169	76	220	86	204	84	195	63
General	198	39	258	56	304	90	252	86
Others	x	x	x	x	x	x	x	x
Total	386	124	495	148	532	188	472	163

5.24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	635	x	x	x	635
Students from other states of India	x	x	x	x	x
NRI students	x	x	x	x	x
Foreign students	x	x	x	x	x
Total	635	X	X	X	635

5.25. Dropout rate in UG and PG (average of

the last two batches)   UG   :

2012-2013	15
2013-2014	21

5.26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled) : Unit Cost

 (a) including the salary component **:**   **52777**

 (b) excluding the salary component :   **4722**

5.27. Does the college offer any programme/s in distance education mode (DEP)?

Yes   :   x

No   :   ✓

If yes,

a) is it a registered centre for offering distance education programmes of another University.

Yes   :   x

 No   :   ✓

b) Name of the University which has granted such registration.

NA

c) Number of programmes offered   NA

d) Programmes carry the recognition of the Distance Education Council.

Yes   No

5.28. Provide Teacher-student ratio for each of the programme/course offered
  a. B.A   : 1:16 (No. of Teacher=23; Total No. of Student= 364)
  b. B.Sc.   : 1:16 (No. of Teacher=20;   Total No. of Student=314)

5.29. Is the college applying for   Accreditation :

Cycle 1   :   ✓

Cycle 2   :   x

Cycle 3   :   x

Cycle 4   :   x

Re-Assessment   :   x

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

5.30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)   :   NA

Cycle   1:   ………………   (dd/mm/yyyy)   Accreditation Outcome/Result………...   Cycle   2:   ………………   (dd/mm/yyyy) Accreditation Outcome/Result………... Cycle 3: ……………… (dd/mm/yyyy) Accreditation Outcome/Result………...

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

5.31. Number of working days during the last academic year. :   180 days

5.32. Number of teaching days during the last academic year ;   180 days

(Teaching days means days on which lectures were engaged excluding the examination days)

5.33. Date of establishment of

Internal Quality Assurance Cell (IQAC) :

| 11th September 2013 |

(dd/mm/yyyy)

5.34. Details regarding submission of Annual : NA
Quality Assurance Reports (AQAR) to NAAC.

AQAR (i)   ………   (dd/mm/yyyy)

AQAR (ii)   ………   (dd/mm/yyyy)

AQAR(iii)   ………   (dd/mm/yyyy)

AQAR(iv)   ……… (dd/mm/yyyy)

5.35. Any other relevant data (not covered above) the college would like to include.
(Do not include explanatory/descriptive information)

6. CRITERIA - WISE INPUTS

6.1: CRITERION I: CURRICULAR ASPECTS

1.1   Curriculum Planning and Implementation

1.1.1   State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:
- To make value life to the Young people.
- To define the quality of higher education
- To promote the quality of life through Education
- To initiate the sustenance to the life of students and society through Education and interaction
- To make up the quality of competence, Confidence and Excellence.
- To make the skill gap of the society.

Mission:
- To initiate modern trend of Education and Science zeal
- To develop skill components of present environment.
- To develop young people personality and leadership
- To make sensitize the learners towards human right, social

concerns, gender and environment issues.

➢ To make understand the value of education particularly higher education in the fast changing modern society.

➢ To provide adequate infrastructures of the institution suitable to National and International standard in order to face modern challenges of survival.

Objectives

➢ The main objective of the Institution is transform the life of young people particularly students into well meaning citizen and valued life for the future life.

➢ Training of the students to adapt and adjust the available and new environment through education and interaction.

➢ Impart value of having discipline, sincerity and understanding in the life of human being.

Communication to the students, teachers, staff and other Stakeholders :

➢ The Development committee and Academic committee plays vital role for transforming and understanding the value of institution and education in the students and other stakeholders.

➢ Frequent meetings under plan programmes for the Vision and Mission of the institution are held.

➢ Decisions taken in the Development committee and Academic committee are communicated properly to the entire students through displaying notices on the notice board and announcing in the class rooms.

➢ The Vision, Mission and Objectives are displayed to the Main entrance of the College.

➢ Communicated Vision, Mission and Objectives to the students and society through prospectus.

➢ Vision, Mission and Objectives are uploaded in the College website.

1.1.2   How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

➢ The College Development committee, Academic committee and HODs of all department are jointly seat together three/ four times to develop various strategies for effective implementation of the Curriculums.

➢ An action plan of Development committee and Academic committee has been formed for one academic year in order to implement and execute the curriculum.

- The teachers are encouraged and provided the minimum required infrastructure through innovative teaching method like presentations, assignments, discussions, workshops, Seminars, study tours and Industrial visits, computer education apart from the general education.
- Departments follow the academic calendar issued by the affiliating University.
- The College plans its semester academic schedule which clearly mentions the topics, number of working days allocated to the topics, marks allocated, periods to be taken by the Concerned teachers per week.

1.1.3   What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?
- The curriculum prepared by Manipur University are well transacted to the students of various semester classes by the concerned teachers.
- The Manipur University organizes refresher courses, orientation programmes and workshops to update the knowledge of the subject concerned, other knowledge and interaction among the teaching faculties.
- The college also encourage the teachers to participate in the refresher courses/ orientation programmes/ Seminars/conferences/ workshops to update and improve the knowledge of the subject concerned.
- The College provides teaching materials like books, Journals, Internet, Smart boards, Software to the teachers for effective delivery of the Curriculum

1.1.4   Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.
- Weight age is given to the Academic improvement and   over all development of the students.
- Students are advised to participate in the various forums such as Students Council, NSS and College managing committee etc.
- The College initiatives for effective delivery of the curriculum, Teachers are trained for the use of modern technological resources like internet, projectors, and smart boards.
- Departmental small library has been provided to all the departments of the college.

- ➢ Experts from other institutions have been invited to share their knowledge with the students.
- ➢ Students are taken out for one general educational tour and two science study tours for field study tours in one academic year.
- ➢ Special classes and Extra classes have been conducted for those students who could not attend the classes on account of participation in the sports and students amenities like Youth festivals.

1.1.5   How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Industry

- ➢ The College has set up a Career guidance which is related with the Industry under B.Voc Degree courses in Software Development and Sericulture.

Research Bodies

- ➢ Research Scholars and Experts from the University and Educational Institutions are invited for Lectures on the significance of research at the present education to the college. Students are also interacting with the experts and encouraging for the research in the years to come.
- ➢ Some teaching faculty members are taken research projects from the UGC.
- ➢ College has got one Institutional Biotech Hub from the Department of Biotechnology, New Delhi which is related to Research.

University

- ➢ The Teaching faculty members are always in contact to the experts from Affiliated University and get latest information regarding their own respective subjects..
- ➢ Teaching faculties are subscribing Journals which are correlated with the curriculum of the respective subjects.

1.1.6   What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- ➢ The Principal and one or two teaching faculty members are attended in the meeting for curriculum organized intimated by the Controller of Examinations. In the Meeting, Hon'ble V.C, Dean of Physical Sciences ,Dean of School of Life Sciences, Director , College Development Council and Registrar of Manipur University are

present.

➢ The feedback of the meeting were to maintain the ordinances and curricula are to be feasible when applied to the college.

1.1.7   Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

➢ Yes, the curriculum of B. Voc Degree courses in Software Development and Sericulture under NSQF were prepared as per guideline of UGC-B. Voc during the Academic session 2014-2015.

➢ The curriculums are base purely on Skill gaps which are supposed to be make up in the graduate level including multiple exit points.

➢ It has 30 credits per semester. Out of the 30 credits, 60% will be core skill chapter and remaining 40% will be from general content as per guideline.

➢ One credit will be equivalent to 15 period and one period will have hour each.

➢ Total working days per semester is 90 days and for two semester will be 180 days.

➢ External marking will be 60% of the total allotted mark and 40% will be internal share.

➢ Pass mark of the papers will be 40% of the external allotted marks and 40% of the internal allotted marks .

1.1.8   How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

➢ Once the academic session is in full swing on the basis of action plan, the college at various points check the effectiveness of the curriculum.

➢ The college ensures that the objectives of the curriculum are obtained. For the objectives, the college conducted monthly test and monitoring the outcomes of the syllabus.

➢ In case the college is not able to get the target of curriculum, the college is planning to remedial action and strategies are devised to fill up the gaps in order to achieved the objectives of the curriculum.

1.2   Academic Flexibility

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Sl.No	Programme Offered		Details
1	B. A	1st Semester	
		3rd Semester	
		5th Semester	
2	B. Sc	1st Semester	
		3rd Semester	
		5th Semester	
3	B. Voc Degree Course in Software development	1st Semester	25 students
4	B. Voc Degree Course in Sericulture	1st Semester	25 students

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details. -No

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

Sl.No	Class	Subjects	
		Compulsory/Core	Optional
1	B.A	English, Manipuri, RD	Economics, Political Science, History, English, Manipuri, Education, Geography, Mathematic, Philosophy
2	B.Sc	English, Manipuri, RD	Physics, Chemistry, Zoology, Botany, Mathematic

3	B.Voc Degree Course	a.Software Development b. Sericulture	

- Choice Based Credit System and range of subject options
  - ➢ The B. Voc degree Courses in Software development and Sericulture, UGC has instructed the college to adopt the Choice Based Credit System.
- Courses offered in modular form
  - ➢ College develops modules with the help of academic committee and HODs for testing the students in the different level.
  - ➢ University has given the 6 month final examinations in one years in the form of semester.
- Credit transfer and accumulation facility
  - ➢ **No**
- Lateral and vertical mobility within and across programmes and courses
  - ➢ Lateral mobility is existing only in special case but not in general. Vertical mobility is existing.
- Enrichment courses
  - ➢ The course has communication skill subjects like English, Manipuri.
  - ➢ The core subject has regional development subjects which is combination of English, Regional language, environmental studies , Economic concept, political science etc.
  - ➢ The optional papers course content core main ideas, skill components, application models in the available surrounding applicable, field works, project works, practical chapters , experimental chapters, viva voce etc.
  - ➢ Experts talk regarding the course is also another enrichment found in the courses.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

➢ **No**

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Sl.No	Skill programme	Beneficiaries	Remarks
1	B.Voc. Degree course in Software development	25 students	Entrepreneurship Incorporate with industries
2	B.Voc. Degree course in Sericulture	25 students	Entrepreneurship Incorporate with industries

1.2.6   Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?
  ➢ **No**

1.3. **Curriculum Enrichment**

1.3.1   Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?
  ➢ The institution being the affiliated college of Manipur University, does not have freedom of formatting its own curriculm.
  ➢ The curses run at UG level relevance to the objectives of the Curriculum provided by Manipur University.
  ➢ The curriculum has aims to impart varieties of modern knowledge to the students/ learners including both core and optional subjects.
  ➢ It has chapters to fill up the skill gaps of the students in general educations and core skill educations so that the students may be employable in the years to come.
  ➢ The Curriculum frame by Manipur University reflects the Vision and Mission of the College.
  ➢ The Syllabus of Regional Development has impressive chapters of various knowledge from different angles.

1.3.2   What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic

employment market?

➢ The college strictly adheres to the curriculum provided by the Manipur University.

➢ The concerned teaching faculties are delivering the content of the provided syllabus to the students with their own expertise and experiences so that the students so that the students may be able to get employable qualities in the competitive world.

➢ To get required skills, the teaching faculties are utilising the spoken English lab. computer lab., internet networking and provided in-depth knowledge in the respective subjects for the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

➢ The college gives effort to understand the problems of environmental crises in the classes of subjects like Zoology , Botany, Regional Development, Geography etc as a part of curriculum.

➢ The Syllabus of other general education portion has Human right chapters and gender problems.

➢ Global warming and its education, one National Seminar on the topic had been organized by the College on 30th and 31st Dec.2010 sponsored by UGC.

➢ The college provided three smart boards in the class rooms under ICT prospects at present so that while delivering the classes, Teacher and Students are becoming modernized.

1.3.4. What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

Moral and Ethical Values

Students are interacting regularly with the expert teachers of the College and motivate the students about the present strategies for getting employment and shaping the life in future. Students are advice to give labour, concentration, punctuality and sincerity in study so that those students with these moral and behavior will get success in the competation in the years to come.

➢ The students and concerned teacher-in charge visits surrounding areas and villages under NSS programmes provides social, moral, discipline, ethical principles and way of present life style.

Employable and life skill

➢ Communication competence of Students is vital skill for

getting better career options. Therefore, the college arranges verbal and better written communication skill workshops in the Spoken English lab.

➢   Experts are invited in the Spoken English lab from different institution including from Manipur University for delivering , discuss and interaction programme of communication skill.

➢   Students are also allotted different responsibilities in organizing various events and activities such as cultural programmes, competitions, workshops etc. In this way students can improve their team building and organizational.

Better career options

➢ The college is providing general computer room and computer lab where the students can learn the Basic computer concept, MS words, Internet operations and email account opening etc.

Community orientation

➢ The NSS programmes are related to the community orientation as the NSS teams visited the surrounding areas for awareness on various aspects like social, moral, ethical principles etc.

1.3.5   Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

➢   Some students are topping the University Examination in Physics subjects. Mention may be maid that One student name- James Moirangthem, S/O, (L), M. Sanjoy Singh, of Kongkham awing, Nambol, Manipur Stood first positon in B.Sc level final examination in 2012 all Manipur under the University. Again he topped the Manipur University Physics Examination in 2014. And the student got Sanasam Koireng Gold Medal for Physics and Gold Medal for Condensed Matter Physics. It is a good example of feed back of the Stakeholder.

➢   Another student, Naorem Chinglenkhomba Meitei stood second position in the Physics in 2012. It is feed back from the enrichment of curriculum.

➢   Another Students name K. Malemnganba Meitei, Chemistry, Zoology and Botany combination stood rank in the final examination of B.Sc 2013, under Manipur University.

➢   The students express their opinion on the curriculum that it is quite benefitted to them.

1.3.6   How does the institution monitor and evaluate the quality of its enrichment programmes?

➢   The College is very clear and transparent way to monitor and evaluate the quality of various enrichment in the curriculum.

➢   The curriculums for all subjects are provided by the Manipur

University. These curriculum are well plan and well equipped with the modern necessities and modern trends so that the enrichments programmes have been framed.

1.4. Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

➢ There is no scope for farming the institute curriculum because the institution is an affiliated college to Manipur University.

➢ However, some faculty members are present in the workshops and seminar for the revision and curriculum.

➢ Faculty and the representatives of the college can give only the suggestion to the University through the members of Board of Universities because the design and the development of the curriculum is in the hand of University only.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

➢ Yes, the college obtained feedbacks from the student and stakeholders from time to time.

➢ The feedback obtained from various angles is analysed properly by the respective departments and suggestion on the curriculum for improvements are communicated to the Manipur University through Principal.

➢ The Institution encourage various stakeholders such as students alumni, parents alumni and departments for giving or submission of suggestions on the curriculum.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)
Any other relevant information regarding curricular aspects which the college would like to include.

➢ The college has open two new Programmes under National Skill Qualification Frameworks (NSQF) correlate with vocational B.Voc degree courses, namely 1) Sericulture 2) Software Development.

➢ The curriculums regarding the B.Voc degree courses have been prepared at the first instance of the proposal to UGC. These curriculums are rectified as per UGC guideline and Manipur

University norms.

➢ Being vocational degree course, the curriculum shares 60% in core subject and maximum of 40% in General Education as per UGC norm.

➢ The ordinance along with the course structure and details f the courses having formulated as per guideline and adjustable with the Manipur University regulations.

➢ The curriculum is credit base system in the grading.

➢ One semester will have 30 credits and 90 working days.

➢ One credit is equal to 15 periods and one periods will have one hour time.

Degree and exit points of the Programmes

Sl.No.	Name of course	Duration
1	B.Voc. degree in Sericulture	3 years
2	B.Voc diploma course in Sericulture	1 year
3	B.Voc Advanced diploma course in Sericulture	2 years
4	B.Voc. degree in Software Development	3 years
	B.Voc diploma course in Software Development	1 year
	B.Voc Advanced diploma course in Software Development	2 years

6.2. : CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1. **Student Enrollment and Profile**

2.1.1 How does the college ensure publicity and transparency in the admission process?

➢ The college has remarkable history of 50 years service for the society and the students i.e., college is becoming a premier institution in the circle. There is an Admission committee in the college.

➢ The college adopted this following steps for the enrollment and the profile making –

Step 1: Advertisement in the notice board, local papers, website, etc.

giving intake capacity, eligibility, process of admission, academy and available infrastructures along with the experiences of the teachers.

Step 2: Transparency for the admission in the academic calendar as per Manipur University norms is maintained.

Step 3: Admission fee as per Manipur University and State government shares have been taken.

➢ Manipur University has enrollment fee, sports fee, culture fee, recognition fee and registration fee.

➢ State government shares admission fee, development fee and library fee.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other)

to various programmes of the Institution.

➢ The process of admission is done on the basis of 1) Merit   2) Caste System   3) Sports   4) other curricular activities.

➢ Entrance test for admission is not yet conducted.

➢ For the B.Voc. degree courses in Sericulture and Software Development, the admission is done on first come first serve for this academic session 2014 and 2015 because this programmes is introduced first time in the college.

➢ The intake capacity of the newly introduced programmes of B.Voc. degree courses is 50 students per programmes.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

➢ The percentage of the admission to the B.A./B.Sc. level of general education and B.Voc degree programmes are as follows

1. 45% in 10+2 for B.Sc.
2. 40% in 10+2 for B.A.
3. 40% and above in 10+2 for B.Voc. degree courses.

➢ The college try to collect admission data of other colleges for comparison but could not procure such data.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the

improvement of the process?
> **No**

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

* SC/ST:
  o OBC
  o Women
  o Differently abled
  o Economically weaker sections
  o Minority community
  o Any other

* **SC/ST**
> Students from SC/ST categories have been given the percentage as per roster system.
> Free exemption and other benefits for these category are also extended.

* OBC:
> For OBC, students are given admission as per govt. reservation policy.

* Women:
> Admission of women has no reservation but women are provided will equal opportunity.
> Separate hostel facilities are provided to the women students.
Differently-abled
> For Differently-abled persons, there is reservation in the admission as per UGC notification.

* Economically weaker sections:
> Students with BPL cards have free admission.

* Minority:
> The college has reservation of minority as per State Government, Central Government and affiliating university norms.

* Any Other:
> Sports person who got recognition in the international & national level have been given admission with concessional rate.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Admission in the Academic Session 2011-2012				
Sl.	Programme	No. of Student applicant	No. of Student admitted	Demand Ratio
1	B.A.	340	239	1.26
2.	B.Sc.	310	264	1.17

Admission in the Academic Session 2012-2013				
Sl.	Programme	No. of Student applicant	No. of Student admitted	Demand Ratio
1	B.A.	405	301	1.34
2.	B.Sc.	351	342	1.03

Admission in the Academic Session 2013-2014				
Sl.	Programme	No. of Student applicant	No. of Student admitted	Demand Ratio
1	B.A.	435	415	1.05
2.	B.Sc.	391	366	1.07

Admission in the Academic Session 2014-2015				
Sl.	Programme	No. of Student applicant	No. of Student admitted	Demand Ratio
1	B.A.	421	401	1.05
2.	B.Sc.	351	328	1.07
3.	B.Voc.	61	50	1.22

2.2.   **Catering to Student Diversity**

2.2.1   How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

➢ Seats are reserved at the time of admission in various programmes for differently- abled students.

➢ The Classes of those differently- abled students are held in low flooring class room and special attention is given for them.

➢ The institution is fully adhering to the Government policies regarding the needs for differently- abled students

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

➢ The college is a plateform where students can earn various knowledges from different angles.

➢ The college allows to admit students of all castes with our objective " EDUCATION FOR ALL"

➢ Before the commencement of the programme, team of teachers contact the Principals of Nambol Higher Secondary School, Bishnupur Higher Secondary schools, Students from in and around Nambol area and neighbour constituency for interaction and request them to let their students interact with the team so as to access the students need in terms knowledge and skill.

➢ The team of teachers contact to the surrounding clubs and local educationalist to send their students to the college to update the knowledge and skill of the students.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

➢ The college is located in the rural area. This backwardness leads to lack of confidence as compared to the students of several other colleges located in big cities.

➢ This parity has to be bridged. For this the institution conducts remedial classes for SC/ST/OBC students in different subjects to enhance their skills and competence.

➢ Remedial examinations are also held to test their knowledge received during classes.

➢ Enrichment courses like personality development prorgrammes are also conducted to improve students' personality and motivate them for an innovative and creative mindset.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

➤ The institution holds the tradition of imparting holistic education with
  emphasis on the ethical and moral principles.
➤ The college which is coeducational institution sensitizes its staff and students on issues such as gender inclusion, environment etc by holding counselling on the relevant topics like women empowerment.
➤ Celebration of women's day by teachers and students is also a part of the same tradition.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

➤ The advanced learners are detected by the teachers during their lectures in class room by means of getting feedback from the students orally and sometimes in writing.
➤ Students are subjected to various methods of evaluations like vocal responses, sample individual responses and written tests after each unit of syllabus.
➤ Based on their performance, students are identified as slow and advanced learners. They are supported in the best possible manner.
➤ The teachers take extra pain in helping them with an additional and personal interest.
➤ A number of motivational lectures are organized to channelize their potential to accomplish better success.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

➤ Academic performance of the student's from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. is detected by the teachers during their lectures in classroom.
➤ We use marks as index for identifying slow learners students are subjected to various methods of evaluation, vocal responses, sample individual responses & written test after each unit of syllabus.
➤ These students who do not seem to cope up with the pace of learning are advised and counselled by the teachers by assisting them social study material.

- Based on their performance, students are identified as slow and advanced learners.
- The moral of the slow learners is boosted by counselling sessions, remedial classes and intensive interactive sessions. They are also given advice after class hours and are motivated by providing additional learning material such as text books and solved question papers from exams.
- The advanced learner's are given assignments and encouraged to take part in active items such as quizzes, essay writing, lecture competitions and seminars.
- They are encouraged to acquire new and advanced information through the internet to bring out their full potential. The creative abilities of students are given vent through wall magazines, newsletter and college magazine.

2.3   Teaching-Learning Process

2.3.1   How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- The academic calendar is released by the affiliating university and is to be followed in totality by our college.
- The same academic calendar is published in the College prospectus and college website before the beginning of the session of every academic year.
- It provides plan for the academic year to students, teachers and parents. Each department functions according to the teaching plan prepared at the department level.
- The unit wise syllabus is discussed with the faculty of the department and the course work is distributed.
- Teaching plan is prepared by all the concerned and submitted to the respective heads of the departments every academic year.
- A copy of the teaching plan is submitted to the Principal also. Timetable is prepared and displayed on the notice board.
- The departments also carry out internal assessment based on student test performance and punctuality.
- The final evaluation of students is done according to the university schedule.
- At the end of each session / semester, theory and practical examinations are conducted by the university and evaluation is carried out.
- The exam results are declared and score cards are issued by the affiliating university.

2.3.2   How does IQAC contribute to improve the teaching –learning process?

- ➢ IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution.
- ➢ It also imparts knowledge through team work at relentless efforts. It promotes the research and consultancy and develops state of art infrastructure.
- ➢ It promotes synergetic relationship with the industry and society to appoint well endowed faculty and to upgrade their acumen.
- ➢ It also ensures timely, efficient and progressive performance of academic, administrative and financial tasks. Following are the members of the IQAC Cell:

Sl.No	Name of the Person	Designation	Status in IQAC
1	Dr. Gopal Singh	Principal	Chairman
2	Ch. Ibomcha Singh	HOD, Economics	Member
3	Kh. Tomba Singh	HOD, Manipuri	-do-
4	L.Nalini Devi	HOD, Political Science	-do-
5	L.Leiren Devi	HOD, History	-do-
6	Dr.Kh.Kesho Singh	HOD, Education	-do-
7	Dr. W.Pishak Singh	HOD, Philisophy	-do-
8	Dr. L.P.Baskota	HOD, Geography	-do-
9	N.Ibomcha Singh	HOD, Chemistry	-do-
10	H.Premila Devi	HOD, Botany	-do-
11	L.Kanabala Devi	HOD, Mathematics	-do-
12	H.Budhi Singh	HOD, Physics	-do-
13	Dr. O.Lukhoi Singh	HOD, Zoology	Member Secretary
14	Dr.R,K.Lokeshwari Devi	B.Voc-Sericulture	Member
15	Arunkumar l.	B.Voc- Software Development	-do-
16	M.Panchasuram Singh	L.D.C-Admission	-do-
17	P.Kunjalata Devi	L.D.C.-Account	-do-

This cell monitors promotion, implementation and continuous improvement of innovations in Curriculum, Co-curricular and Extra-curricular activities of the institution. The IQAC works towards the enhancement of the learner's
knowledge, capacity and personality

2.3.3   How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

➢ The college offers a lot of support services to its teachers for making the
learning student centric.
➢ The college provides a well stocked library which boasts of latest books and journals which the faculty uses efficiently to provide comprehensive and latest information to the students.
➢ Students are also encouraged to use the library independently that enhances their knowledge.
➢ Apart from it, the college provides a state of the seminar hall where students participate in Cultural activities, Debates and Seminars.
➢ The college also encourages the use of internet and computers by the students and staff to keep them abreast of the latest developments in their respective field of study

2.3.4   How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?
➢ The college concentrates on making the students original thinkers. To encourage the artistic temper among the students, the college teachers motivate them to participate in various extra morals activities in youth festivals.
➢ The long list of prizes won by our students in youth festivals and other district and state level competitions bears a testimony to it.
➢ At the same time, to encourage the scientific temper among students, the faculty engages the students in various practical works on science labs and computer labs.
➢ To sharpen the critical thinking among students, various GDs, debates and seminars are organized in which students explore new ideas and also get a chance to listen to the expert views of eminent professionals.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-

learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- ➢ The use of modern multi-media teaching aids like LCD projector, projectors,
- ➢ Internet enabled computer systems are usually employed in class room instructions as well as other student learning experiences.
- ➢ The students are also encouraged to use computer software packages for meaningful analyses of the experimental data collected/acquired by them

2.3.6   How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- ➢ College conducts lectures and seminars by experts on various issues in which faculty members and students are encouraged to participate and reap benefits.
- ➢ The teachers go for refresher and orientation courses. Educational tours are also conducted.
- ➢ Over the past many years the faculty has been participating in the conferences and presenting papers in national and international level seminars.

2.3.7   Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- ➢ There is a provision for counsellors/advisors for each class or group of students for academic and personal guidance.
- ➢ The students are divided into groups and each group is provided with counselor /advisor to provide academic and personal guidance to the needy students.
- ➢ It is done at all level of courses in all the divisions. The teacher in – charge carefully monitors the regularity of attendance, participation in seminars and other activities and also the performance of the students in internal tests/semester examinations.
- ➢ The students are advised to improve by way of help and remedial /corrective action.
- ➢ The students who seek psychological boosting or the candidates who are psycho-socially left out are given psychological counseling the college faculty itself.

2.3.8   Provide details of innovative teaching approaches/methods

adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

> The college encourages the teachers to keep themselves abreast of the latest developments in their respective fields.
> They are encouraged to use computers, Internet and library resources to enrich their teaching.
> The college faculty is also provided training for use of computers, latest software so that they can themselves create modern teaching aids to be used in their classrooms.
> From time to time the college faculty adopts approaches/methods such as seminars, conferences and special lectures.
> The faculty members are encouraged to participate in National/International level seminars.
> They are provided financial assistance for this purpose. The faculty members who attend such seminars/ conferences share their experience with students and

2.3.9   How are library resources used to augment the teaching-learning process?

> The institution has centralized library. The library continues to provide the following current awareness services in order to alert users to latest information of their interest.
      List of new entries
      Useful articles
      News items
> The catalogues from different publishers are filed. Heads of departments can order for books from these catalogues.
> The range of subjects represented by the library collection reflects our institution's ever growing zest for newer areas of study and research.
> Some faculty members have their personal collection of a large number of books and they share the books and journals with the fellow colleagues.
> Majority of staff can efficiently use the internet and they liberally share their knowledge of innovative research topics, reviews, methodology, data gathering and information output with the learners.
> They are provided with a student library card which enables them to set books issued from the library. Students are also taken to the library to instill reading habits among them.

2.3.10   Does the institution face any challenges in completing the

curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- ➢ This type of situation has never happened that the faculty has not been able to complete the curriculum within the stipulated timeframe.
- ➢ The college teachers manage to successfully deliver their responsibilities. Sometimes because of *bandhs* declared by political parties, institution faces challenges in completing the curriculum but the college through extra classes tries to overcome these challenges.
- ➢ The IQAC keeps a check on the syllabus covered by the various departments on regular basis.

2.3.11   How does the institute monitor and evaluate the quality of teaching learning?

- ➢ IQAC through interaction with teachers and students submit reports of the feedback to the Principal.
- ➢ The institute through house examinations, feedback from students and teachers and ACR report monitors and evaluates the quality of teaching learning.

2.4   Teacher Quality

2.4.1   Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

- ➢ For general Education, the teachers are appointed by the State Government.
- ➢ Regarding the new opening programmes under NSQF; Sector-Sericulture and Software Development, Teachers are recruited in campus (Campus Interview) as per UGC prescribed Qualification.
- ➢ The college has engaged teachers who are competent,experienced and experts in their respective field of study
- ➢ The college also advertises in the local newspapers.After getting applications in response to these from the eligible candidates, their educational documents are scrutinized properly.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	x	x	1	x	x	x	1
Ph.D.	x	x	3	1	2	1	7
M.Phil.	x	x	x	1	x	2	3
PG	x	x	9	6	1	x	16
Sub total			13	8	3	3	27
Temporary teachers							
Ph.D.	x	x	x	x	x	x	x
M.Phil.	x	x	x	x	x	x	x
PG	x	x	x	x	x	x	x
Part-time teachers							
Ph.D.	x	x	x	x	x	8	8
M.Phil.	x	x	x	x	3	5	8
PG	x	x	x	x	x	6	6
Sub Total	x	x	x	x	3	19	22
Total	x	x	8	13	6	22	49

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

➢ The new B.Voc Degree courses in Sericulture and Software Development, 6 new teachers have been recruited in the campus for Core skill subjects (60%).

➢ For the General components (maximum to 40%), existing college teachers have taken the classes.

➢ To attract the new faculty and to retain the existing teachers the college provides requisite facilities like library, internet etc

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated

Refresher courses	8
HRD programmes	x
Orientation programmes	4
Staff training conducted by the university	x
Staff training conducted by other institutions	2
Summer / winter schools, workshops, etc.	4

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- **Teaching learning methods/approaches**

  ➢ The college has provided software such as Windows, MS Office, Visual Basic, Java, Linux, etc to the teachers.
  ➢ Students take place in the laboratory using computer and LCD projector.

  - Handling new curriculum

  ➢ The new curriculum given by the Manipur University to the college, the Principal, Coordinator and concerned Teaching faculties jointly seat together and discuss the strategies to be faced.
  ➢ Devise strategies are discussed on the new syllabus effectively to handle properly by the concerned teachers

  - Content/knowledge management
  ➢ Contents are Communication components and General education (maximum to 40%)
  ➢ Skill components for employable to the job is 60% of the entire syllabus.

  - Assessment

  ➢ The self assessment report of teachers and staff of B.Voc Degree courses have been taken on punctuality, sincerity, delivery nature in the classes and handling of the equipments.

  - Audio Visual Aids/multimedia

  ➢ Lectures are taken classes with or without audio visual aids in Classrooms.

- ➢ Our Computer department is provided with Audio visual aids as per their requirement. We have latest Computer aided packages, as per our requirement.
- ➢ It includes projectors, computers, sound system etc. Faculty members are provided with computers with internet browsing facility for preparation ion of teaching/learning materials. Recently

- Teaching learning material development, selection and use

- ➢ Journals, Text Books, Internet, E-Library and other refresher guidelines are developed for the new programmes.
- ➢ Seminars , interaction, discussion on the class module are selected for teaching.
- ➢ Smart boards, Projectors, Internet, E-Library and Audio Visuals are also use.

c) Percentage of faculty

* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
  - ➢ 2 % invited to International and National Seminars

* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
  - ➢ 7% of teaching faculties in national/ international

* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies
  - ➢ 7 %

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)
- ➢ The institution extends full support for the professional development of the faculty.
- ➢ The faculties are encouraged to pursue their M. Phil. and Ph. D. through faculty development schemes.
- ➢ The institution deputes its teachers to attend refresher and orientation programs, conferences, seminars and training programs

organized by other institutes, universities and research organizations.

➤ The institution also conducts number of seminars, workshops and special lectures for the benefit of its faculties and students.

➤ The institute has conducted number of workshops/seminars/ conferences during last three years. The Institute grants duty leaves according to the nature of work.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

➤ Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

➤ Yes, the head of the institution takes feedback of the teachers from the students and their guardians.

➤ At the end of every academic year students give feedback of individual faculty members on their teaching skills on a plain paper.

➤ The feedback form mainly focuses on the various teaching skills of the faculty members, like presentation, communication, knowledge, content covered, innovative practices and laboratory work.

➤ If any faculty doesn't meet the benchmark on feedback, he/she is counseled for the future.

2.5   Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

➤ The Stakeholders of the institution i.e. students and faculty members and even the parents of the students are informed about evaluation process by giving general instruction.

➤ The periodic instructions issued by the affiliating university are promptly communicated to the students.

➤ The faculty members read the instructions even in the classrooms and copy of the same is also displayed on the students' notice-board.

➤ Likewise they are informed at the start of the session regarding the terminal tests after the gap of three months.

➢ Students are clearly made aware of the eligibility conditions required to appear in the final exams. They are informed of the criterion of the internal assessment.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

➢ The institution has adopted Fair marking and evaluation of University purely by coding the roll nos. of the students i.e secret roll nos.

➢ The students are evaluated by group discussions and sometimes blackboard tests are also held for some interesting and short topics. It makes the evaluation more interesting for students.

➢ Faculty members also try new innovations in their teaching skill to make evaluation more interesting and beneficial for the students.
The university has initiated various evaluation reforms viz.

1. Introduction of internal assessment system.
2. Introduction of Answer Sheets.
3. Introduction of table marking and evaluation through secret roll nos. so as to make each evaluation process more transparent.
4. Introduction of objective questions in the question papers.

The college has adopted various university reforms concerning evaluation viz.

1. Internal assessment is awarded to the students as per the university criteria.
2. Class tests and unit tests are conducted to evaluate the performance of students.
3. Student centric learning through assignments, projects and practical sessions.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

➢ The evaluation reforms of the affiliating University are followed in the best of the spirit.
➢ Any doubt about evaluation is made clear to the students. All record is maintained i.e answer sheets, award lists etc.
➢ Whenever class tests and term tests are taken the results of the students performance/awards are shown to the students to encourage them or counsel them for better future performance.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

➢ University is the sole authority for implementation of reforms in examination and evaluation but faculty members who are a part of academic bodies of the university actively campaign for reforms.

➢ Formative approach to evaluation includes measuring the student's achievement through verbal tests, group discussions, seminars and weekly test.

➢ The evaluation through these approaches gives lot of information about student achievement after teaching a particular unit.

➢ The concerned teacher may get some direction about the student and necessary steps regarding his/her improving can be pondered over.

➢ The summative evaluation is done during terminal tests. Even if some students don't perform well or clear the eligibility condition, then an extra chance is given to the student for his/her evaluation.

➢ All faculty members follow the formative approach to measure students' achievements & performance through 1

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

➢ Regular tests are taken during the course..
➢ The report is sent to the head of institution after evaluating in a fair

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

➢ There is complete transparency in the internal assessment. The criterion adopted is as directed by the University.

➢ All the students are familiar about the transparency in internal assessment.

➢ . After preparing the assessment report, it is submitted by the concerned teacher and the same is displayed on the notice board at the end of the session.

➢ The internal assessment is made by the faculty members keeping in mind the following aspects / factors of students'performance during the academic year:

➢ 1) class attendance
➢ 2) class assignments

> ➤ 3) score in the term examination etc.
>
>   Inspite of all the above aspects of the students, their behavioral aspects, independent learning and communication skill etc. are also taken into consideration during the assessing of a student

2.5.7   What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?
> ➤ The institution uses assessment and evaluation both as an indicator for evaluating students' performance.
> ➤ The students who excel in the academics, sports or extra curricular or extra moral activities are given due advantage in assessment.
> ➤ General classroom behaviour of the students is also kept in mind when evaluation of a student is undertaken.

2.5.8 What are the mechanisms for redressal of grievances
> ➤ Students having grievances with the evaluation process or his every doubt is made clear by showing his performance in the answer sheet. The student is made clear about every grievance in his mind at the University level.
> ➤ For this process, some re-evaluation fee is charged from the student and evaluation process is again repeated.
> ➤ The examination are conducted and controlled by university. The college has to follow the instructions of the university.
> ➤ If students have any problem, the principal of the college communicate to the concerning authority (Controller of Exams or other offices) of university about the grievances of the students.

2.6.   Student performance and Learning Outcomes

2.6.1   Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

> ➤ In the recent years, institutions of higher education across the country have recognized that a full commitment to teaching and learning must include assessing and documenting what and how much students are learning and using this information to improve the education.
> ➤ Learning Outcome Assessment is the process of collecting information.

2.6.2   Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme?   Provide an analysis of the students results/achievements   (Programme/course wise for last four years)   and explain the differences if any and patterns of

achievement across the programmes/courses offered.

➢ The Institute aims to help students to reach their potential through the provision of a supportive, vibrant and challenging learning environment.

➢ All the staff is involved in the construction of this learning environment. All students are valued equally during their learning journey with institute.

➢ Accordingly, the curriculum, teaching and learning and assessment at college are student centric.

➢ The College has formulated academic committees that aim at enhancing the quality of learning, teaching and assessment across the Institute by providing academic leadership for the continued development of excellence in academic practice.

➢ The College is committed in creating an environment where students are supported to achieve their potential and working towards creating an inclusive learning community.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

➢ The courses run by college have both social and economic relevance. College understands its responsibility in the socio economic parameters.

➢ The institution at the time of the admission provides counseling regarding the choice of options the students wish to opt.

➢ They are guided regarding the future prospects of various options.

➢ The students are motivated through personality development programmes. Students are encouraged to participate in activities for social and community service.

➢ The College has made dedicated efforts to impart quality education and generate new knowledge through research and development activities. It has been contributing significantly in transforming socio-economic conditions of the people of this region.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

➢ Institution has specified procedure to collect and analyze data on student learning outcome, the following points are adopted by the institute in this context: · Midterm and continuous evaluation comprising of weekly internal tests,assignments, term paper and seminar presentations.

➢ Introduction of unit wise internal choice and objective and analytical type questions consisting of objective, short and descriptive and analytical answers. This ensures comprehensive

study and understanding of the entire course contents by the student.

Institute has taken following steps to overcome barriers:

- Delimiting the length of the answers in order to promote to the point writings.
- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances. By showing answer books to students to make them understand their relative strengths and weaknesses.
- Minimum attendance limit for students to minimize absenteeism.
- Extra classes for weak students to solve their problems.
- The periodic evaluation of teachers help in the improvement of learning

2.6.5   How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

➢ The institution has a clearly defined, set mechanism to monitor the learning outcomes.

➢ Attendance is compulsorily taken for every lecture. Tutorials and laboratory hours are fixed.

➢ The tutorials and assignments are corrected within a short duration and the marks are entered in work register for the academic progress of the students.

➢ Based on the participation in the class and the marks scored in the tutorials and assignments, the student level is judged by the staff member and appropriate action is taken.

➢ At the end of each periodical test, progress reports which consist of unit test results and attendance status are submitted to the office for further action.

➢ Counseling is given to slow learners.

➢ As all the lab courses are continuously assessed, students who lag in these courses are given additional help and guidance. They are also given additional lab practice.

➢ The faculty members are encouraged to conduct surprise tests, quizzes, etc. to monitor the academic progress of each student.

2.6.6   How does the institution monitor and ensure the achievement of learning outcomes?

➢ The College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

- The college has specified its graduate attributes clearly. At the first place, · The college aims to make its students employable.
- The college endeavors that its students should become valuable global citizens.
- To make the students academically sound enough, so that they are able to stare in the eyes of the competitive world.

6.3 : CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

- No but from UGC and DBT, projects are funded and respective labs are developed in the department of Zoology. Therefore, there is provision for research in the Zoology Department through projects.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

- Yes, a research committee has been formed in order to developed research works by the teaching faculty members. The Committee comprises of the Following teaching faculties :

Sl.No.	Name of Feculty	Designation	Status
1	Dr. S. Gopal Singh	Principal	Chairperson
2	Ch.Ibomcha Singh	Asso.Professor	Member
3	Dr.L.P.Baskota	-do-	-do-
4	Dr. A.Tejmani Singh	-do-	-do-
5	Dr. I.Jamuna Devi	Assistant Prof.	-do-
6	Dr. S.Shantibala Devi	-do-	-do-
7	Dr. O.Lukhoi Singh	Asso.Professor	Member Secretary

Few Recommendations of Research Committee and its impact as follows:-

➢ Faculty of the institute must participated in many seminars as a resource Person /delegate for interaction.

➢ Departments of Science and Arts , the teaching faculties be requested to apply proposals for state and National level seminars to the funding agencies within three years

➢ Department of Botany and Zoology be requested to apply proposals for state and National level seminars to the funding agencies within three years

➢ The students of final year be active participation in any seminar/conferences/workshops/hands on training so that students may be initiated for research in the years to come.

➢ Faculty members of the Institute be requested to apply for the funding of Research project to the UGC, CSIR, or any other relevant funding agencies.

➢ Those faculty members who are not responded on the recommendations of the research Committee within the stipulated time, the faculty member be reconsidered in serious alternative means in order to maintain the academic performance.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

o autonomy to the principal investigator
➢ Autonomy is given to the PI.

o timely availability or release of resources
➢ Any possible resources about the project is time released.

o adequate infrastructure and human resources
➢ Available infrastructure and human resources are provided.

o time-off, reduced teaching load, special leave etc. to teachers.
➢ As per UGC guideline, the teaching load is not reduced bur special leave for attending seminar/ conferences/workshops are granted.

o support in terms of technology and information needs
➢ Encouragement has been procured to the PI in terms of available technology and information

o facilitate timely auditing and submission of utilization

certificate to the funding authorities

➢ Timely auditing , submission of utilization certificate, statement of expenditures and details of expenditure are submitted to the funding agencies.

➢ The PI and Research Fellows are adviced to Publish the findings in the referred and relevant Journal for the projects.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

➢ The institution has made to organize seminar/conference/workshops relevant to research in the campus so that the student may be able to initiate research temper in the years to come.

➢ Students are taken in the research lab of well developed research lab in the affiliating University.

➢ Experts from Manipur University are invited to deliver research note and research significance in the Higher Education and in the nearby future of the Glob.

➢ Significance of research and becoming scientist for invention and discovery of new things for the welfare of human society be illustrated to the students.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

➢ Some of the teaching faculty members have taken minor and major research projects from the UGC.

➢ Dr. I. Jamuna Devi, Department of Botany has taken one minor Research project from UGC, now it is completed and submitted the final technical report.

➢ Dr. S. Shantibala Devi, Department of Manipur has taken one minor Research project from UGC, now it is completed and submitted the final technical report.

➢ Dr. O.Lukhoi Singh, Associate Professor, Department of Zoology has taken one Major Research Project entitled "Food Value of 15 edible Insects of Manipur" UGC: File No. F42-521/2013(SR), dated the 21st March 2013.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the

institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Training programmes/Conference/seminar/workshop/hands on training

Sl.No	Name of Training/Seminar	Funded by	Date/year
1	Education on Global Warming	UGC	30th to 31st Dec.2010
2	Insect plant Interaction	UGC	5th -7th May 2015
3	Insect Biotechnology	UGc	20th -22nd May 2015
4	Modern techniques in Sericulture	UGC	10th -12th June 2015
5	Hands on training for Biospectrophotometer analysis	DBT,New Delhi	20th June 2015

3.1.7   Provide details of prioritized research areas and the expertise available with the institution.

Sl.No	Research area	PI/Experts
1	Analysis on the food components of edible Insects	Dr. O.Lukhoi Singh Department of Zoology
2	DNA digestion, Isolation and detection of Insects	Dr. O.Lukhoi Singh Department of Zoology
3	Ectomycorrhizal Fungus	Dr. I.Jamuna Devi Department of Botany
4	Contemporary Literature	Dr. S.Shantibala Devi Department of Manipuri
5	Caste-study	M.Hemanta Singh Department of geography

3.1.8   Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

> Eminence researcher from other institutions including Manipur University have been invited to visit the development of Research labs.
> Researchers and scientists are invited for delivering lecturers from outside Manipur states in the Seminar/Conference etc.
> Mentioned may be made that Prof. Pramod Bora, Veterinary

College, Agricultural University, Assam and Dr. Utpal Bora, Associate Professor, IIT, Guwahati visited to the College during the Seminar.

➢ These people are interacting with the Faculties and students about the Research Development of the College.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

➢ Nil

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

➢ The Institutional Biotech Hub under DBT, New Delhi provided funds to create awareness/transferred of research related to other educational institutions.

➢ The Hub conduct awareness programme about research and Biotechnology to Nambol Higher Secondary School and St.John English School, Nambol during 2013 and 2014.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

➢ All the research works are funded by funding agencies like UGC. Therefore, the budget and other financial sources about the research from the college is nil.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

➢ No.

3.2.3 What are the financial provisions made available to support student research projects by students?

➢ Nil

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cit e examples of successful endeavors and challenges faced in organizing interdisciplinary research.

➤ Research in Department of Zoology about insect plant interaction, the department of Botany is interdisciplinary in theme and works because plant names on which the insects pested and damage the plants.

➤ Food analysis of edible insects, the research topic is correlated with the department of chemistry.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

➤ Sincere and good works of research is done by Research Scholar/ faculty, the available equipments for research works are to be provided.

➤ The institution encourages those research scholar and faculty members who are interested in research.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

➤ Yes, funding agency, DBT, New Delhi, the college got scheme for development of research infrastructure and equipments during 2012-2013.

➤ From UGC under the scheme of Major research Project, the research equipments are also developed in the research lab during 2013-2014.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanction ed	Receive d	

Minor projects	3 year	Ectomycorrhizal Fungal flora..	UGC	1,15,000	1,05,000	1,05,000
	3 year	Women activism in contemporary manipuri……..	UGC	1,50,000	1,35,000	1,35,000
Major projects	3 years	Food value of Edible insect of…	UGC F.N 42-521/2013(S R)	13,05,800	8,66,800	8,66,800
Interdisciplinary projects	X	X	X	X	X	X
Industry sponsore	X	X	X	X	X	X
Students' research projects	X	X	X	X	X	X
Any other (specify)	X	X	X	X	X	x

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?
➢ Research lab in the Department of Zoology, Botany and Manipuri.
➢ Well equipped the research lab of Zoology with research tools.
➢ Internet facility.
➢ Departmental Library Facility.
➢ Journals, referred books

List of Equipments available in the Zoology Research lab

Sl.No.	Name of Equipments	Qty
1	PCR package	1
2	Bio-spectrophotometer	1
3	Binocular Research Microscope	2
4	Flame photometer	1
5	Gel Electrophoresis	1
6	UV equip	1

7	Vortex shaker	1
8	Centrifuge-15 rpm	1
9	Double distillation plant	2
10	Deep freezer	1
11	Incubator, Oven	2
12	B.O.D.incubator	1
13	Colorimeter	1
14	Hot Water bath	1
15	Power sources-Solar 3,5 KVA	1
16	Generator Kohler-5 KVA	1

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

➢ The institutional plans to up gradation of the infrastructure facilities of the research as follows:

i. Another Research lab with A.C facilities where sophisticated instruments are to be build up.

ii. Installation of more equipments for Chemical analysis, autoanalyzer for chemicals, HPLC, Liquid and Gas chromatography, Real time PCR and equipments related to DNA isolation and detection, RNA- bar coding instruments and ultimately the sequencer.

iii. Installation of adequate power sources.

iv. Preparation of water supply tank and proper installation of distillation plant.

v. Improvement of E library and resources journals and books.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

➢ Yes, from the Department of Biotechnology, the institution got one institutional Biotech Hub scheme. The equipments purchase from the Hub are shown in the table.

Sl.No.	Name of Equipments	Qty
1	PCR package	1
2	Bio-spectrophotometer	1
3	Binocular Research Microscope	1
4	Flame photometer	1
5	Gel Electrophoresis	1
6	UV equip	1
7	Vortex shaker	1
8	Centrifuge-15 rpm	1
9	Double distillation plant	1
10	Deep freezer	1
11	Incubator, Oven	1
12	B.O.D.incubator	1
13	Colorimeter	1
14	Hot Water bath	1
15	Power sources-Solar 3,5 KVA	1
16	Generator Kohler-5 KVA	1

➢ Infrastructure development for the Research lab.
➢ Research is going on with full swing.
➢ Relevant Journals have been subscribed.
➢ Hands on and workshops about the Biotechnological research have been conducted.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Research facilities provided to the students are

➢ Research lab

- ➢ Binocular research Microscope
- ➢ Glass wares
- ➢ Distilled water double
- ➢ Insect cabinets and pins
- ➢ Biospectrophometers
- ➢ Deep freezers
- ➢ Incubator
- ➢ Colorimeter
- ➢ Gel Electrophoresis
- ➢ Internet
- ➢ Experimental and referred text Books
- ➢ Research Articles
- ➢ Relevant Journals

3.3.5   Provide details on the library/ information resource center or any other facilities available specifically for the researchers?
- ➢ The library has research journals
- ➢ Internet facilities
- ➢ Referred Text Books (Total Text Book, Refresher Books, Relevant books, research Methodology etc available in the library is about 11,000.

3.3.6   What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.
- ➢ Collaborate with NEHU, Meghalaya.   IIT Guwahati and Agricultural University, Assam.
- ➢ Collaborate with Manipur University-Department of Life Science i.e. Advance Study Centre of Life Sciences, Department of Biochemistry etc.

3.4   Research Publications and Awards

3.4.1   Highlight the major research achievements of the staff and students in terms of
- ∗ Patents obtained and filed (process and product)
- ∗ Original research contributing to product improvement
- ∗ Research studies or surveys benefiting the community or improving the services
- ∗ Research inputs contributing to new initiatives and social

development

> The Department of Zoology published 4 research paper during 2013-2014.
> Dr. O.Lukhoi Singh has been awarded 'Senior Scientist' in the International Conference at Ranchi on November 2014 for presenting paper entitled 'Medicinal values of Insects'

3.4.2   Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

> No, but Provision is there.

3.4.3   Give details of publications by the faculty and students:

* Publication per faculty

* Number of papers published by faculty and students in peer reviewed journals (national / international)
   > 52

* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

   > 5

   * Monographs
   > Nil
   * Chapter in Books
   > 5
   * Books Edited
   >   1
   * Books with ISBN/ISSN numbers with details of publishers
   > 10
   * Citation Index
   * SNIP
   * SJR
   * Impact factor
   * h-index

3.4.4   Provide details (if any) of
   * research awards received by the faculty
      • Dr.O.Lukhoi Singh , Associate Professor, Department of Zoology got Senior Scientist Award, MSET, Ranchi 2014

* Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
  • Dr.O.Lukhoi Singh , Associate Professor, Department of Zoology has got FMSET and FIJEZS
* incentives given to faculty for receiving state, national and international recognitions for research contributions.
  • Ph.D. and M. Phil. holder regular Faculty members are given incentives as per UGC rule.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?
➢ B.Voc Degree courses under NSQF are industry related subjects and courses therefore, there is provision for contacting the Industry partners.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?
➢ The state Government has not yet informed about the consultancy to the respective educational institutions.
➢ The college has invited the experts from Industry partners to deliver the significance of the items.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The faculties have been adviced to work with the available facilities for the allotments if not experts are to be invited for counseling of the problems.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.
➢ Not yet

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?
➢ No

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1   How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

➤ Through NSS campaign to the surrounding areas.
➤ The institution is always giving donation to the nearby communities for social festivals and social activities.
➤ The institution is interacting with communities for study and features of the institution.
➤ By providing reservations, scholarships and relaxation in qualifications for socially backward classes.

3.6.2   What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

➤ The institute is committed to attract students for participating in various social activities by ensuring consistent encouragement and motivation.
➤ The institute has motivated the students to maintain plastic free campus by banning the use of plastic in the campus through which students imbibe to ownership and qualities of responsibilities

3.6.3   How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

➤ The institute has evolved a stakeholders' web by forming different platform like Research Committee, Alumni associations, Science Club with a fair representation of Students.
➤ The IQAC in the planning process considers feedback collected from the entire stakeholder to prepare perspective on development.
➤ These developments prospective will be discussed in the respective committee. Institute is highly concerned with its stakeholder i.e. includes students, parents, staff, alumni.

Students:

• ·The institution has taken weightage on the opinions and needs of our students.
• The students Union members are nominated as Representative for the development of entire students community. He/She communicates students' requirements and problems to the respective teacher/ head of department/ Principal.
• Suggestion / Complaint box is placed at various places on the campus which are accessible to students. · Students have the freedom to approach the Principal during working hours without prior appointment.

Parents:

- Principal interact with parents Alumni Association members regularly. They are informed about students academic performance and attendance records through meetings.

  Staff
- We have regular staff meetings to keep the staff updated about changes and developments of the institute. · Most of the decisions are taken only after consultation with the staff during staff meeting.

Alumni:
- The Institution has an alumni Association with a Professor In-Charge.The association organizes meetings and has regular formal and informal

  Interactions where in any alumnus is free to give their suggestions

3.6.4   How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

 ➢ The college is organizing outreach activities which relate to academic, social, cultural, community service, adventure etc and all culminating in building a healthy society contributing to nation building.

 ➢ The college with the help of many voluntary organizations and NGOs organizes the outreach programs.

 ➢ The NSS unit has conducted several blood donation camps and tree plantations. The expenditures for the same are generally borne by the college.

3.6.5   How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

 ➢ The Teacher-in Charge and students NSS have notified the detail of the programme on the notice board for the activities.

3.6.6   Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

 ➢ No

3.6.7   Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

  Objectives:

 ➢ Extension activities conducted by the institute always imbibe academic learning experience, values and skills not only in students

but faculty too. These activities refresh the environment of the institute as well.

➢ The major strength of this college is its ability to ensure holistic development of students to make them enlightened citizens. The college is an 'equal opportunity' institution established to provide knowledge of quality education to all sections of society.

➢ To provide knowledge and quality based education to the students by inculcating moral values, scientific temper and employing state of the art technologies.

➢ It aims to pursue excellence towards creating manpower with high degree of intellectual, professional and cultural development to meet the national and global challenges.

Outcome:

➢ The result of the participation in the various socially relevant activities have resulted in inculcating the feeling of being socially awakened citizens in the students. The students who have been a part of this process have been spreading awareness in the institution and motivating other students as well to stand tall for the cause of social upliftment

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

➢ The institution has taken the initiative to make aware the society about social and health problems like female foeticide, dowry system, environment protection, consumer protection awareness, anti corruption, HIV awareness, anti tobacco and cleanliness awareness etc.

➢ Time to time survey is conducted to check the feedback and improvement in society. Individual discussion and group discussion are made to solve these problems.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

➢ The institution has constructive relationships with other institutions of the locality.

➢ The NSS co-ordinates all its activities under the norms of the University. The unit organizes tree plantation, village cleanliness, Awareness activities like, Environment Pollution, Effects of pesticides on human life

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

➢ Not yet but appreciations are obtained from the society.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

➢ The college has been running UG level Hence the research activities at the students' level are not undertaken because the research is not a part of the curriculum.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

  ➢ MoU Collaborative arrangements have been done with the following Industries for B.Voc Degree curses in sericulture and Software Development
    i. X-treme Wave, Imphal for Software Development.
    ii. Peasants and Farmer seri -farming association, Bishnupur, Manipur.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

  ➢ Interaction with eminent personalities from various reputed industries is very useful for the creation of establishing better academic facilities for staff and students.
  ➢ X-treme Wave, Imphal for Software Development and Peasants and Farmer seri -farming association, Bishnupur, Manipur have provided in all the problems relating to software solutions and sericulture rearing problems.
  ➢ They provide the institution lab facilities, equipments and interaction of the programmes.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the

last four years.
- Anil Kumar Horokpam X-treme Wave for Software development
- Kh.Manglem Singh, Peasants and Farmer seri -farming association, Bishnupur, Manipur for sericulture.
- Dr. P. Naba Singh-Seriexpert, Retired Deputy Director, Department of Sericulture, Govt. of Manipur.

3.7.5   How many of the linkages/collaborations have actually resulted in formal MoUs and   agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a)   Curriculum development/enrichment

b)   Internship/ On-the-job training

c)   Summer placement

d)   Faculty exchange and professional development e)

Research

f)   Consultancy

g)   Extension

h)   Publication

i)   Student Placement

j)   Twinning programmes

k)   Introduction of new courses l)   Student exchange

m)   Any other
- The college has been running UG level. The Curriculum development for the general education has been done by the affiliating University.
- For B.Voc degree courses(NSQF), the development of respective curriculum has been done with the industry partners in order to filled up the demanded skill-gap.
- The research activities at the students' level are not undertaken because the research is not a part of the curriculum.

3.7.6   Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.
- Not applicable

6.4 :CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURSES

4.1. Physical Facilities

4.1.1 What is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

POLICY FORCREATION & ENHANCEMENT

➢ In order to create and enhance the infrastructure that facilitates effective teaching and learning, the policy is framed according to the strength of students in different streams.

➢ The policy also conforms to the strength of the lecturers appointed for the institution. With the increase in strength, as per requirement, the institution approaches UGC and the state Government.

➢ The management actively offers helps as and when any infrastructural change is required. The infrastructural enhancement is liberally funded on need base and on the availability of the funds.

4.1.2 Detail the facilities available for

a) **Curricular and co-curricular activities – class rooms, technology enabled learning spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

b) **Extra – curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

➢ The College is endowed with physical infrastructural facilities to support the teaching-learning process.

➢ The main campus is spread over 15 acres of land. A master plan has been prepared for the campus.

➤ Almost all the Departments have separate self-contained buildings. Our College has spacious multipurpose hall, adequate number of classrooms, well-equipped laboratories, chambers for the faculty and discussion room to facilitate the academic programs.

➤ The College has a separate block for administration. The Library, with adequate space, large number of books and journals, Internet, and other support facilities, is located at the central place.

➤ The College has an out-door Sports Ground for sports activities .

➤ The College also has two fully furnished and equipped Computer Labs. The infrastructure involves spacious class rooms, proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers.

➤ There is facility of common room for boys and girls separately.

➤ The college has hostel facility for girls.

➤ The College has a cafeteria to serve refreshments to staff, students and guests. The details of the facilities available with the institution are as under:

(A) **For curricular and co-curricular activities:**

i) **Class rooms**: Our college has 7 spacious class rooms with proper light arrangement and ventilation, dais and podium.

ii) **Technology Enabled Learning facility:** The college has ICT Classrooms where the provision of OHPs, Wi-Fi connectivity and internet access is given.

iii) **Seminar Hall:** The college has one multipurpose halls. These halls are regularly used for conducting seminars at the college, state and national level.

iv) **Tutorial rooms:** **Normal Class rooms but there is other tutorial rooms**

v) **Laboratories:** The college has five well equipped laboratories, 1 each in Physics, Chemistry, Zoology, Botany and Geography departments, for the conduct of science and arts practical which facilitate students to conduct regular practicals during the session and in annual examinations.

vi) Specialized Facilities and equipments available for teaching, learning and research: The college has one computer rooms & computer labs with nearly 30 computers. The fully computerized library also helps the staff and the students of under graduate classes to understand the value of research.

4.1.2(B) For extra curricular activities:

Sports:- Outdoor Games:

➤ The college has always created a niche for itself in the field of sports. The college has since long times, been participating in various inter university, university level tournaments. The college is proud to give this country some best sports personalities like N. Sumanta Devi who got Bronze medal (Weight Lifting)in the last National games at Kerala. Moreover, the college provides indoor and outdoor games facilities to students.

➤ A spacious 5 acre play ground is available for outdoor games i.e. cricket, athletics, football etc. in college campus. The college students have a free access to the play ground for games like Hockey and Swimming.

Indoor Games: Facilities for the sports like Badminton, Table Tennis, Chess, Carom etc, are provided to students in the college campus only.

NSS: College has an NSS unit of 2 1 students. Various socially relevant services are provided by NSS students.

NCC: nil

Cultural Activities:

➤ The college has been regularly participating in the inter inter-college youth festivals at Manipur University every year. The students have been participating in all activities, regarding theatrical, fine arts or musical.

Public speaking communication skills development: Personality development programmes are run by the spoken English lab of the college which involve various activities like public speaking and communication development etc.

Health and Hygiene: Drinking water is available in the college campus at three different locations (R.O. purified drinking water).

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amount spent during the last four year (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

➤ Since its inception in 1966, the Nambol L.Sanoi College has been keeping pace with the changing needs and requirements to meet its academic growth. To keep pace with the needs and requirements, additional infrastructure is being added from time to time.

➤ In the last four years, many buildings have been constructed/renovated. The details of the facilities which have been added are as under:

S.No.	Infrastructure	Amount Spent	Comments (if any)
	Session 2014-15		
1	Women Hostel	36.0 lakh	
2	Newly Renovated Staff Room		
3	Newly Constructed Principal Office	x	
4	Newly Constructed Administrative Office	15.0 lakhs	
5	One Seminar Hall	30.5 lakhs	
6	Four Walling of College Sports Ground	x	
	Session		
7	New Class Rooms	x	
8	Lab IV: Computer Lab (15 Computers)	12.0 Lakhs	

9	Gymnasium	x	
10	Proposed Renovation of the Old Hall & Auditorium	x	

> The newly built physical infrastructure as well as existing infrastructure is furnished with adequate furniture and equipments to facilitate teaching and research.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

> The college ensures that infrastructure facilities meet the requirement of the students with physical disabilities. The institution is committed to accommodate them on the ground-floor, specially front-seating arrangement, comfortable furniture, attendant facility.

> The library facility is provided to them in the multi- purpose hall located at the ground floor. The students are given extra attention during the college terminal examinations as well as the final examinations. They are helped by providing the seats on the ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility – common room with audio – visual equipments**
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
- **Security**

Hostel Facility: The institution has its hostel, for girls student, with a capacity of 20 students. Arrangement for hostel facility is made which has spacious, ventilated rooms with provision of cooler and attached bathrooms. The hostel has rooms for residential staff, set up in the hostel in such a way so that he resident staff can keep a watch on the security and safety of the inmates in the hostel.

Recreation facilities: Lush–green open space ground for out-door recreation and audio visuals aids (TV, music player, games, etc.) for in-door recreation are provided by the college.

Computer Facility including access to Internet in hostel: The college hostel is having a separate Computer room with internet facility. This apart, the hostel campus is fully wi-fi enabled campus.

Medical room : Not available.

Library: The college hostel has a fully equipped reading room cum library for extra reading and study

Hygiene facilities: Water cooler with RO purified water with constant supply of safe drinking water is available in the college hostel.

Security: Not available.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Not available.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has clearly marked space for the common facilities available on the campus. These facilities include IQAC (Internal Quality Assurance Cell), Grievance Redressal unit, Women's Cell, Counseling and Career Guidance cell, Canteen, recreational spaces for staff and students, safe drinking water

facility, and provision of auditorium etc. the details of such facilities are here as under:

S.No	UNIT	Place of Location	Teacher Incharge
1	IQAC (Internal Quality Assurance Cell)	College Northen block	Dr. O. Lukhoi Singh
2	Grievance Redressal unit	Department of Zoology	Dr. O. Lukhoi Singh
3	Women's Cell	Department of Botany	H.Premila Devi
4	Counseling and Career Guidance	Department of English	Dr. A. Tejmani Singh
5	Placement Unit	x	x
6	Health Centre	x	x
7	Canteen	Near the B.Voc lab	Kh. Tomba Singh
8	Auditorium/Indoor stadium	Eastern side of the College	N.Ibomcha Singh
9	Staff Room Recreation	Northern block	Samson Sithou
10	Student Centre	Near the Cycle set	Dr. L.P.Baskota
11	Safe Drinking Water Facility (RO)	Administrative Office	

4.2   Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student / user friendly?

The institution has a very effective and efficient Advisory Committee. The composition of the Library Advisory Committee is as under:

1. Dr. S. Gopal Singh   -   Chairman

2. N. Ibomcha Singh   -   Member

3. Ch Ibomcha Singh   -   Member

4. Dr. O. Lukhoi Singh -   Member

5. H. Premila Devi   -   Member

6. Dr. L. P. Baskota   -   Member

7. Kh. Tomba Singh   -   Member

8. Dr. A. Tejamani Singh-   Member

9. Dr. W. Pishak Singh   -   Member Secretary

10. Jonson Keisha   -   Magazine Secretary

11. Thangjam Apu Singh   -   General Secretary

The Library committee discusses and finalizes the infrastructural and academic requirement of the library & chalks out the strategy regarding the working of the library affairs so that the facility can be utilized to the maximum extent by the staff and the students.

4.2.2 Provide details of the following:

* **Total area of the library (is Sq. Mts.)**
* **Total seating capacity**
* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
* **Layout of the library (individual reading carrels, lounge are for browsing and relaxed reading, IT zone for accessing e-resources)**

S.No		Comments (if any)
1	Total Area of the Library	92.903 sq.m
2	Total Seating Capacity	50
3	Working Hours (Daily)	8 hours
3A	Before Examination Days	12 hours
3B	During Examination Days	12 hours
3C	Vacations	8 hours
3D	National Holidays & Holidays as per Calendar	Closed

4	Layout of the Library	Plan attached

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

➢ The principal of the college circulates a notice and requisitions for books are invited from all the head of departments. Every department of the college is asked to submit the lists of books, magazines and journals to be purchased with reference to new syllabi and current needs of the students.

➢ The lists are forwarded to the librarian. A purchase committee is constituted. The members of book purchasing committee are sent to purchase books, magazines and journals from different sources. The amount spent on procuring new books etc. during the last four years is as under:

Library holdings	Year – 1		Year – 2		Year – 3		Year – 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	4000	2,65,000	320	1,90,000	150	1,27,000	150	1,80,000
Reference Books	5000		350		150		150	
Journals	10	30,000	10	30,000	10	30,000	10	30,000
e-resources								5000
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

∗ **OPAC**

∗ **Electronic Resource Management package for e-journals**

* **Federated searching tools to search articles in multiple databases**

* **Library Website**

* **In-house/remote access to e-publications**

* **Library automation**

* **Total number of computers for public access**

* **Total number of printers for public access**

* **Internet band width/ speed ▫ 2mbps ▫ 10 mbps ▫ 1gb (GB)**

* **Institutional Repository**

* **Content management system for e-learning**

* **Participation in Resource sharing networks/consortia (like Inflibnet)**

S.No		Comments (if any)
1	OPAC (ONLINE PUBLIC ACCESS CATALOG)	Not yet, ready to access
2	Electronic Resource Management package for e-journals	**INFLIBNET (N-LIST)**
3	Federated searching tools to search articles in multiple databases	No
4	Library Website	**No**
5	In-house/remote access to e-publications	**No**
6	Library automation	**YES**
7	Total number of computers for public access	**FOUR(2)**
8	Total numbers of printers for public access	**ONE (1)**
9	Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB)	**2mbps**
10	Participation in Resource sharing networks/consortia (like Inflibnet)	**YES**

4.2.5 Provide details on the following items:

* **Average number of walk-ins**

* **Average number of books issued/returned**

* **Ratio of library books to students enrolled**

* **Average number of books added during last three years**

* **Average number of login to opac (OPAC)**

* **Average number of login to e- resources**

* **Average number of e-resources downloaded/printed**

* **Number of information literacy trainings organized**

* **Details of "weeding out" of books and other materials**

1	Average number of walk-ins	25 per day
2	Average number of books issued/returned	20
3	Ratio of library books to students enrolled	17:1
4	Average number of books added during last three years	400
5	Average number of login to OPAC	Ready to login
6	Average number of login to e-resources	5 nos
7	Average number of e-resources downloaded/printed	x
8	Number of information literacy trainings organized	1
9	Details of "weeding out" of books and other materials	x

4.2.6 Give details of the specialized services provided by the library

* **Manuscripts**

* **Reference**

* **Reprography**

* **ILL (Inter Library Loan Service)**

* **Information deployment and notification (Information Deployment and Notification)**

* **Download**

* **Printing**

* **Reading list/ Bibliography compilation**

* **In-house/remote access to e-resources**

* **User Orientation and awareness**

* **Assistance in searching Databases**

∗ **INFLIBNET / IUC facilities**

1	Manuscripts	
2	Reference	
3	Reprography	
4	ILL (Inter Library Loan Service)	x
5	Information deployment and notification (Information Deployment and Notification)	
6	Download	
7	Printing	
8	Reading list/ Bibliography compilation	
9	In-house/remote access to e-resources	
10	User Orientation and awareness	
11	Assistance in searching Databases	
12	INFLIBNET	5

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

➢ Helpful library staff is also accessible to help students and teachers in finding the books. They keep the library noise free so that serious studies could be carried out in the library.

➢ The staff provides the list of catalogues of various publishers to teachers so that new and relevant books can be purchased for library.

➢ The students are helped by the library staff to access the books they desire. The supporting staff is always on its toes to help the staff as well as the students in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

➢ Library has a separate section on the ground floor for such students. The section in charge helps such students every possible way. The physically challanged students are given top priority for issuing the books. The physically

handicapped students are helped by the staff which provides them books or study material in the hall located on the ground floor.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

> ➢ The library has installed suggestion Box. Every month the suggestions are deliberated by Library committee and acted upon. Quarterly an interactive session is held by Library committee with students to get feedback for improving the library services.

> ➢ In the beginning of the session the students are taken to the library by their teachers and shown respective books regarding their subjects. Any suggestions given by new students are also sent to the advisory committee for action.

4.3   IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**
- **Computer-student ratio**
- **Stand alone facility**
- **LAN facility**
- **Wifi facility**
- **Licensed software**
- **Number of nodes/ computers with Internet facility**

1	Number of computers with Configuration (provide actual number with exact configuration of each available system)	30 Computer sets with i5, 4 GB RAM, 500 GB HDD
2	Computer-student ratio	1 : 21
3	Stand alone facility	Yes
4	LAN facility	Yes
5	Licensed software	Windows, MS Office, Photoshop, .NET, Oracle, Eset Smart security, SQL server
6	Number of nodes/ computers with Internet facility	2

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

➢ Internet service is available in the college for faculty and students. There are 2 computers with the facility of Internet in each. The Administrative Block and some of the departments have the facility of internet. The ratio of computer and the students is approximately 1: 21.

➢ The college has ready to be fully computerized library. The students and the society have a free access to the college website, www.nlscollege.in

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

➢ The college is planning for the development of the IT infrastructural up-gradation with the latest systems. The college intends to upgrade the PCs with latest configuration available in the market with the innovative programmes from the UGC like B.Voc. degree courses in Software Development.

➢ The college is ready to submit proposals for Bioinformatics and twinning programmes to the Department of Biotechnology, Government of India.

➢ This State Government has also been request to set up Information Technology centre to the College campus.

➢ Teaching faculties are requested to prepare proposals for Major Research Projects and other financial funding agencies in order to obtain IT facilities.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Annual budget

SlNo.	Year	Budget(in Lakh)
1	2011-12	2.50 ,UGC
2	2012-13	7.0,UGC
3	2013-14	3.0, UGC
4	2014-15	6.0, B.Voc.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

➢ Computers are available for specific use in some departments. The teachers liberally take help of the ICT resources in three rooms to enrich their prescribed curriculum with the help of internet.

➢ The college has adequate computer facility for its faculty. Faculty members are provided with computers with internet browsing facility for preparation of teaching/learning materials in their respective departments.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

➢ The college has always been placing the students at the centre of the teaching learning process. The vision and the mission of the college has always been to provide holistic knowledge to its students.

➢ Keeping the students' learning at the centre of everything, the college understands that the teachers have to be reoriented from time to time.

- Use of technology has become very vital in imparting quality based education. The college encourages the staff to undergo training on the computer-aided teaching and training.

- Students are provided the E-learning techniques in computer lab and ICT class room.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- The college does not avail the connectivity through National Knowledge Network.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optional allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocation during last four years)?

- The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough funds are allocated and then utilized for the maintenance. The details of the budget allocated during the last three years is as under:

Session	S.No	Infrastructure	Budget Allocated
2013-14	1	**Building**	34,00,000
	2	**Furniture**	2,00,000
	3	**Equipment**	3,00,000
	4	**Computers**	15,00,000
	5	**Vehicles**	Nil
	6	**Any other**	19,00,000
2012-13	1	**Building**	1,78,00,000
	2	**Furniture**	1,00,000
	3	**Equipment**	3,00,000
	4	**Computers**	1,50,000
	5	**Vehicles**	Nil
	6	**Any other**	1,00,000
2011-12	1	**Building**	21,00,000
	2	**Furniture**	1,00,000
	3	**Equipment**	2,00,000
	4	**Computers**	2,00,000

	5	Vehicles	Nil
	6	Any other	11,00,000
2010-11	1	Building	15,00,000
	2	Furniture	70,000
	3	Equipment	2,00,000
	4	Computers	1,50,000
	5	Vehicles	Nil
	6	Any other	10,00,000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

➢ The Principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities.

➢ The UGC sanctions funds based on the requirements, student strength, and the nature of the academic programs offered by the institution as per proposals. The college development fund is utilized for maintenance and minor repairs of furniture and equipments.

➢ The IQAC prioritizes the activities, estimates the cost and submits it to the head of the institution. The Development committee approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of budget allocated.

4.3.3 How and with what frequency does the college take up calibration and other precision measures for the equipment/instruments?

➢ The laboratory equipments are maintained through College Development Fund, projects funds and annual grants received from the government. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have a team of qualified technical staff for maintaining computers and networking facilities.

4.3.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

➢ The college has clear cut mentioned places for the sensitive equipments like electricity generators, water purifiers, chemicals and scientific instruments.

➢ The laboratory staff keeps a strict vigil regarding the maintenance and upkeep of the scientific instruments and Chemicals. They repair or replacement or another required upkeep is fully undertaken in their supervision.

6.5 : CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

➢ The institution is publishing its prospectus annually. The prospectus provides all the necessary information the students need to know. The college prospectus provides a complete profile of the college. The handbook is having the admission schedule, the details of the college working days, the fee details and the rules and regulations which the students need to observe during their stay in the college

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Session	2014-15	Type of Scholarship	Number of Scholarship	Amount of Scholarship (in Rs.)

		MOBC,(OBC)	75	5400/student/annum
		TDS (ST/SC)	20	6000/student/annum
Session	2012-13	MOBC,(OBC)	75	5400/student/annum
		TDS (ST/SC)	15	6000/student/annum
Session	2011-12	MOBC,(OBC)	120	1200/student/annum
		TDS (ST/SC)	10	3600/student/annum

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?
  ➢ Nearly 15-20% students of the college get benefit from these scholarships.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections Students.
  with physical disabilities
  Overseas students
  Students to participate in various competitions/National and International
  Medical assistance to students: health centre, health insurance etc.
  Organizing coaching classes for competitive exams
  Skill development (spoken English, computer literacy, etc.,)
  Support for "slow learners"
  Exposures of students to other institution of higher learning/corporate/business house etc.
  Publication of student magazines

  ➢ The institution is committed to provide the students every possible help and support they need in their pursuit to become civilized and worthy citizens.

Students fromSC/ST,OBCand economicallyweakersections:

  ➢ The students who belong to SC/ST, OBC and the economic weaker sections are identified during the process of the admission only. The college maintains a detailed record of the same.

- These students are provided every possible help during their stay in the college.
- Besides the Central Govt., the State Govt. scholarships and concessions are also given to such students.
- To make up any deficiencies, the college has started **UGC Sponsored Remedial classes** for the empowerment of SC/BC and other Backward castes.

Studentswithphysicaldisabilities:

- There is reservation for students belonging to differently-abled category or physically challenged students as per UGC notifications.

Overseasstudents:

- The institution has the provision but no students from overseas are admitted.

Students to participate in various competitions/National and International/ Organizingcoachingclassesforcompetitiveexams:

- There is no such coaching classes for various Competitive examinations.

Medicalassistancetostudents:healthcentre,healthinsuranceetc.:

- The institution is having a tie up with the local hospitals in emergency.

Skill development(SpokenEnglish,computerliteracy,etc.)

- The college has Langauge lab i.e., spoken English under the COC programme for development of Personality Development Programmes and communication skills of the participants.
- he college also invites Guest speakers from the industry which provides regional and global employment opportunities for the students.
- B.Voc Degree courses in Sericulture and Software Development under NSQF are opened in the college for fill up the skill gap of the students in the prospects of employability in the years to come.

Support for"slowlearners"

➢ The students from this area and nearby of Nambol have very few options to get better higher education.
➢ The students who are slow in their learning or if their grasping power is not upto the mark, the faculty members identify such students at the beginning of the session.
➢ For them the institution conducts remedial classes in different subjects to enhance their skills and competence.

Publicationofstudentmagazines

➢ The college publishes its annual college magazine. The students of the college very enthusiastically contribute with their articles in the magazine.
➢ The college magazine is printed in the supervision of the college editorial board.
➢ All the major sections of the magazine are having their staff editors as well as the students' editors to help the students chisel their artistic and creative skills.

5.1.5   Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

➢ The institute has not yet possess a placement cell of its own. But, the college opens B. Voc degree courses in sericulture and software Developments under NSQF of UGC. The courses search the skilled gap of young peoples particularly students for employable in the years to come.
➢ The B.Voc Courses are incorporate with the entrepreneurship bodies. After the completion of their respective courses, students may be engaged or face the interview in the Placement Cells.
➢ A placement cell of the college is required to assesses the needs of entrepreneurs and prepares a comprehensive training module to equip the outgoing students with necessary skills.
Function of the placement cell may be as follows: motivation/training of outgoing students
I.   Leadership Skills
II.   Marketing Skills
III.   Business Development Skills

IV.	Managerial Skills
V.	Communication Skills
VI.	Public Speaking
VII.	Team Building Skills

5.1.6   Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- any other

➢ The institution is committed to attract students for participating in various extracurricular activities by ensuring consistent encouragement and motivation.

➢ The interested students for extracurricular activities, the teacher in charge of the item to be competed discuss the points and practice with the concerned teacher before the competation.

➢ The sports and cultural committees supervise the extracurricular activities. The students who participate in the sports activities or other extracurricular and extra mural activities are provided with extra classes so that the time they have given in for the various activities can be compensated for.

5.1.7   Enumerating   on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

➢ The Institute has a no separate support system for the students appearing and qualifying in various competitive examinations.

➢ Students who are interested and willing to appear in various competitive examinations are helped by the teachers in

matters of study materials and counseling for the right strategies.

➢ Students are allowed to have access to library and to refer the books related to entrance test.

➢ Students can appear in online examinations using internet facilities at our institution.

5.1.8   What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

➢ The college has a career counseling and guidance cell located in the Department of Zoology.

➢ The teacher in charge is available round the clock to the students. The counseling cell makes adequate arrangement for the guidance of the students during the time of the admissions.

➢ The students seeking admission are counseled in the choice making matters during the admission.

Academic and career counseling

➢ The students, at the time of the admission, are helped by the faculty present in choosing right stream. They are informed about the scope and nature of the various subjects that form the syllabus.

➢ The students are not pressurized in choosing the subjects. They are given right kind of counseling which helps them shape their career.

Personal&psycho-socialcounseling:

➢ The students during the course of their studies in the college come across various issues.

➢ The college provides them personal counseling. They can share their problems with the teachers.

➢ The teacher concerned are very supportive in guiding them fight their problems. Students are counseled to become better human beings in the years to come.

5.1.9   Does the institution have a structured mechanism for career

guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

No Placement cell in the college campus but there career counseling centre renders efficacious service to the students.

InformationofJobOpportunities:

➢ The students are informed regarding the vacancies offered by govt. and other agencies. The notice of the advertisement is put up on the notice board. The students are informed regarding the last date and other important information regarding the vacancies.

PreparationofCurriculumVitae:

➢ Members of the career counseling centre render guidance to the students in formal and informal meetings. They are taught how to make CVs. The various technicalities are sorted out, if any.

DiscussionofExamModule&PreparationoftheExam:

➢ A thorough discussion takes place on the examination module. The students are informed regarding the syllabus, the pattern and the ways of attempting the paper.
➢ Their performance is analyzed after every test and then a brain storming session is organized to assess their strengths and weaknesses.

Followup:

➢ As and when the result is declared, the students regarding the result are discussed. The results are analyzed and then the next process of helping the successful candidates start for suitable competition examinations.

Interviews**:**
> - The college organizes sessions of Group Discussions and mock interviews for the candidates who have succeeded in the written test. The drilling exercise takes place till the candidate is totally confident regarding his performance for the final interview.

CampusPlacement**:**
> - There is not yet placement cell

5.1.10   Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

> - The college has Grievance Redressal Cell which is actively interacts with the students to help them sort out their grievances.
> - The grievance redressal cell is headed by the HOD, Zoology. It is also supported by the other faculty members.
> - The students directly meet HOD, Zoology for their grievances Students are also free to share their grievances with the class teachers and the Principal also.
> - The necessary action is taken after issues are discussed in the concerned cell.

Grievancesaddressed:

> - Internet facility was provided in the library.
> - Suggestion boxes were set up on the major locations on the campus.
> - Better and improved Canteen facility is provided.
> - Water purifiers were installed at major points in the college.
> - 24 hour back up of electricity in case of electric shut down.
> - Trash bins were placed in convenient places on campus.

- ➢ Provision of the gymnasium has been fulfilled.
- ➢ There is No Boundary wall of the college

5.1.11   What are the institutional provisions for resolving issues pertaining to sexual harassment?
- ➢ Sexual harassment is till date not occurred. The college is located in the rural area and surrounding people are also so gentle and clam. Any crisis suppose to be happened in the college, the college has women teaching faculties and nearby police station, the problem may be able to solve quickly.

5.1.12   Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?
- ➢ Recent information from UGC about the anti-ragging problem in the educational institutions, the college has formed one committee for management of anti ragging problems.

5.1.13   Enumerate the welfare schemes made available to students by the institution.
- ➢ The institution is working towards ensuring social justice through the various students' welfare schemes.
- ➢ The following welfare schemes are made available to the students:

Scholarships&freeships:

- ➢ Details about the scholarships, various free-ships are displayed on the notice board of the institution.
- ➢ The college has not provides freeship to the students on the basis of their performance in the academics, sports or extra curricular activities.
- ➢ Similarly scholarships received from various central, state and other agencies are made available to the students.

Bankservices:

- ➢ No

Counselingservice:

> The students counseling centre comprises of more than 5 counselors from the faculty. The counselors reach out to the students formally and informally.

Health services:

> There is Health centre in the campus of the college but the college has tie ups with the local hospitals in need of any emergency.

Subsidizedcanteen**:**

The college has canteen but there is no subsidized rates of food to the students. As and when any change or reform is required, the development committee immediately comes into action.

Grievance redressalcell:

> Grievance Redressal Cell actively interacts with the students to help them sort out their grievances.

Womencell :

> Women Cell sensitizes the students to develop a healthy relationship with the opposite gender. It enhances the understanding of the other gender.
> The institution provides hostel facilities for female students.

5.1.14   Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

> The college has two Alumni Association, students and parents .
> Today it is the backbone of the institution. The institution rests on the rich history of the student's success and glory.

- ➤ The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments.

- ➤ The alumni also help the institution by influencing industries and other agencies in getting placements fests for the institution.

- ➤ The alumni has expanded and strengthened itself with new enrolments.

5.2   Student Progression

5.2.1   Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	11%
PG to M.Phil.	x
PG to Ph.D.	x
Employed • Campus selection • Other than campus recruitment	x

	Student progression to Higher Education	% age
Session 2013-14	UG to PG	21%
	Employed Campus selection Other than campus recruitment	x
Session 2012-13	UG to PG	18%
	Employed Campus selection Other than campus recruitment	x
Session 2011-12	UG to PG	10%
	Employed Campus selection Other than campus recruitment	x

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Sl.No.	Classes	College Result 2011	University Result 2011	College Result 2012	University Result 2012	College Result 2013	University Result 2013	College Result 2014	University Result 2014
1	B.A 3rd annual	41	32	x	x	x	x	x	x
2	B.Sc 3rd annual	35	28	X	x	x	x	x	x
3	B.A 1st Sem	147	104	129	101	197	145	144	111
4	B.Sc 1st Sem	179	129	151	123	120	94	83	76
5	B.A 3rd tSem	54	52	117	99	108	76	158	121
6	B.Sc 3rd Sem	55	50	136	111	104	83	119	85
7	B.A 5th Sem	x	NA	55	52	110	86	99	80
8	B.Sc 5th Sem	x	NA	55	49	142	93	126	97

5.2.3   How does the institution facilitate student progression to higher level of education and/or towards employment?

> The institution facilitates student progression to higher level of education.
> The institute from time to time makes arrangement of various guest lectures.
> Eminent personalities from diverse field of education are invited to interact with the students.
> This step of college has facilitated the students in earning better Personality development

3.2.4   Enumerate the special support provided to students who are at risk
3.2.5   of failure and drop out?

> The drop out factor of students from the course and final examination are investigated by by the academic committee.
> If the factor of drop out is for money, the students is advised to apply the students fellowship.
> The students is given couselling for the failure and drop out factors, in case of manageable, suggestions and helps have been given.

5.3   Student Participation and Activities

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

> The college has a wide range of sports, games, cultural and extra-curricular activities that are available to the students.

- The students are regularly participating the youth festival organized by the Manipur University every year.
- Many students are participating university, state and national level sports tournaments.
- Some student got Silver medal in Archery, Body Building-Physique, Chess and Badminton items.
- **One student-Name N. Sumanta Devi, B.A. 4th Semester who got Bronze medal, Weight Lifting in National Games at Kerala 2014.**
- The some student of this college have been participating in quize and debating competitions conducted and organized by Manipur University and other institutions.

Extra-Curricular Activites:

Session	S.No	Name of Item	Level of Participant	Position
2012	1	Debating Competition	Inter College	1st
2013	2	Song competition	State level	nil
2014	3	Song competition	Inter college	nil

5.3.2   Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

- Many students are participating university, state and national level sports tournaments.
- Some student got Silver medal in Archery, Body Building-Physique, Chess and Badminton items.

- **One student-Name N. Sumanta Devi, B.A. 4th Semester who got Bronze medal,Weight Lifting in National Games at Kerala 2014.**
- The some student of this college have been participating in quize and debating competitions conducted and organized by Manipur University and other institutions.

5.3.3   How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The institute has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions.
- The advisory committee consisting of the senior teachers collects the exit level feedback from the graduates regarding learning processes.

5.3.4   How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- The college encourages the students to publish materials like college magazine, wall magazines etc.
- The students are motivated to express their talent through articles, paintings, graffiti.
- Their creativity is given a free flight. The college magazine provides them with a platform to express themselves.
- The Editorial Board in the beginning of the session meets and decides the lay out plan for the rolling out of the latest issue of the college magazine.

5.3.5   Does the college have a Student Council or any similar body?
Give details on its selection, constitution, activities and funding.

➢ The College has a STUDENT UNION 2015 comprising of the following members & students .

Sl.No	Name of the Post(Sec.)	Name of the Elected candidate	Class & Roll No.	Address (leikai)
1	2	3	5	8
1	General Secretary	Thangjam Apu Singh	B.Sc.1st Sem.& 07	Nambol Makha
2	Finance	Aribam Lenin Sharma	B.Sc.3rd Sem.& 45	Nambol Mongjing
3	Games & Sports	Laiphrakpam Ashok Meitei	B.Sc.5th Sem.& 24	Kongkham Awang
4	Magazine	Johnson Keisham	B.Sc.3rd Sem.& 76	Laitonjam Khori
5	**Girls'** Common Room	Lourembam Priyalaxmi Devi	B.Sc.5th Sem.& 53	Lourembam Mamang
6	**Boys'** Common Room	Pukhrambam Bihari Singh	B.Sc.5th Sem.& 39	Nambol Makha
7	Debate & Extension	Yumnam Nonglenkhomba Meitei	B.Sc.5th Sem.& 22	Nambol Mongjing
8	Social & Culture	Irom Bandana Chanu	B.A.1st Sem.& 109	Thangtek Mayai

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

➢ For this the college endeavors to provide them with opportunities to participate in the various academic and administrative bodies. The details of academic and administrative having students' representation is as under:

Editorial Board:

➢ The Editorial Board comprises of Chief Editors, Editor and Students Editors. The Board invites writing from students and teachers and publishes them in the form of magazine annually.

Extra-Curricular Committee:

➢   Extra Curricular Committee is constituted to promote the cultural activities among the students. Culturally talented students are spotted by Committee members and the efforts are made to develop their skills and talents by encouragement, right training and performances.

Library Advisory Committee:

➢ This committee consists of 11 members 9 are from the teaching faculty and Two students are a part of it.

Dr. S. Gopal Singh	-	Chairman
N. Ibomcha Singh		-Member
Ch Ibomcha Singh	-	Member
Dr. O. Lukhoi Singh	-	Member
H. Premila Devi	-	Member
Dr. L. P. Baskota	-	Member
Kh. Tomba Singh	-	Member
Dr. A. Tejamani Singh	-	Member
Dr. W. Pishak Singh	-	Member Secretary
Jonson Keisha	-	Magazine Secretary
Thangjam Apu Singh	-	General Secreatry

➢ This Committee is constituted under the headship of the Faculty members who are in charge of the library.

➢ The Committee is responsible for the maintenance of library books and journals, easy access of the students to the library facilities, students' facilities in the library such as reading rooms,

drinking water, uninterrupted power supply, opening and closing times of library, availability of daily newspapers and the maintenance of library records.

Study Tour Committee:

➢ A well trained faculty member as chairman and two other staff members constitute this committee. They are assisted by two students in this pursuit. They plan and execute the tour programme and students visit various institutions of repute

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

➢ The college alumni committee keeps on meeting twice or thrice a year. The committee is always in touch with the members of the alumni club.

➢ The committee is also concerned about the teachers and staff of the non teaching who have retired. The retired faculty is also invited in the meetings. This adds to the experience of the committee.

6.6: CRITERION VI : GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1   Institutional Vision and Leadership

6.1.1   State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The Nambol L.Sanoi College, has created a special niche for itself in the past almost 5 decades. The founders of this historical institution wanted the people of this area to have an open access to learning, irrespective of caste, color or creed.

MISSION:

➢   To initiate modern trend of Education and Science zeal
➢   To develop skill components of present environment.
➢   To develop young people personality and leadership
➢   To make sensitize the learners towards human right, social concerns, gender and environment issues.
➢   To make understand the value of education particularly higher education in the fast changing modern society.
➢   To provide adequate infrastructures of the institution suitable to National and International standard in order to face modern challenges of survival.

6.1.2   What is the role of Top Management, Principal and Faculty in design and implementation of its quality policy and plans?

➢   The Vital Role of the Principal is to keep good Governances, Good academic and Good management of the Institution.

➢   Being the fullflagiate State Government College, Principal and faculty members are followed the instructions from the competent authorities of the Government from time to time.

➢   Academic policy and plans are also followed the instructions from the affiliating University i.e., Manipur University being the affiliated college.

- Any planning or Design is to be developed, the college needs to take permission and no objection certificate from Government of Manipur and Manipur University.
- The college is having an experience when it implemented the B.Voc. Degree courses in sericulture and software Development from both the authorities.

6.1.3 What is the involvement of the leadership in ensuring:

- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**
  - The college encourages the participation of the staff in the process of decision-making in institutional functioning.
  - The College has constituted different Committees teacher and members of the non-teaching staff which play an important role in the planning and implementation of activities in different spheres of institutional functioning.
  - The personal interaction of the Principal with various stakeholders, the faculty, the non teaching staff, the students, the guardians play an important role in this.
  - The information available in student feedback forms and information available in self-appraisal forms of teachers help the authorities plan proper support for the policies.
  - The participatory role of the college staffs, which is necessary for the efficient and effective running of the College.
  - The Principal is the Head of the Institution and he bears the ultimate responsibility for the smooth running of the College. The role of the Principal of the College is multi-dimensional. As the Head of the

Institution, the Principal is responsible for both the academic and administrative functioning of the College.

➤ He and member secretary prepared the agenda for Steering Committee meetings. He places before the committees of academic and administrative matters for approval

➤ He is also responsible for all correspondence with the Government of Manipur, the Central Government, University Grants Commission, the Manipur University and different stakeholders of the College.

➤ The Principal receives reports from the different College Committees, which offer advice to him in matters defined in the terms of reference of their functions.

6.**1.4** **What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

➤ The Principal of the college has done his function within purview of the rules and regulations framed by the government and Manipur University.

➤ In the beginning of the academic year, a self- mapping exercise is conducted for the staff by IQAC.

➤ This exercise exposes the strengths and challenges of each of the personnel to draw a potential map, which gives insight for the distribution of responsibilities.

➤ The Principal and IQAC of the college requested all the teaching faculty and non-teaching faculties to understand the belongings being employee of the Government and serving in the college.

6.1.5 **Give details of the academic leadership provided to the faculty by the top management?**

➤ The Principal , IQAC and Academic committee are discussed with the faculty members related to college development, administration, infrastructural needs and student disciplines.

6.1.6 How does the college groom leadership at various levels?

➢ The staff members are involved in the formation of various committees such as Building Committee, Academic Committee, Development committee, Library Committee, Steering Committee Examination Committee, etc. The best working committee is appreciated and the staff members involved in the best performance level are suitably rewarded.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

➢ The faculty members play a vital role for the over all development of the college. A decentralized functioning mechanism, empowers the departments and individual faculty with a great level of flexibility in academic administration, and helps the faculty in making decisions.

➢ The policies are well defined by the College authorities including the Principal.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

➢ No

6.2 Strategy Development and Deployment

➢ The college is looking for the development of Academic in the campus. But, for the development of Academic, the following parameters are required for the Development.
  I. Infrastructures
  II. Power Supply
  III. Water supply
  IV. Good Governance
  V. Proper management
  VI. Maintenance of the available infrastructure
  VII. Chowkidars/watchman are deployed for checking at night time

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

➢ The perspective plans and policies are prepared by the IQAC based on the activities proposed by various departments for the

calendar year. Then it is placed before the Teachers, Student Representatives and administrators for an open discussion.

➢ Teachers are encouraged to participate in seminars, conferences, workshops and refresher and orientation courses to update their knowledge and skill base.

➢ The administrative functionaries though depleting in numbers is regularly subjected to internal transfers so that staff is exposed to the working of different departments.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

➢ The institution intends to extend its developmental work which is already being carried out in the college.

➢ The college in the field of academics intends to start many research works in science subjects.

➢ The college is opening B.Voc degree courses in sericulture and software development for the students under the NSQF so that any exit point the students will get employable.

➢ The college is planning to establish the community college scheme and KAUSHAL KENDRA programmes under the UGC 2015. Proposals are already sent.

6.2.3 Describe the internal organizational structure and decision making processes.

Different committees like Development, Academic, Examination, Research, Women, Library , purchase, construction committee etc make the internal organization and decision making process after seating respective meetings for the Administration, Academic and Financial purposes.

6.2.4 Give a broad description of the quality improvement strategies of institution for each of the following

Teaching & Learning

Research & Development

Community engagement

Human resource management

Industry interaction

Teaching & Learning:

The quality improvement strategies for higher education are

a. Infrastructure improvement
b. Regular test of students.
c. Use of Teaching tools like smart boards
d. Proper management of Library and e-library
e. Interaction with the experts.

Research & Development requires the followings
a. Sufficient Equipments
b. Dedication of concerned faculty and research scholar
c. Funding/research projects funding to be proposed.
d. Attending seminar/conference/workshops/hands on trainings
e. Publication of research papers/articles

Community engagement

a. Surrounding persons who are engaged in the research works for study tours, collection of required materials and lab maintenance.
b. NSS camps, free medical check up, youth festivals, Tree plantation festival etc.

Human resource management

a. Research scholars and project assistant have been appointed for the research projects of UGC.

Industry interaction

a. The industry interaction is done when the research scope requires.

6.2.5   How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

➢ The Principal of the institution, IQAC and Development committee are always in interactive with each other to get the feedback from teachers, students and the public with regards to the teaching quality, curriculum, extra curricular activities and infrastructural demands. In the meeting of the Development Committee the information gathered from different sources are discussed with the participating members. .

6.2.6   How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

➢ The Principal and development committee is always encouraging and supporting the involvement of the staff in the improvement of the effectiveness and efficiency of the institutional process.

➢ The staff members are involved by way of constitution of various committees such as Building Committee, Admission Committee, Steering Committee, Examination Committee, etc.

6.2.7   Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

➢ The Nambol L.Sanoi College keeps on working for the betterment of the institution. The Development committee decided in the last year that the following resolutions in the meeting of the committee

1. Construction of girls' hostel

2. Construction of boundary wall of the College Ground

3. Resolution to submit proposals to the UGC

4. To implement the B.Voc.Degree course.

5. To appoint Assistant professors for B.Voc Degree courses.

6. To make regularity for attendance and delivery of classes.

6.2.8   Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

➢ The affiliating university does not make any provision for according the status of autonomy to any affiliated institution.

6.2.9   How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

➢ The institute has well defined grievance redressal procedure. Prompt and   effective disposal of grievances of various stakeholders .
➢ Institute has constituted a Grievances Redressal Committee. This committee discusses the matter with Principal to solve the problem.
➢ The college has a women tutor as well as which caters to the the grievances and other needs of girl students.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

➢ **No**

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

➢ The institute has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions.
➢ The Academic committee consisting of the senior teachers collects the exit level feedback from the graduates regarding learning processes. The inputs are obtained from them and further used to improvise the overall competency of the students for employability.

6.3   Faculty Empowerment Strategies

6.3.1   What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

➢ The college provides teaching tools to the teaching faculties.

➢ It protects the freedom of individuals, appreciating their innovations and thereby motivation is achieved.

➢ They are also informally counseled so as to make them aware of their duties.

➢ The institution promotes professional development of the faculty to the greatest possible extent.

➢ The college has taken a fund from UGC which is utilized for professional development, enabling the teaching departments to organize seminars, conferences and workshops.

➢ Faculty members of the institution actively participate in national and international seminars and conferences.

➢ The institution encourages faculty members to enroll for or provide resources for training programmes and workshops. Most of the members of the teaching faculty are members of national and international professional bodies. Examination training is given to non teaching staff.

6.3.2   What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

➢ There are relevant rules in the institution regarding the faculty empowerment pertaining to attending seminars, conferences, refresher and orientation courses, and other training programmes.

- The need for such training is assessed by the Heads of Departments who recommend members of the faculty for such programmes.
- The College has organized seminars, workshops, and conferences in various disciplines for its staff as well as for the faculty of other institutions in the state.

6.3.3 **Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

- Performance appraisal system is implemented as per the guidelines from UGC. The appraisal report of faculty is made by the concerned head of the department on the basis of his/her yearly achievements, discipline, quality etc. and is then submitted to the head of the institute.
- The college is now use the API score system since 2014.
- The Principal understands the students' reflections and shares it collectively and individually across the staff.

6.3.4 **What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

- The Principal and IQAC always plays an active role in the performance appraisal of the staff.

6.3.5 **What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

- The strategies adopted by the UGC for faculty welfare include Career Advancement benefits for those with higher qualifications such as M. Phil and Ph. D as well as opportunities for those who wish to improve their qualifications.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?

> The teaching faculty members are enjoying the UGC pay(6th pay Revision. Therefore, teaching faculties are getting good salary and date of retirement is up to 65 years.

6.4   Financial Management and Resource Mobilization

6.4.1   What is the institutional mechanism to monitor effective and efficient use of available financial resources?

> The financial resources of the college are managed in a very effective and foolproof manner.

> The following three types of accounts are created:

- Receipts & Payment Accounts.
- Income & Expenditure Accounts.
- Balance Sheets

> Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques.

> Only duly authorized persons can operate through the bank. For effective check on the accounts the two tier system is followed; the internal and the external audit.

> The external audit is done by the Chartered Accountant before the session comes to an end.

> The internal audit is done by the State Government audit department.

For efficient use of the financial resources, the budget is prepared. There are three types of payments/expenditures:

Recurring, Non recurring ,Capital Expenditure

6.4.2 **What are the institutional mechanisms for internal and external audit?When was the last audit done and what are the major audit objections? Provide the details on compliance.**

> ➢ The accounts of the college are subject to audit by the External qualified Chartered Accountant requested by the Nambol L.Sanoi College before 31st March each year.
>
> ➢ The institution being a college of the Government of Manipur is audited through deputes its audit team every year to conduct the audit of the grants-in-aid received.

6.4.3 **What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

The college's major sources of funding are as follows:

- Total fee collected from the students.
- Grants received from State Government-Manipur Government
- Various grants received from UGC .
- Seminar Grants received from the UGC
- Conference grants received from UGC

6.4.4 **Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

> ➢ Various steps are being taken by the institute to generate additional funds.
>
> ➢ The institution organizes seminars and conferences sponsored by UGC.

6.5 **Internal Quality Assurance System (IQAS)**

6.5.1 **Internal Quality Assurance Cell (IQAC)**

a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

b. **How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

e. **How does the IQAC communicate and engage staff from different constituents of the institution?**

Yes, the institution is having its IQAC cell. Following is the composition of the same:

➢ Within the existing academic and administrative system, the institution has developed mechanisms of its own for the quality assurance.

➢ The academic quality of the institution is evaluated on the basis of the performance of the students in their examinations.

➢ The teachers also judge the student's academic abilities by way of question-answer and written tests.

➢ The poor students are helped by the teachers to improve their academic quality by taking extra classes and providing books and literature.

➢ The administrative system also looks after the quality education in the institution.

➢ The different committees set up by the institution are always aware to the administrative needs. The Development Committee, Academic Committee ,the Examination Committee, Library Committee, Research

committee, the Magazine Committee and Purchase committee are all constituted and are well equipped for quality assurance of the institution's administration.

➢ The academic and administrative systems in the institution have been quite effective to the enhancement of quality education.

➢ The institution has fool proof mechanism to get the academic and administrative machinery of the institution in motion.

➢ The academic quality of the institution is maintained by the teaching and learning processes.

➢ The administrative quality is maintained by the effective functions carried out by the various committees.

➢ The two mechanisms are interdependent and, therefore, there is no scope for any failure in any system.

➢ Head of the Institution conducts meeting regularly and visit the class rooms to ensure proper delivery of the material and timely completion of course as per syllabus in time.

➢ The students play a major role in assuring quality of education imparted by the institution.

➢ It is through their active participation in classrooms that the quality of the education is maintained. Students are punctual and attend classes regularly. They also interact with the class teachers and request for extra classes if needed. They approach to the teachers for the solution of their problems related to their syllabus. Their participation is also assured by involving them in Cultural and other activities. The students also approach to the head of the institution directly for the redressal of their problems.

➢ The best practices in the institution have been promoted in full gusto.

➢ The institution has internalized the best practices in order to improve the functioning of the academic and administrative systems.

➢ The insistence on student's participation in academic and administrative matters has improved the quality of the education and administration in the institution.

- The students come forward to maintain the best practices evolved through academic and administrative systems.
- The administration in the institution is maintained by the involvement of the staff at every level.
- The examinations are held quite smoothly by the active participation of the staff.
- The teachers have been quite supportive to the academic needs of the students by offering them reading materials and tutorials.

6.5.2   Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

- The IQAC, the planning body, collects inferences from the learners and various committees through participatory interactions, based on which it proposes comprehensive perspective plan to the governing council for approval and implementation.
- The chain of committees is in charge of implementation of developmental and academic activities assigned .
- The supervision by the Steering committee ensures the proper implementation. The fair representation of the learners ensures the transparency in the process.

6.5.3   Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- The institution ensures that the decisions based on the findings of the IQAC are fully adhered to.
- The academic as well as the administrative working is further smoothened from time to time

6.5.4   Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

> The institution is affiliated with the Manipur University, Manipur. The university has its set mechanism to audit the academic working of the college.
> The University sends a team of the experts to conduct academic audit. The team visits the college and very minutely observes the working of the institution in all its aspects.
> The Inspection team then comments on the performance and thereby suggest the important changes required,
> The other form of audit comes in the form of the team visiting the institution as and when any new course is introduced.
> This Inspection team too like the previous one remarks and suggests on the changes desirable in the college. The college very honestly adheres to the recommendations made by the committees.

6.5.5   How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

> In the case of the institution the external regulatory authority is the Affiliating University, Manipur University and we make the compliances as per their needs and requirements.

6.5.6   What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

> The institute's approach to the learning outcome assessment is defined clearly.

- Faculty is best suited to determine the intended educational outcomes of their academic programs and activities, How to assess these outcomes, and how to use the results for program development and improvement is a part of student evaluation.

- The results of Outcome Assessment are used to evaluate the effectiveness of academic programs and activities, and student services, and not the performance of individual faculty or staff.

- Faculty use the information collected to develop and improve academic programs. The institution has a clearly defined, set mechanism to monitor the learning outcomes.

- Attendance is compulsorily taken for every lecture. Tutorials and laboratory hours are fixed. The tutorials and assignments are corrected within a short duration and the marks are entered

- Based on the participation in the class and the marks scored in the tutorials and assignments, the student level is judged by the staff member and appropriate action is taken.

- At the end of each periodical test, progress reports which consist of unit test results and attendance status are submitted to the office for further action.

- As the entire lab courses are continuously assessed, students who lag in these courses are given additional help and guidance. They are also given additional lab practice. The faculty members are encouraged to conduct surprise tests, quizzes, etc. to monitor the academic progress of each student.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The institution has evolved a stakeholders' web by forming different platforms like College Development Committee,

alumni, Parent Teacher Meet and various committees with a fair representation of students.

➤ The IQAC in the planning process considers feedbacks collected from all the stakeholders to prepare perspectives on development.

➤ These developmental perspectives are discussed in the respective meetings of, Development Committee, Academic Committee and alumni.

The reflections of the meetings are incorporated in the future plan of the institution.

6.7 : CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1   Environment Consciousness

7.1.1   Does the Institute conduct a Green Audit of its campus and facilities?

➤ There is no formal conducting of green audit in the institution but the institution is eco friendly. Lot of expenditure is incurred to make the campus eco friendly.

7.1.2   What are the initiatives taken by the college to make the campus eco-friendly?

❖ **Energy conservation**

❖ **Use of renewable energy**

❖ **Water harvesting**
❖ **Check dam construction**
❖ **Efforts for Carbon neutrality**
❖ **Plantation**
❖ **Hazardous waste management**
❖ **e-waste management**

The college campus is totally eco friendly. For this the management, the head of the institution and the whole staff is committed and because of their commitment and involvement, the campus can claim to be the

first polythene/plastic free zone. This apart, the institution has taken several other steps/initiatives to make the campus eco-friendly:

EnergyConservation:

➢ The college campus is overly warm and overly cold. The college class rooms are so airy and well lighted that they hardly need any artificial lighting.

Use of renewableenergy:

The college has a solar system in science department. The use of sunlight is made to keep the water hot which is used for Science practicals.

Waterharvesting:

The college is having 4 ponds and one water tank for swimming pool at different locations to raise the water table.

EffortsforCarbonneutrality:

➢ The college at its own level has taken up certain preventive measures to check the emission of carbon dioxide. The college has made arrangements for the parking of the vehicles of the students in the college ground. This helps in keeping the campus as much as possible clean.

Plantation

➢ A lot of expenditure is incurred to keep the environment green. For this the college support staff is working very whole heartedly.

➢ The trees are planted. The college organizes programmes like Van Mahotsava every year to inculcate this tradition amongst its students.

Hazardous waste management/ e-waste management

➢ The Campus eco friend so there is no hazardous waste

7.2   Innovations

7.2.1   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

➢ The college has been developing infrastructure of sports , teaching and academic since its inception. The college has made several innovations

which have helped smooth out the functioning of the college. These innovations are in academics, administration and other levels of the college working.

Feedbackmechanism:

➤ Students give the feedback about the teachers at the end of each session/semester. Students of each department are expected to do so for all the teachers concerned with their class.

➤ Besides, informal interaction between the students and the Class Teacher/H.O.D./Principal about issues pertaining to teaching quality is also encouraging

➤ Teachers are counseled by the departmental head and/or principal regarding measures to improve subject understanding and/or teaching skills.

ComputerizationofAdministrativeBlock:

➤ The college administrative block has been computerized. The administrative staff has been given formal training to understand the technicalities pertaining to working on the technology.

ComputerizationofLibrary:

➤ The library is fully computerized. The students are having their web browsing space in the library. The total working in the library is now on the computers.

Zero-BalanceAccounts: - N i l .

AcademicInnovations:

➤ The institution has introduced many new innovative practices to help the students in their pursuit of attaining quality education'

➤ The college has also started a new innovative techniques /programme to help the students to cover the respective syllabus.

- The teachers introduced the skill of drafting question banks. These questions are formed on the basis of the questions being framed in the last examinations.
- This has helped ease the burden of the students and improve the pass percentage.

7.3   Best Practices

7.3.1   Elaborate on any two best practices as per the annexed format (see page ..) which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

➢ The institution has internalized the best practices in order to improve the functioning of the academic and administrative systems.

➢ The insistence on student's participation in academic and administrative matters which has improved the quality of the education and administration in the institution.

➢ The students come forward to maintain the best practices evolved through academic and administrative systems.

➢ The administration in the institution is maintained by the involvement of the staff at every level.

➢ The examinations are held quite smoothly by the active participation of the staff. The teachers have been quite supportive to the academic needs of the students by offering them reading materials and tutorials.

EVALUATION REPORT OF THE DEPARTMENTS

1. DEPARTMENT OF ZOOLOGY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1.   Name of the department   : Zoology

2.   Year of Establishment   : 1980

3.   Names of Programmes / Courses offered
     (UG, PG, M.Phil., Ph.D., Integrated
     Masters; Integrated Ph.D., etc.)   : UG

4.   Names of Interdisciplinary courses and
     the departments/units involved   : English, Chemistry, Botany

5.   Annual/ semester/choice based credit system   : Semester

(programme wise)

6. Participation of the department in the courses : nil
    offered by other departments

7. Courses in collaboration with other universities,
    industries, foreign institutions, etc. : Manipur University

8. Details of courses/programmes discontinued
    (if any) with reasons : Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	X	X
Associate Professors	2	1
Asst. Professors	1	1
Assistant Professor,Partime	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualifi cation	Designa tion	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.O.Lukhoi Singh	M.Sc.,Ph.D	Associate Professor	Life Sciences, Zoology:Entomology	25 years	X
Dr.Ch. Manmohini Devi	M.Sc.,Ph.D	Assistant Professor	Life Sciences, Zoology:Entomology	13 years	X
Kh. Promila Devi	M.Sc,M.Phil	Partime Lect.	Zoology	18 years	X

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and

practical classes handled(programme wise) : 33%
by temporary faculty

13. Student -Teacher Ratio (programme wise)   : 80:1

14. Number of academic support staff (technical)
     and administrative staff; sanctioned and filled: 1

15. Qualifications of teaching faculty with
     DSc/ D.Litt/ Ph.D/ MPhil / PG.   : With Ph.D.-2, With M.Phil-1

16. Number of faculty with ongoing projects from
     a) National b) International funding agencies and
     grants received   : 1

17. Departmental projects funded by DST - FIST;
     UGC, DBT, ICSSR, etc. and total grants received
       : 1, UGC Major Project undergoing : Grant Received=Rs.8,66,800/- since 2013
         2. Institutional Biotech Hub, DBT, Grant Received = 34.5 lakhs since 2012.

18. Research Centre /facility recognized
     by the University   :Nil

19. Publications:

     *   a) Publication per faculty

     *   Number of papers published in peer reviewed journals (national
             /international) by faculty and students

Academic Achievements, of <u>Dr.O.Lukhoi Singh</u>, Associate Professor:

   A. Publications : Research Papers

   1. 1985   The Aphids (Homoptera ; Aphididae) of Mizoram. Paper presented
       and   published in the Proceedings of National Symposium held at Agartala,
       Tripura. Page 71-73.

   2. 1987   A Brief Report on the Banana pest *Odoiporus Longicollis(Oliv.)*
       *(*Coleoptera: Curculionidae) from Manipur. Bulletin of Entomology.p 31-32

   3. 1987   Insect Pest of Banana and their incidence in Manipur. Journal of
       International Hill Farming, Shillong. Page 71-74.

   4. 1987 Effect of certain environmental factors on the Biology of *Odoiporus*
       *Longicollis (Oliv.)(*Coleoptera: Curculionidae),Bull Env.Sc.Vol. IV.page 13-15.

5. 1988   **Application of Dyar's Law on the study of the larval instars of** *Odoiporus Longicollis(Oliv.)(*Coleoptera: Curculionidae),Bull Ent.29(I).page 97-99.

6. 2009   Histomorphology of the Alimentary tract of fully Grown larvae, *Odoiporus Longicollis(Oliv.)(*Coleoptera: Curculionidae), J..Exp.Zool.India Vol.12 No.2 pp 399-406.

7. 2010   Hydrogen –Ion Concentration and the digestive Enzymes in the Digestive tract of *Odoiporus Longicollis(Oliv.)(*Coleoptera: Curculionidae),Uttar Pradesh I.Zool.30(I)*Page 11-16.*

8. **2010   "Global Warming affects Biodiversity". Presented in the National** seminar   on Education and Communication of Climate change for Biodiversity Conservation. Published in the Souvenir. Page 39-50.

9. **2012 " Climatic Change and Insect Life" presented in the National Seminar** held at D. M. College of Science, Imphal, Manipur. And Published in the Proceedings page No. 30 to 41,; ISBN No.-978-81-923918.

10. 2013   Histomorphology of the Alimentary tract of Adult, *Odoiporus Longicollis (Oliv.)(*Coleoptera: Curculionidae), Journal of Entomology and Zoology Studies,Vol1(4): 109-115. ISSN No.2320-7078.

11.   2013 Efficacy of certain Insecticides on the Population of Chilli Bug, *Elasmomia granulipes* Ww.(Hemiptera: Coreidae) in Manipur. Journal of Entomology and Zoology Studies,Vol1(4): 109-115; ISSN No.2320-7078

12. 2013   Population Dynamics and Seasonal Incidence of *Lirimyza huidobrensis* (Blanchard)(dipteral: Agromyzidae) on Onion Vegetable in Manipur. International Jour. Of Advanmentsn in Research & Technology, Vol.2,Issue 9, Sept.2013. ISSN No.2278-7763.

13.   2013 Significance of Biotechnology in the Modern Education. Presented in the One Day state level seminar at Thambalmarik College, Oinam, Manipur.

14.   2014   Application of Biotechnology for Agricultural hazardous. Presented in **the National Seminar on "Agricultural hazardous"at Biramangol College,** Sawombung, Imphal East., Manipur. Published in the souvenir.

15. **2014   Medicinal Insects of Manipur presented in the "Interna**tional Conference on Disease and Therapeutics(ICDBT) at Institute of Advance Studies in Science and Technology(IASST), Abstract Published in the Souvenir page-210, Poster   presented. Guwahati, Assam . Abstract Published. Published in 2015

16. 2014   Package and Practices Adopted in Rearing and Maintenance of Stock Races Of Bivoltine Mulberry Silkworm in Manipur. Paper **presented in the International   Conference on "Exploitation of Beribiodiversity for Novel production" at IIT, Guwahati.**

17. 2014.   Academic Permance Indicator(API) and it significance for college teachers. Presented at State level Seminar at Moirang College, Moirang Manipur.

18. 2014.   ADO. NET in Web application: A Technology for Data Solution. Communicated to International Journal of Engineering Research and Sports.

19. 2014   Academic Permance Indicator(API) and its perspective to College and University Teachers. Presented in the Workshop and Published in the Souvenier of the National Workshop held at Imphal College, Organized by FEGOCTA in collaboration ith Imphal College & N.G. College, Imphal dated the 10th March 2014.Published in the Souvenir. Page-35-50

20. 2014   Protein estimation of edible insects viz.Lethocercus indicus. and

   Hydrophilus olivaceous. To Journal of Insect Physiology, India communicated.

21. **2005.   Teachers' Accountability at Dance Academy   sponsored by UGC and** Imphal College, Imphal, Manipur and published in the Souvenir page 50-55.

22. 2006   Teacher Today, presented in the   National Seminar held at and G.M.Hall,sponsored by UGC & Modern College, Imphal, Manipur. These papers published in the respective Souvenirs. Page-27-30.

23. 2015. Medicinal Insects of Manipur. International Journal of Research in Management & Social Science. Vol.3(1), 2015.

B. Paper presentation in the Conferences abstract published thereof last five years:

1. **2014 : " Study on Package and Practices adopted in rearing &** Maintenance of Stock Races of Bivoltine Mulberry Silkworm in **Manipur" in the conference on "Exploitation of Seribio**diversity for **Novel product Development" held at IIT Guwahati on 29**[th] November 2014. Abstract published.

2. 2014 : Medicinal Insects in Manipur. Presented paper and poster both in the International Conference on Disease Biology and Therapeutics held at IASST at Guwahati.

3. **2014 : " Insect Biodiversity of medicinal valued"** presented in the International Conference on "Bioscience Research for Nutritional Security, Environmental Conservationm & Human in Rural India(ICBNERI-**2014)" held at IINRG, Ranchi, Jharkhand fr**om 22-24th Dec.2014. Abstract Published in the souvenir.

4. 2010 : Global Warming affects biodiversity, National Seminar on Education on Global Warming at Nambol L.Sanoi College, Nambol, Manipur. 30th and 31st Dec.2010.

C. Conferences/Trainings attended during last two years.

1. **Conferences on "Exploitation of Seribiodiversity for Novel product Development" held at IIT Guwahati on 29**[th] November 2014.

2. **International Conference on " International Conference on Disease Biology and Therapeutics" held at IASST at Guwa**hati from 3rd to 5th December 2014.

3. **International Conference on "Bioscience Research for Nutritional** Security, Environmental Conservations & Human in Rural India(ICBNERI-**2014)" held at IINRG, Ranchi, Jharkhand from 22**-24th Dec.2014.

4. Biotech Hub Symposium-2014 at IIT Guwahati on 2nd Dec.2014

5. Training on PCR-Based Molecular techniques in Biological Research held at Assam agricultural University, Khanapara Guwahati from 18th to 20th September 2013.

D. Awarded Fellows.

1. FMSET-FICCB-2013, INDIA
2. FICEZS-2013.

E. Award for contribution in the Subject concerned.

1. Senior Scientist Gold Medal Award 2014 for the paper "Insect Biodiversity of Medicinal Valued" in the International Seminar.

F. Projects

1. UGC-**Major Project on "Food value of 15 edible insects of** Ma**nipur" Midterm evaluation completed and satisfactory result** obtained on 9thJanuary 2015.

2. IBH-project under DBT, Govt. of India. Project completed and given another two years extension.

3. Nodal Officer and Coordinator of B.Voc courses in Sericulture and Software Development under NSQF.

G. Articles reviewed
1. One Article of Walailak Journal of Scienxce and Technology(WJST), Thailand.

2. One article of Journal of Entomology and Zoology Studies, New Delhi.

H. Nodal Officers and Coordinator.
1. Nodal Office of AISHE.

2. Convener of IQAC

3. Convener of Steering Committee.

4. Convener of Research Committee

5. Coordinator of proposals for KAUSHAL KENDRA and Community Collges, UGC.(Applied).

Academic Achievement of **Dr.Manmohini Devi,** Assistant Professor, Zoology.

List of Publications

1. New Aphidocolous ants (hymenoptera : Formicidae) from India. *Newl.Aph.Soc. India* 5(1) : 5-8, 1986.
2. Aphidocolous ants (hymenoptera : Formicidae) fauna of Mizoram. *J. Aphidology* : 85-88,1986.
3. Aphid tending Ants on brinjal plant (*Solanum melongena*) in Manipur. *Newl. Aph.Soc. India* 5 (2) :7-8, 1086.
4. Aphids (Hymenoptera : Aphididae) and their associated ants (Hymenoptera : Formicidae) of fruit trees in Manipur, North – East India, *J.Aphidology,* (1&2): 102-104,1987.
5. Aphidocolous ants (Hymenoptera :Formicidae) in Manipur, *Entomon,* 12(4):309-313,1987.
6. Aphidocolous ants (Hymenoptera :Formicidae) in Manipur, sub-family-Formicinae, *J.Adv.Zoology*, 21(2):102-103,2000.
7. Aphidocolous ants of the genus Polyrhachis Fr. Smith from Manipur. *U.P.J.Zoo.* 20(3) :265-267,2000.
8. New Aphidocolous ants (Hymenoptera :Formicidae) Sub-family Myrmicinae. *J.Aphidology*, 15:107-112 ,2001.
9. Interaction between Aphidocolous ants and predators in relation to *Aphis Gossypii* Glover (Homoptrea: Aphididae) in Brinjal ecosystem. *J.Aphidology*, 20(2): 43-46,2006.

10. Aphidocolous ants (Hymenoptera:Formicidae) in Manipur, sub-family-Dolichoderinae. *J.Aphidology*, 24 (1&2) : 49-52,2010..

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

∗ Monographs

∗ Chapter in Books

∗ Books Edited : 1. Biotech Hubs and their impact in North East India. In

Press.

∗ Books with ISBN/ISSN numbers with details of publishers

∗ Citation Index

∗ SNIP

∗ SJR

∗ Impact factor

∗ h-index
Publication of Dr.Ch.Manmohini Devi

20. Areas of consultancy and income generated : Life Sciences : Entomology and
                                                                    Insect Biotechnology

21. Faculty as members in :
    a) National committees   :1. Life Member of International Congress of
                                     Entomology & Zoology Studies
                                 2. Life of Madhavi Shyam Educational Trust.
                                 3. Member of Indian Journal of Entomology
    b) International Committees :
    c) Editorial **Boards....**

22. Student projects

    a) Percentage of students who have done in-house projects including inter
       departmental/programme : 50%

    b) Percentage of students placed for projects in organizations outside the
       institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received
    by faculty and students   :Dr. O.Lukhoi Singh, got Senior Scientist Award
                                        2015, In the international Conference at Ranchi,
                                        India

24. List of eminent academicians and scientists /
    visitors to the department   : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

   a) National : 4 national Seminars Coordinator **by Dr. O.Lukhoi Singh**,

   Associate Professor, Department of Zoology.

   1. Education on Global Warming"funded by UGC, on 30th Dec. 2010.

   2. Insect Plant Interaction funded by UGC on 5th -7th June 2015

   3. Insect Biotechnology funded by UGC om 5th -7th July 2015

   4. Modern techniques in Sericulture funded by UGC on 15th August

      2015

   b) International   : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B,.Sc.1 Semester	58	58	44	14	80%
B,.Sc.III Semester	81	81	53	28	85%
B,.Sc.V Semester	101	101	60	41	82%

   *M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B,.Sc.1 Semester	100%	nil	nil
B,.Sc.III Semester	100%	nil	nil
B,.Sc.V Semester	100%	nil	nil
B.Voc Degree Course in Sericulture	100%	nil	nil
B.Voc Degree Course in Software Development	100%	nil	nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG- 100%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X
Employed • Campus selection • Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

    a) Library   : Yes

    b) Internet facilities for Staff & Students: Two BSNL Broad band facility

    c) Class rooms with ICT facility   : Yes

    d) Laboratories   : Yes

31. Number of students receiving financial assistance
    from college, university,government or other agencies
                                        : Scholarship from Governments

32. Details on student enrichment programmes (special
    lectures / workshops /seminar) with external experts
                                        :Workshops/Special lecturers.

33. Teaching methods adopted to improve student learning
                                        : use of ICT tools, Projectors

34. Participation in Institutional Social Responsibility (ISR)
    and Extension activities   : NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans.
        Strength

        ➢ It covers a vast area so as to enable in availing mobe number of
          Students.

- ➢ It has qualified teaching faculties
- ➢ It has provision for more intake capacity of Students.
- ➢ Its location is very suitable for education.
- ➢ Teaching faculties are taking UGC major Research Projects.
- ➢ Faculties are applying projects to DBT, DST and Others.
- ➢ One Faculty member, Dr. O. Lukhoi Singh is the Nodal Officer of AISHE, IBH, Coordinator/Nodal Officer of B.Voc Degree Courses in Sericulture and Software Development. KAUSHAL KENDRA, Community College.
- ➢ Member Secretary of IQAC, Research Committee and Overall development of the College.

Future Planning:
- ➢ Development of full research facilities lab in the Department.
- ➢ Development of Departmental Library.
- ➢ All the faculty members are provided to new equipments for Molecular Research and Molecular Lab.
- ➢ Development of adequate infrastructures for research.
- ➢ Students will be provided skill teaching , seminar/workshops/Hands on training and provided new tools for study and research.
- ➢ Opening of placement and counseling cells.

Weakness :
- ➢ Lack of manpower including teaching faculties.
- ➢ Faculties are lack of belongings and duties.
- ➢ Lack of Proper and timely funding for purchase of Equipments and library books and journals.

Oppurtunities:
- ➢ Its area is 15 acres.
- ➢ It is co-education institution.
- ➢ Source of students is surplus from surrounding 5 higher Secondary schools.
- ➢ It covers 5 assembly constituent segments.
- ➢ It avails financial assistant from State Government, Funding agencies like UGC and DBT.
- ➢ It includes under the 2f & 12(B) of UGC Act 1956.
- ➢ Its status is fullflagiate Government College.

2.DEPARTMENT OF BOTANY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Botany

2. Year of Establishment : 1980

3. Names of Programmes / Courses offered (UG, PG,

M.Phil., Ph.D., IntegratedMasters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and the departments
/units involved : Botany, Chemistry, Zoology
5. Annual/ semester/choice based credit system
(programme wise) : Semester

6. Participation of the department in the courses
offered by other departments : Nil
7. Courses in collaboration with other universities,
industries, foreign institutions, etc. : Manipur
University

8. Details of courses/programmes discontinued (if any)
with reasons : Nil

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	X	X
Associate Professors	2	2
Asst. Professors	1	1
Part-time Lecturer	4	X

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
H. Premila Devi	M.Sc	Associate Professor	Physiology	29	Nil
T. Lokabati Devi	M.Sc	Associate Professor	Pathology	25	Nil
L. Mema Devi	M.Sc, M.Phil	Assistant Professor	Genetics	15	Nil
Dr. I. Jamuna Devi	M.Sc, Ph.D	Part-time lecturer	Pathology	18	Nil

Dr K. Indira Devi	M.Sc, Ph.D	Part-time lecturer	Ecology	18	Nil
Dr. Sumitra Salam	M.Sc, M.Phil, Ph.D	Part-time lecturer	Cytogenetic	18	Nil
P. Nganbi Devi	M.Sc, M.Phil	Part-time lecturer	Pathology	18	Nil

11. List of senior visiting faculty   : Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty   : Nil

13. Student -Teacher Ratio (programme wise)   : 22:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled   : NA

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.   : Ph.D – 3; M.Phil – 2 ; PG - 2

16. Number of faculty with ongoing projects from
    a) National b) International funding agencies and
    grants received   : 1

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received   :

    UGC – Minor Research Project done by Dr. I. Jamuna Devi:

    Title: **Ectomycorrhizal fungal flora associated with Pine forests of Bishnupur district in Manipur**. Duration : March, 2011 to October, 2012 under the financial assistance of UGC (University Grants Commission)

18. Research Centre /facility recognized by the University   : Nil

19. Publications:

    ∗ a) Publication per faculty

    ∗ Number of papers published in peer reviewed journals (national /international) by faculty and students

    Dr. Irungbam Jamuna Devi

    - Publication
      1. 1998   Effect of three ectomycorrhizal fungal the growth of Pine Seedlings; Vasundhara 3:51-53; International Journal of Environmental Biology
      2. 2006   Effect of Chemical fertilizers on *Ectomycorrliza* formation and growth of Pines Vesiya seedlings inoculated with *Seleroderma Verrucosum*; Vol. 132, No. 9; The Indian Forester
      3. Article published in Local Newspaper: Hueiyen Lanpao
         - Role of mycorrhizae in forest tree regeneration (Part I) Vol.VI. No. 204 Imphal, April 26, 2014.

- Role of mycorrhizae in forest tree regeneration (Part II) Vol.VI. No. 207 Imphal, April 29, 2014.

Dr K. Indira Devi
- Publication
1.   1998   Vegetation Ecology of Macrophytes of Utrapat Lake, Manipur, India; Journal Fresh water Biology; 10(1-2): 1-9

Dr. Sumitra Salam

- ### *Chapters Contributed in books:-*

- Salam, S., Jamir N. S & Singh P.K. 2012.**Traditional Knowledge of *Tangkhul*-Naga tribes of Manipur with reference to their ethnobotanical approach** Symposium proceedings: Biodiversity status and conservation strategies with reference to NE India, Published by CAS in Life Sciences, Manipur University, pp 90-93

- Salam, S., M.R. Devi, Jamir N . S & Singh P.K. 2013. **Diversity of spices plant used by the Tangkhul tribe in Ukhrul district**, **Manipur** National Seminar proceedings: 'Bioresources and Traditional Knowledge of Northeast India' Published by Mizo Post Graduate Science Society, Aizawl, pp307-310.

- Salam, S., Jamir N.S. & Singh P.K. 2013. **Diversity of plants used by the *Tangkhul*-Naga tribe in Ukhrul district, Manipur for their edible flowers** National Seminar proceedings: 'Plant Diversity Resources of Indo-Burma Biodiversity Hotspot and their conservation', Published by Department of Botany, DM College of Science, Imphal and Science Teachers' forum Manipur, pp 243-247

- **Research papers published in Scientific Journals*: Dr.S.Sumitra Devi***

-         Salam, S., Jamir, N. S. & Singh, P. K. 2009. **Traditional uses of medicinal   plants by the *Tangkhul*-Naga tribe in Manipur, India.** *Pleione* 3(2): 157-162.

- Salam, S., Singh, P.K. & Jamir, N. S. 2010. **Wild Edible Plants used by the *Tangkhul*-Naga tribe of Ukhrul District in Manipur.** *Pleione* 4(2): 284-287.

- Salam, S., Jamir, N.S. & Singh, P.K. 2011. **Ethnomedicinal studies on *Tangkhul*-Naga tribe in Ukhrul district, Manipur.** *Ethnobotany* 23: 129-134.

- Salam, S., Singh P.K. & Jamir N. S. 2012. **Kitchen garden plants of *Tangkhul* tribe in Ukhrul District, Manipur, India.** *Pleione* 5(2):280-285.

- Salam, S., Jamir N. S & Singh P.K. 2012. **Wild leafy vegetables sold in local markets of Ukhrul District of Manipur, India** *Pleione* 6(2): 298 - 303.

- Salam, S., Jamir N.S. & Singh P.K. 2013. **Ethnoveterinary plants of Ukhrul district, Manipur** *Ethnobotany* 25:139-142

- Salam, S., Jamir N.S., M.Roma & Singh P.K. 2014. **Diversity of plants used in the treatment of stomach ulcers by the *Tangkhul* tribe in Ukhrul district of Manipur, India** *Pleione* 8(1):26-29.

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

∗ Monographs

∗ Chapter in Books

∗ Books Edited

∗ Books with ISBN/ISSN numbers with details of publishers

∗ Citation Index

∗ SNIP

∗ SJR

∗ Impact factor

∗ h-index

20. Areas of consultancy and income generated : Mycorrhizal Fungal

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards : Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 12%

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors
    to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

    a) National Funding   : Nil
    b) International   : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Semester	68	59	45	14	85%
B.A. III Semester	88	88	55	33	90%
B.A. V Semester	7	7	7	0	100%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. I Semester	100%	Nil	Nil
B.A. III Semester	100%	Nil	Nil
B.A. V Semester	100%	Nil	Nil

28. How many students have cleared national and state competitive
    examinations such as NET, SLET, GATE, Civil services,
    Defense services, etc.? : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG – 10%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X

Employed	X
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

   a) Library   : Yes

   b) Internet facilities for Staff & Students   : Yes

   c) Class rooms with ICT

facility   : Yes

   d) Laboratories   : 2

31. Number of students receiving financial assistance
from college, university, government or other agencies   : Nil

32. Details on student enrichment programmes (special
lectures / workshops /seminar) with external experts   : Nil

33. Teaching methods adopted to improve student learning
 : Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility (ISR)
and Extension activities   : NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans

Strength

> ➢ It covers a vast area from where more number of students may be able to collect.
> ➢ Its location is very suitable for education.

Weakness

> ➢ Lack of teaching faculty.
> ➢ Lack of good governances.

Opportunity

> ➢ It is big department incorporated with science and arts subjects.
> ➢ Students preferred English subjects and Spoken Learning.

Challenge

> ➢ It avails financial assistance from state governments.

- ➤ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➤ The college is full flagiate Government.
- ➤ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➤ Faculty is challenging for the new trend of education system.

3. DEPARTMENT OF CHEMISTRY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Chemistry

2. Year of Establishment : 1980

3. Names of Programmes / Courses offered
(UG, PG, M.Phil., Ph.D., Integrated
Masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and
the departments/units involved : English, Zoology, Botany, Physics, Maths

5. Annual/ semester/choice based credit
system (programme wise) : Semester

6. Participation of the department in the
courses offered by other departments : NA

7. Courses in collaboration with other
universities, industries, foreign
institutions, etc. : NA

8. Details of courses/programmes
discontinued (if any) with reasons : NA

9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	3	2
Asst. Professors	1	1
Part-time Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
N. Ibomcha Singh	M.Sc	Asso.Prof.	Inorganic Chemistry	37	Nil
Th. Sobita Devi	M.Sc	Asso.Prof.	Inorganic Chemistry	31	Nil
Dr. Manju Bhatia	M.Sc., Ph.D	Asst.Prof.	Organic Chemistry	15	Nil
N. Nilima Devi	M.Sc., M.Phil	Part-time Lecturer	Organic Chemistry	18	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 25%

13. Student -Teacher Ratio (programme wise) : 48:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Lab. Attd.-2

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :Same as point 10.

16. Number of faculty with ongoing projects from
   a) National b) International funding agencies
   and grants received :NA

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received :Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards :Nil

22. Student projects

a) Percentage of students who have done
   in-house projects including inter departmental
   /programme   :   Nil

b) Percentage of students placed for projects in
   organizations outside the institution i.e.in
   Research laboratories/Industry/ other agencies   :   Nil

23. Awards / Recognitions received by faculty and
    students   :   Nil

24. List of eminent academicians and scientists
    / visitors to the department   :   Nil

25. Seminars/ Conferences/Workshops organized

   & the source of funding

   a) National   :

   b) International   :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. I	80	80	67	13	82%
B.Sc. III	104	104	69	35	70%
B.Sc. V	9	9	6	3	50%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.I	100%	NIL	NIL
B.A.III	100%	NIL	NIL
B.A.V	100%	NIL	NIL

28. How many students have cleared national and
    state competitive examinations such as NET,

SLET, GATE, Civil services, Defense services, etc.?　　　:　　Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed ● Campus selection ● Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities a) Library　　　　:　　Yes

　　　b)　Internet facilities for Staff & Students　　　:　　Yes

　　　c)　Class rooms with ICT facility　　　　　　:　　Yes

　　　d)　Laboratories　　　　　　　　　　:　　2

31. Number of students receiving financial
assistance from college, university,
government or other agencies　　　　　　　:　　Nil

32. Details on student enrichment programmes
(special lectures / workshops /seminar)
with external experts　　　　　　　　　　:　　NA

33. Teaching methods adopted to improve
student learning
　　:Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility
(ISR) and Extension activities : NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans :

Strength

> ➢ It covers a vast area from where more number of students may be able to collect.
> ➢ Its location is very suitable for education.

<u>Weakness</u>

- ➢ Lack of teaching faculty.
- ➢ Lack of good governances.

<u>Opportunity</u>

- ➢ It is big department incorporated with science and arts subjects.
- ➢ Students preferred English subjects and Spoken Learning.

<u>Challenge</u>

- ➢ It avails financial assistance from state governments.
- ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➢ The college is full flagiate Government.
- ➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➢ Faculty is challenging for the new trend of education system.

4.DEPARTMENT OF PHYSICS

TheSelf-evaluationofeverydepartmentmaybeprovidedseparatelyinabout3-4pages,avoidingtherepetitionofthedata.

1. Nameofthedepartment : Physics

2. YearofEstablishment : 1980

3. Names of Programmes/Coursesoffered(UG,PG,
   M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and the departments
   /units involved : Physics
5. Annual/semester/choice based credit system
   (programme wise) : Semester

6. Participation of the department in the courses
   Offered by other departments :
7. Courses in collaboration with other universities,
   industries, foreign institutions, etc. : Manipur University

8. Details of courses/programmes discontinued(ifany)
   With reasons : Nil

9. Number of Teaching posts

Post	Sanctioned	Filled

Professors	X	X
AssociateProfessors	3	3
Asst.Professors	X	X
Part-time Lecturer	1	X

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt. /Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No.of Ph.D. Students Guided for the last4years
H. Budhi Singh	M.Sc	Associate Professor	Solid state Physics	34	Nil
Kh. Tamphamani Devi	M.Sc	Associate Professor	Solid state Physics	34	Nil
M. Manihar Singh	M.Sc	Associate Professor	Physics-electronics	34	Nil
B. Romesh Sharma	M.Sc, M.Phil	Part-time lecturer	Advance solid state Physics	18	Nil

11. List of senior visiting faculty   : Nil

12. Percentage of lectures delivered and practical classes
     Handled (programmewise)by temporary faculty   : Nil

13. Student-Teacher Ratio(programmewise)   : 13:1

14. Number of academic support staff(technical)and
     Administrative staff sanctioned and filled   : NA

15. Qualifications of teaching faculty with DSc/D.Litt/
     Ph.D/MPhil/PG.   :M.Phil – 1 ; PG - 3

16. Number of faculty with ongoing projects from
     a)National
     b) International funding agencies and
     grants received   : Nil

17. Departmental projects funded by DST-FIST;UGC,
     DBT, ICSSR,etc. and total grants received   : UGC –

Minor Project

18. Research Centre/facility recognized by the University : Nil

19. Publications:

   ∗ a) Publication perfaculty

   ∗ Number of papers published inpeer reviewed journals (national/international) by faculty and students

   ∗ Number of publications listed in International Database(For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)

   ∗ Monographs

   ∗ Chapter in Books

   ∗ Books Edited

   ∗ Books with ISBN/ISSN numbers with details of publishers

   ∗ Citation Index

   ∗ SNIP

   ∗ SJR

   ∗ Impactfactor

   ∗ h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

   a) National committees
   b)International Committees
   c)Editorial Boards : Nil

22. Student projects

   a) Percentage of students who have done in-house projects including interdepartmental/programme :Nil

   b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/Recognitions received by faculty and students :Nil

24. List of eminent academicians and scientists/visitors
   To the department : Nil

25. Seminars/Conferences/Workshops organized & the source of funding

---

a) National Funding : Nil
b) International : Nil

26. Student profile programme/course wise:

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Semester	16	16	7	0	68%
B.A. III Semester	22	22	20	2	60%
B.A. V Semester	13	13	12	1	40%

*M=Male *F=Female

27. Diversity of Students

Nameofthe Course	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
B.A. I Semester	100%	Nil	Nil
B.A. III Semester	100%	Nil	Nil
B.A. V Semester	100%	Nil	Nil

28. How many students have cleared national and state competitive Examinations such as NET,SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	UG – 10%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D.to Post-Doctoral	X
Employed ● Campus selection ● Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

    a) Library   : Yes

    b)   Internet facilities for Staff & Students   : No

    c) Class rooms with ICT facility   : No

    d) Laboratories   : Yes

31. Number of students receiving financial assistance
From college, university, government or other agencies   : Nil

32. Details on student enrichment programmes(special
lectures/workshops/seminar)with external experts   : Nil

33. Teaching methods adopted to improve student learning
    : Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility(ISR)
And Extension activities   : NSS Camping in the surrounding areas.

35. SWOC analysis of the department and Future plans
Strength

> ➢ It covers a vast area from where more number of students may be able to collect.
> ➢ Its location is very suitable for education.

Weakness

> ➢ Lack of teaching faculty.
> ➢ Lack of good governances.

Opportunity

> ➢ It is big department incorporated with science and arts subjects.
> ➢ Students preferred English subjects and Spoken Learning.

Challenge

> ➢ It avails financial assistance from state governments.
> ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
> ➢ The college is full flagiate Government.
> ➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
> ➢ Faculty is challenging for the new trend of education system.

5.DEPARTMENT OF MATHEMATICS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Mathematics

2. Year of Establishment : 1980

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and the departments /units involved : All the Arts and Science Subjects

5. Annual/ semester/choice based credit system (programme wise) : Semester

6. Participation of the department in the courses offered by other departments : English, Economics,

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Manipur University

8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	X	X
Associate Professors	2	Nil
Asst. Professors	Nil	Nil
Part-time Lecturer	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Loktongbam Kananbala Devi	M.A., M.Phil	Part-time Lecturer	Relativity & Comp.Numerical	18	Nil

11. List of senior visiting faculty

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty   : NIL

13. Student -Teacher Ratio (programme wise)   : 42:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled   : NA

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.   : M.Phil

16. Number of faculty with ongoing projects from
    a) National b) International funding agencies and grants received   : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received   : Nil

18. Research Centre /facility recognized by the University   : Nil

19. Publications:

    ∗ a) Publication per faculty :

    ∗   Number of papers published in peer reviewed journals (national /international) by faculty and students

    ∗   Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

    ∗   Monographs

    ∗   Chapter in Books

    ∗   Books Edited

    ∗   Books with ISBN/ISSN numbers with details of publishers

    ∗   Citation Index

    ∗   SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : English Literature

21. Faculty as members in

   a) National committees b) International Committees c) Editorial **Boards….   : Nil**

22. Student projects

   a)   Percentage of students who have done in-house
         projects including inter departmental/programme   : Nil

   b)   Percentage of students placed for projects in
         organizations outside the institution i.e.in Research
         laboratories/Industry/ other agencies   : Nil

23. Awards / Recognitions received by faculty and students   : Nil

24. List of eminent academicians and scientists / visitors
    to the department   : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

   a) National   :   Nil
   b) International   :   Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Semester	14	14	14	0	70%
B.A. III Semester	27	27	25	2	76%
B.A. V Semester	1	1	1	0	Nil

   *M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. I Semester	100%	Nil	Nil

B.A. III Semester	100%	Nil	Nil
B.A. V Semester	100%	Nil	Nil

28. How many students have cleared national and state competitive
    examinations such as NET, SLET, GATE, Civil services,
    Defense services, etc.?   : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG – 10%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X
Employed • Campus selection • Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

     a) Library   : Yes

     b) Internet facilities for Staff & Students   : No

     c) Class rooms with ICT

     facility   : No

     d) Laboratories   : 2

31. Number of students receiving financial assistance
    from college, university, government or other agencies   : Nil

32. Details on student enrichment programmes (special
    lectures / workshops /seminar) with external experts   : Nil

33. Teaching methods adopted to improve student learning
        : Modern tools ICT equipments like smart board, projector,   etc. are used

34. Participation in Institutional Social Responsibility (ISR)
    and Extension activities : NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans

<u>Strength</u>

- ➢ It covers a vast area from where more number of students may be able to collect.
- ➢ Its location is very suitable for education.

<u>Weakness</u>

- ➢ Lack of teaching faculty.
- ➢ Lack of good governances.

<u>Opportunity</u>

- ➢ It is big department incorporated with science and arts subjects.
- ➢ Students preferred English subjects and Spoken Learning.

<u>Challenge</u>

- ➢ It avails financial assistance from state governments.
- ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➢ The college is full flagiate Government.
- ➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➢ Faculty is challenging for the new trend of education system.

6. DEPARTMENTS OF GEOGRAPHY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1.	Name of the department	:	Geography

2. Year of Establishment   :   1980

3. Names of Programmes / Courses offered
    (UG, PG, M.Phil., Ph.D., Integrated
    Masters; Integrated Ph.D., etc.)   :   UG

4. Names of Interdisciplinary courses and
    the departments/units involved   :   English,
5. Annual/ semester/choice based credit
    system (programme wise)   :   Semester

6. Participation of the department in the
    courses offered by other departments   :   NA

7. Courses in collaboration with other
    universities, industries, foreign

institutions, etc.   :   NA

8.   Details of courses/programmes
      discontinued (if any) with reasons   :   NA

9.   Number of Teaching posts

Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	3	3
Asst. Professors	Nil	Nil
Part-Time Lecturer	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.
       /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. S. Gopal Singh	M.A.,PhD, D.Litt.	Asso.Prof.	Human Population	40	Nil
Dr. L.P. Baskota	M.A., PhD	Asso.Prof.	Regional Planning	36	Nil
S. Trilokchand Singh	M.A.	Asso. Prof.	Oceanography	25	Nil
M. Hemanta Singh	M.A., M.Phil.	Part-time lecturer	Agriculture Geography	18	Nil

11.   List of senior visiting faculty   :   Nil

12.   Percentage of lectures delivered and practical
       classes handled(programme wise) by temporary
       faculty   :   25%

13.   Student -Teacher Ratio (programme wise)   :   35:1

14.   Number of academic support staff (technical) and
       administrative staff; sanctioned and filled   :   Lab Attd-1

15. Qualifications of teaching faculty with DSc/ D.Litt/
    Ph.D/ MPhil / PG. : D.Litt=1, PhD=2,
    M.Phil=1, PG=1

16. Number of faculty with ongoing projects from
    a) National b) International funding agencies
    and grants received : NA

17. Departmental projects funded by DST - FIST; UGC,
    DBT, ICSSR, etc. and total grants received :1, UGC Minor Project Grant
    Received=Rs.1,18,540/-

18. Research Centre /facility recognized by the University : Nil

19. Publications
    a) Publication per faculty

    ∗   Number of papers published in peer reviewed journals (national
        /international) by faculty and students : 3

    Publications: A Research and Educational papers of **Dr.L.P. Baskota**
        1) 1995, Problems of Soil Erosion in the Hills of North-East India published in the
           Hills Geographer. Vol.XI No. 1 & 2.
        2) 1997, Role of Khuga river in Socio-Eco Development of Manipur published in
           Geographical Society of Manipur.
        3) 2011, Role of Loktak in the Development of Agriculture in Bishnupur District
           published in **Annual Publication of Nambol L. Sanoi College (2010-11).**

    ∗   Number of publications listed in International Database (For Eg: Web of Science,
        Scopus, Humanities International Complete, Dare Database - International
        Social Sciences Directory, EBSCO host, etc.)

    ∗   Monographs

    ∗   Chapter in Books

    ∗   Books Edited

        Books published by **Dr.S. Gopal Singh**
        1) Irei (An Eddy)
        2) Origin & Evolution of Meetei
        3) The Cultures of Meeteis
        4) Population Geography of Manipur
        5) **The Meeteis of Manipur " A Study in Human Geography".**

    ∗   Books with ISBN/ISSN numbers with details of publishers

    ∗   Citation Index

    ∗   SNIP

    ∗   SJR

*   Impact factor

20.   Areas of consultancy and income generated   :   Population Census

21.   Faculty as members in

     b) National committees b) International
        Committees c) Editorial Boards   :   Nil

22.   Student projects

     c) Percentage of students who have done
        in-house projects including inter departmental
        /programme   :

     d) Percentage of students placed for projects in
        organizations outside the institution i.e.in
        Research laboratories/Industry/ other agencies   :

23.   Awards / Recognitions received by faculty and
     students   :   Nil
24.   List of eminent academicians and scientists
     / visitors to the department   :   Nil

25.   Seminars/ Conferences/Workshops organized

     & the source of funding

     a) National   :

     b) International   :

26.   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I	54	54	48	6	90%
B.A. III	68	68	55	13	92%
B.A. V	19	19	12	7	100%

     *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

B.A.I	100%	NIL	NIL
B.A.III	100%	NIL	NIL
B.A.V	100%	NIL	NIL

28. How many students have cleared national and
state competitive examinations such as NET,
SLET, GATE, Civil services, Defense services, etc.? : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed ● Campus selection ● Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

    a) Library   :   Yes

    b) Internet facilities for Staff & Students   :   NA

    c) Class rooms with ICT facility   :   NA

    d) Laboratories   :   1

31. Number of students receiving financial
assistance from college, university,
government or other agencies   :   Nil

32. Details on student enrichment programmes
(special lectures / workshops /seminar)
with external experts   :   NA

33. Teaching methods adopted to improve
student learning
: Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility

(ISR) and Extension activities

           : NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans :

<u>Strength</u>

- ➢ It covers a vast area from where more number of students may be able to collect.
- ➢ Its location is very suitable for education.

<u>Weakness</u>

- ➢ Lack of teaching faculty.
- ➢ Lack of good governances.

<u>Opportunity</u>

- ➢ It is big department incorporated with science and arts subjects.
- ➢ Students preferred English subjects and Spoken Learning.

<u>Challenge</u>

- ➢ It avails financial assistance from state governments.
- ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➢ The college is full flagiate Government.
- ➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➢ Faculty is challenging for the new trend of education system.

7.DEPARTMENT OF ENGLISH

  The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department   : English

2. Year of Establishment   : 1980

3. Names of Programmes / Courses offered (UG, PG,
M.Phil., Ph.D., IntegratedMasters; Integrated Ph.D., etc.)   : UG

4. Names of Interdisciplinary courses and the departments
/units involved   : All the Arts and Science Subjects

5. Annual/ semester/choice based credit system
(programme wise)   : Semester

6. Participation of the department in the courses
offered by other departments

: English is compulsory in the Art and Science subjects

7. Courses in collaboration with other universities,
    industries, foreign institutions, etc.   : Manipur
    University

8. Details of courses/programmes discontinued (if any)
    with reasons   : Nil

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	X	X
Associate Professors	2	1
Asst. Professors	1	X

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.A. Tejamani Singh	M.A. Ph.D.	Associate Professor	Indian writing in English	23	Nil

11. List of senior visiting faculty

12. Percentage of lectures delivered and practical classes
    handled(programme wise) by temporary faculty   : NIL

13. Student -Teacher Ratio (programme wise)   : 108:1

14. Number of academic support staff (technical) and
    administrative staff; sanctioned and filled   : NA

15. Qualifications of teaching faculty with DSc/ D.Litt/
    Ph.D/ MPhil / PG.   : Ph.D

16. Number of faculty with ongoing projects from
    a) National b) International funding agencies and

grants received   : Nil

17. Departmental projects funded by DST - FIST; UGC,
    DBT, ICSSR, etc. and total grants received   : Nil

18. Research Centre /facility recognized by the University   : Nil

19. Publications:

   * a) Publication per faculty : **Dr. A. Tezmani Singh**

      1) 2000, The Net- A Short Story (Translation Work) published in **Dialogue/ North East India Forum for English Studies.**
      2) **2001, Conflict of Traditional & Modernity in Kamala Markandaya's Nectar** in a Sieve published in **Dialogue/ North East India Forum for English Studies.**
      3) 2009, Encounter of East and West in Some Inner Fury published in **Teachers' Voice.**

   * Number of papers published in peer reviewed journals (national /international) by faculty and students

   * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

   * Monographs

   * Chapter in Books

   * Books Edited

   * Books with ISBN/ISSN numbers with details of publishers

   * Citation Index

   * SNIP

   * SJR

   * Impact factor

   * h-index

   Dr. A. Tezmani

   Paper Presented:

   1. 2002   East West Confrontation in the Novels of Kamal Markandaya; B. Baroah College,   Guwahati.
   2**. 2000   Conflict of Tradition & Modernity in "Nectar in a Sieve"; Freedom Fighter's** Guest, Guwahati.
   3. 1999   Indian Literature: A Critical Review; C.I. College, Bishnupur.

   Books Published:

1. "Two Values At The Crossroads" : ISBN:81-85891-80x

20. Areas of consultancy and income generated : English Literature

21. Faculty as members in

    a) National committees b) International Committees c) Editorial **Boards….**   **: Nil**

22. Student projects

    a)   Percentage of students who have done in-house
           projects including inter departmental/programme   : Nil

    b)   Percentage of students placed for projects in
           organizations outside the institution i.e.in Research
           laboratories/Industry/ other agencies   : Nil

23. Awards / Recognitions received by faculty and students   : Nil

24. List of eminent academicians and scientists / visitors
    to the department   : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

   a) National   :NSS Camp- State Funding
   b) International   : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Semester	28	28	24	24	90%
B.A. III Semester	12	12	11	1	92%
B.A. V Semester	10	10	8	2	70%

   *M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. I Semester	100%	Nil	Nil
B.A. III Semester	100%	Nil	Nil
B.A. V Semester	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?   : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG – 10%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X
Employed ● Campus selection ● Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

    a) Library   : Yes

    b) Internet facilities for Staff & Students   : No

    c) Class rooms with ICT

    facility   : No

    d) Laboratories   : No

31. Number of students receiving financial assistance
    from college, university, government or other agencies   : Nil

32. Details on student enrichment programmes (special
    lectures / workshops /seminar) with external experts   : Nil

33. Teaching methods adopted to improve student learning
    : Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility (ISR)
    and Extension activities: NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans

    Strength

    ➢ It covers a vast area to be able to enroll more students.

- It has qualified teaching faculty.
- It has provision for more intake capacity of students.
- Its location is very suitable for education.
- It incorporates both Arts and Science streams.
- It has a well-equipped language lab.
- It has a well-equipped Departmental Library.

Future Planning

- Development of Departmental Library.
- Development of infrastructure for research.
- To provide modern/skilled teaching.
- To organize seminar/workshops/hands of training and to provide new tools for study and research.
- Opening of placement and counseling cells

Weakness

- Lack of manpower/teaching faculty.
- Lack of good governance.
- Lack of Social response.
- Lack of specialized teaching faculty.
- Lack of timely and proper funding for purchasing library books and journals.

Opportunity

- Its area is 15 acres.
- It is a co-educational Institution.
- There is adequate source of students from surrounding 5 higher secondary schools.
- It covers 5 assembly constituent assemblies.
- It avails of financial assistance from state government, funding agencies like UGC.
- It includes under section 2f&12B of UGC Act, 1956.
- It is a full-fledged Government College.

Challenge

- It avails financial assistance from state governments.
- The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- The college is full flagiate Government.
- The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- Faculty is challenging for the new trend of education system.

8.DEPARTMENTS OF MANIPURI

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Manipuri

2. Year of Establishment : 1980

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., IntegratedMasters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and the departments /units involved :

5. Annual/ semester/choice based credit system (programme wise) : Semester

6. Participation of the department in the courses offered by other departments :

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Manipur University

8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	X	X
Associate Professors	3	2
Asst. Professors	Nil	Nil
Part-time Lecturer	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kh. Tomba Singh	M.A.	Asso.Prof.	Grammar and Peotry	40	Nil
P. Saratkumar Singh	M.A.	Asso.Prof.	Culture	40	Nil
S. Shantibala Devi	M.A., PhD, NET	Part-time Lecturer	Drama	18	Nil

11. List of senior visiting faculty

12. Percentage of lectures delivered and practical classes
     handled(programme wise) by temporary faculty   : NIL

13. Student -Teacher Ratio (programme wise)   : 6:1

14. Number of academic support staff (technical) and
     administrative staff; sanctioned and filled   : NA

15. Qualifications of teaching faculty with DSc/ D.Litt/
     Ph.D/ MPhil / PG   : PG=2, PhD=1

16. Number of faculty with ongoing projects from
     a) National
     b) International funding agencies and
      grants received   : Nil

17. Departmental projects funded by DST - FIST; UGC,
     DBT, ICSSR, etc. and total grants received
              : 1, UGC Minor   Research Project, Amount Received =1.5 lakhs

18. Research Centre /facility recognized by the University   : Nil

19. Publications:

     *   a) Publication per faculty :

     *   Number of papers published in peer reviewed journals
             (national /international) by faculty and students
         A Research and Educational Papers of **Dr. Salam Shantibala Devi**
         1) 2005, Manipuri Phunga Warisingna Samajda Louriba Thoudang
             published in **Wakon, WCM**

2) 2005, Manipur Samaj Amasung Nupi published in **Wakon, WCM**

3) 2006, Lan Mamangi Manipuri Upaniyasta Nupigi Phidam published in **Wakon, WCM**

4) 2008, Laiphadibi Sanaba published in **Wakon, WCM**

5) 2011, Nupigi Punsibu Yekliba Chitrakar published in **Wakon, WCM**

6) 2011, Binodinigi Bor Saheb Ongbi Sanatombi published in **Leikol**

7) 2011, Ayeebi Khaidem Pramodinigi Kanglaba Sanarei Mayonda Mityeng Ama published in **Nohakholgi Wareng**

8) 2012, Thoibi Devigi Chingda Satpi Engelleida Nupigi Shaktam published in **Leikol**

9) 2013, Khunaisida Nupina Louriba Thoudang published in **Ichemma.**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited
  Books published by **S. Shantibala Devi**
  1) 2012, Leichilna Khanjinkhraba Thaja
  2) 2013, Lakle Thamoigi Yeningtha
  3) 2013, Lotlamba Mani

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : English Literature

21. Faculty as members in

a) National committees
b) International Committees

c) Editorial **Boards….**   : Nil

22. Student projects

    a)   Percentage of students who have done in-house
             projects including inter departmental/programme   : Nil

    b)   Percentage of students placed for projects in
             organizations outside the institution i.e.in Research
             laboratories/Industry/ other agencies   : Nil

23.   Awards / Recognitions received by faculty and students
                 :1) Dr. Ambedkar Fellowship Sanman   2006
                 2)Birangana Savitribai Phule National Award -2009

24.   List of eminent academicians and scientists / visitors
    to the department   : Nil

25. Seminars/ Conferences/Workshops organized & the source of

   funding

a) National   :   Nil
b) International   :   Nil

26.   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Semester	8	8	2	6	96%
B.A. III Semester	12	12	11	1	92%
B.A. V Semester	0	0	0	0	NA

    *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. I Semester	100%	Nil	Nil
B.A. III Semester	100%	Nil	Nil
B.A. V Semester	100%	Nil	Nil

28. How many students have cleared national and state competitive
    examinations such as NET, SLET, GATE, Civil services,
    Defense services, etc.?   : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG – 10%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X
Employed Campus selection Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural

    facilities

     a) Library   : Yes

     b)   Internet facilities for Staff & Students   : No

     c) Class rooms with ICT

    facility   : No

     d) Laboratories   : No

31. Number of students receiving financial assistance
    from college, university, government or other agencies   : Nil

32. Details on student enrichment programmes (special
    lectures / workshops /seminar) with external experts   : Nil

33. Teaching methods adopted to improve student learning
     : Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility (ISR)
    and Extension activities : NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans

<u>Strength</u>

➢ It covers a vast area from where more number of students may be able to collect.
➢ Its location is very suitable for education.

<u>Weakness</u>

➢ Lack of teaching faculty.
➢ Lack of good governances.

<u>Opportunity</u>

➢ It is big department incorporated with science and arts subjects.
➢ Students preferred English subjects and Spoken Learning.

<u>Challenge</u>

➢ It avails financial assistance from state governments.
➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
➢ The college is full flagiate Government.
➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
➢ Faculty is challenging for the new trend of education system.

9.DEPARTMENT OF ECONOMICS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department   :Economics

2. Year of Establishment   : 1975

3. Names of Programmes / Courses offered
   (UG, PG, M.Phil., Ph.D., Integrated
   Masters; Integrated Ph.D., etc.)   : UG

4. Names of Interdisciplinary courses and
   the departments/units involved   :   (i) B.A. 1st & 2nd
   Semester

     Semester   (ii) B.A. 3rd & 4th

     Semester   (iii) B.A. 5th & 6th

5. Annual/ semester/choice based credit system   : Semester
   (programme wise)

6. Participation of the department in the courses   :
    offered by other departments

7. Courses in collaboration with other universities,
    industries, foreign institutions, etc.   : Manipur University

8. Details of courses/programmes discontinued
    (if any) with reasons   : Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	x	x
Associate Professors	3	3
Asst. Professors	x	x
Assistant Professor, Part-Time	x	x

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Ch. Ibomcha Singh	M.A.	Associate Professor	Banking	40 Years	x
2. A. Silla Devi	M.A., M.Phil	Associate Professor	Agriculture Economics	32 Years	x
3. L. Jaya Singh	M.A.	Associate Professor	Demography	28 Years	x

11. List of senior visiting faculty   : Nil

12. Percentage of lectures delivered and
     practical classes handled(programme wise)   : Nil
     by temporary faculty

13. Student -Teacher Ratio (programme wise)   : 25:1

14. Number of academic support staff (technical)
     and administrative staff; sanctioned and filled   : Nil

15. Qualifications of teaching faculty with

DSc/ D.Litt/ Ph.D/ MPhil / PG.   : With M.Phil-1

16. Number of faculty with ongoing projects from
    a) National b) International funding agencies and
    grants received   : Nil

17. Departmental projects funded by DST - FIST;
    UGC, DBT, ICSSR, etc. and total grants received   : Nil

18. Research Centre /facility recognized
    by the University   : Nil

19. Publications: Nil

    * a) Publication per faculty

    * Number of papers published in peer reviewed journals (national /international) by faculty and students

    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

    * Monographs

    * Chapter in Books

    * Books Edited

    * Books with ISBN/ISSN numbers with details of publishers

    * Citation Index

    * SNIP

    * SJR

    * Impact factor

    * h-index

20. Areas of consultancy and income generated :   No

21. Faculty as members in:
    a) National committees   : Nil
    b) International Committees   : Nil
    c) Editorial **Boards....**   : Nil

22. Student projects

    a)   Percentage of students who have done in-house projects including inter departmental/programme

    b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23.   Awards / Recognitions received by faculty and students

24. List of eminent academicians and scientists / visitors to the department

25. Seminars/ Conferences/Workshops organized & the source of funding

   a) National

   b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
B.A. 1st & 2nd Semester	35	35	30	5	92%
B.A. 3rd & 4th Semester	40	40	38	2	90%
B.A. 5th & 6th Semester	1	1	1	0	100%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. 1st & 2nd Semester	Nil	100%	Nil
B.A. 3rd & 4th Semester	Nil	100%	Nil
B.A. 5th & 6th Semester	Nil	100%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG- 100%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X

Employed	X
• Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

    a) Library : Yes

    b) Internet facilities for Staff & Students : No

    c) Class rooms with ICT facility : No

    d) Laboratories : NA

31. Number of students receiving financial assistance from college, university, Government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :Nil

33. Teaching methods adopted to improve student learning : Nil

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

35. SWOC analysis of the department and Future plans.

    Strength:
- covered a vast area
- High experienced teaching faculties
- Ours is the only Government College in the circle
- More provisions for intake capacity
- High pass out percentage at University Exam.

    Weakness:
- Lack of Separate Department Block
- Learning outcomes are adversely affected due to frequent bands and blockade in the state.
- Lack of fund to purchase Journals, Magazines, etc.
- Lack of ICT facility.

    Opportunities:
- Students can opt for a variety of higher studies.
- They may appear for different competitive examinations like Indian Economics Service (IES), Tata Consultancy Service (TCS), etc.

- Business Establishments required Economist a must for their development.

Future Planning:
- To organize student enrichment programmes with external experts
- To apply new teaching trends and techniques for the betterment of teaching methods
- to minimize the gap between Teacher & Student through the above techniques
- to filled the required infrastructure for the Department.

Challenges:
- The main challenge facing the Department is to increase the enrollment of students and improving their performance.

- In recent trend students are opting for notes/suggestion based market books targeting only to clear Examinations with negligible importance given to real understanding of the subject. This trend is detrimental to the quality of Higher Education in the State.

- Lack of proper infrastructure impacts overall enrolment of students.

10.DEPARTMENT OF EDUCATION

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Education

2. Year of Establishment : 1980

3. Names of Programmes / Courses offered
(UG, PG, M.Phil., Ph.D., Integrated
Masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and
the departments/units involved : Political Sc., English,
5. Annual/ semester/choice based credit
system (programme wise) : Semester

6. Participation of the department in the
courses offered by other departments : NA

7. Courses in collaboration with other
universities, industries, foreign
institutions, etc. : NA

8. Details of courses/programmes
discontinued (if any) with reasons : NA

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	1	Nil
Asst. Professors	1	1
Part-Time Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Kh. Kesho Singh	M.A.Ph.D.	Asst.Prof.	Education	18	Nil
Dr. L. Ibetombi Devi	M.A.	Part-time Lecturer	Education	18	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 50%

13. Student -Teacher Ratio (programme wise) : 122:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : NA

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG : PhD=1, PG=1

16. Number of faculty with ongoing projects from
   a) National b) International funding agencies
      and grants received : NA

17. Departmental projects funded by DST - FIST; UGC,

DBT, ICSSR, etc. and total grants received
:1, UGC Minor Research Project, Grant Received 50,000/-

18. Research Centre /facility recognized by the University :   Nil

19. Publications
a) Publication per faculty

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* Number of publications listed in International Database (For E g: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited by **Dr. L. Ibetombi Devi**   :   4
  1) 1995, Manadaba Meetyeng
  2) 1995, Hi Nangbu Hondeda
  3) 1996, Meeteilongi Wahanthokta Chingi Lonsing
  4) 1998, Manipuri Seireng Neinaba amasung atei wareng.

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated   :   Nil

21. Faculty as members in

c) National committees b) International
Committees c) Editorial Boards   :   Nil

22. Student projects

e) Percentage of students who have done
in-house projects including inter departmental
/programme   :   Nil

f) Percentage of students placed for projects in
organizations outside the institution i.e.in
Research laboratories/Industry/ other agencies   :   Nil

23. Awards / Recognitions received by faculty and

Students: Student Name N.Sumnta Devi :Bronze Medalist, National Games-2015, Kerala

24. List of eminent academicians and scientists
     / visitors to the department   :   Nil

25. Seminars/ Conferences/Workshops organized

     & the source of funding

     a) National   :

     b) International   :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I	127	103	81	22	72%
B.A. III	160	123	100	23	76%
B.A. V	19	19	12	7	100%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.I	100%	NIL	NIL
B.A.III	100%	NIL	NIL
B.A.V	100%	NIL	NIL

28. How many students have cleared national and
     state competitive examinations such as NET,
     SLET, GATE, Civil services, Defense services, etc.?   :   NA

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA

PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed ● Campus selection ● Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

    a) Library   :   Yes

    b)   Internet facilities for Staff & Students   :   NA

    c)   Class rooms with ICT facility   :   NA

    d)   Laboratories   :   NA

31. Number of students receiving financial
    assistance from college, university,
    government or other agencies   :   Nil

32. Details on student enrichment programmes
    (special lectures / workshops /seminar)
    with external experts   :   NA

33. Teaching methods adopted to improve
    student learning
      :Modern tools ICT equipments like smart board, projector, etc. are used

 34. Participation in Institutional Social Responsibility
    (ISR) and Extension activities :   NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans :

Strength

> ➢ It covers a vast area from where more number of students may be able to collect.
> ➢ Its location is very suitable for education.

Weakness

> ➢ Lack of teaching faculty.
> ➢ Lack of good governances.

Opportunity

- ➢ It is big department incorporated with science and arts subjects.
- ➢ Students preferred English subjects and Spoken Learning.

Challenge

- ➢ It avails financial assistance from state governments.
- ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➢ The college is full flagiate Government.
- ➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➢ Faculty is challenging for the new trend of education system.

11. DEPARTMENT OF HISTORY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : History

2. Year of Establishment : 1980

3. Names of Programmes/Courses offered(UG,PG, M.Phil.,Ph.D.,Integrated Masters; Integrated Ph.D.,etc.) : UG

4. Names of Interdisciplinary courses and the departments /units involved :
5. Annual/semester/choice base dcredit system (programme wise) : Semester

6. Participation of the department in the courses Offered by other departments :

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Manipur University

8. Details of courses/programmes discontinued (ifany) With reasons : Nil

9. Numberof Teachingposts

Post	Sanctioned	Filled
Professors	X	X
AssociateProfessors	2	1

Asst.Professors		1	1

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt. /Ph.D./M.Phil.etc.,)

Name	Qualific ation	Designation	Specialization	No.ofYears of Experience	No.ofPh.D. Students guidedforthe last4years
N. Leiren Devi	M.A.	Associate Professor	Modern Indian History	35	Nil
Samson Sitlhou	M.A.	Assistant Professor	Medieval History	6	Nil
Chandam Ragini Devi	M.A., M.Phil	Part-time lecturer	Medieval History	17	Nil
Dr. Ningthoujam Santa Devi	M.A., M.Phil, Phd	Part-time lecturer	Ancient History	18	Nil

11. List of senior visiting faculty

12. Percentage of lectures delivered and practical classes
Handled (programme wise) by temporary faculty   : NIL

13. Student-Teacher Ratio (programmewise)   : 23:1

14. Number of academic support staff (technical)and
Administrative staff; sanctioned and filled   : NA

15. Qualifications of teaching faculty with DSc/D.Litt/
Ph.D/MPhil/PG.   :PG =2, M.Phil=1, Ph.D=1

16. Number of faculty with ongoing projects from
a)National b)International funding agencies and
grants received   : Nil

17. Departmental projects funded by DST-FIST;UGC,
DBT, ICSSR, etc.and total grants received   : Nil

18. Research Centre/facility recognized by the University   : Nil

19. Publications: : Nil

   ∗ a) Publication per faculty :

   ∗Number of papers published in peer reviewed journals (national/international)
   by faculty and students

* Number of publications listed in International Database(For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impactfactor

* h-index

20. Area so consultancy and income generated :
21. Faculty as members in

a) National committees
b) International Committees
c) Editorial **Boards....   : Nil**

22. Student projects

a) Percentage of students who have done in-house

projects including interdepartmental /programme   :Nil

b) Percentage of students placed for projects in organizations out side the institution i.e. in Research laboratories/Industry/ otheragencies   : Nil

23. Awards/Recognitions received by faculty and students   :Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/Conferences/Workshops organized & the source of funding

a) National   : Nil
b) International   : Nil

26. Student profile programme /course wise:

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Semester	47	47	35	12	92%

B.A. III Semester	37	37	30	7	88%
B.A. V Semester	7	7	6	1	72%

*M=Male *F=Female

27. Diversityof Students

Nameofthe Course	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
B.A. I Semester	100%	Nil	Nil
B.A. III Semester	100%	Nil	Nil
B.A. V Semester	100%	Nil	Nil

28. How many students have   clear ednational and state competitive
    Examinations such as NET,SLET, GATE, Civil services,
    Defense services, etc.?   : NA

29. Studentprogression

Studentprogression	Against%enrolled
UGtoPG	UG – 10%
PGtoM.Phil.	X
PGtoPh.D.	X
Ph.D.toPost-Doctoral	X
Employed ● Campus selection ● Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

    a) Library   : Yes

    b)   Internet facilities for Staff & Students   : No

    c) Class rooms with ICT facility   : No

    d) Laboratories   : No

31. Number of students receiving financial assistance
    From college, university, government or other agencies   : Nil

32. Details on student enrichment programmes (special
    lectures/workshops/seminar)with external experts   : Nil

33. Teaching methods adopted to improve student learning
          : Modern tools ICT equipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility(ISR)
    And Extension activities   :NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans:

    Strength

       ➢ It covers a vast area from where more number of students may be able to
         collect.
       ➢ Its location is very suitable for education.

    Weakness

       ➢ Lack of teaching faculty.
       ➢ Lack of good governances.

    Opportunity

       ➢ It is big department incorporated with science and arts subjects.
       ➢ Students preferred English subjects and Spoken Learning.

    Challenge

       ➢ It avails financial assistance from state governments.
       ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
       ➢ The college is full flagiate Government.
       ➢ The department challenges the modern trend of education if the man-power
         and infrastructures are well equipped.
       ➢ Faculty is challenging for the new trend of education system.

12.DEPARTMENT OF POLITICAL SCIENCE

   The Self-evaluation of every department may be provided separately in
about 3-4 pages, avoiding the repetition of the data.

1. Name of the department   :Political Science

2. Year of Establishment   : 1980

3. Names of Programmes / Courses offered

    (UG, PG, M.Phil., Ph.D., Integrated
Masters; Integrated Ph.D., etc.)   : UG

4. Names of Interdisciplinary courses and
the departments/units involved   : (i) B.A. 1st & 2nd Semester
                                        (ii) B.A. 3rd & 4th Semester
                                        (iii) B.A. 5th & 6th Semester

5. Annual/ semester/choice based credit system   : Semester
(programme wise)

6. Participation of the department in the courses   :nil
  offered by other departments

7. Courses in collaboration with other universities,
  industries, foreign institutions, etc.   : Manipur University

8. Details of courses/programmes discontinued
  (if any) with reasons   : Nil

9. Number of Teaching posts

Post	Sanctioned	Filled
Professors	x	x
Associate Professors	3	2
Asst. Professors	1	1
Assistant Professor, Part-Time	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
H. Rajendrakumar Singh	M.A.	Associate Professor		40	Nil
L. Nalini Devi	M.A.	Associate Professor		35	Nil
N. Shreema Devi	M.A. M.Phil	Assistant Professor		6	Nil
T. Rajbati Devi	M.A., M.Phil.	Part-Time Lecturer		20	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and
    practical classes handled(programme wise) : **25%**
    by temporary faculty

13. Student -Teacher Ratio (programme wise) : **75:1**

14. Number of academic support staff (technical)
    and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with
    DSc/ D.Litt/ Ph.D/ MPhil / PG. : With M.Phil-2

16. Number of faculty with ongoing projects from
    a) National b) International funding agencies and
    grants received : Nil

17. Departmental projects funded by DST - FIST;
    UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized
    by the University : Nil

19. Publications: Nil

    ∗ a) Publication per faculty

    ∗ Number of papers published in peer reviewed journals (national
      /international) by faculty and students
    ∗ Number of publications listed in International Database (For Eg: Web of Science,
      Scopus, Humanities International Complete, Dare Database - International
      Social Sciences Directory, EBSCO host, etc.)

    ∗ Monographs

    ∗ Chapter in Books

    ∗ Books Edited

    ∗ Books with ISBN/ISSN numbers with details of publishers

    ∗ Citation Index

    ∗ SNIP

    ∗ SJR

    ∗ Impact factor

    ∗ h-index

20. Areas of consultancy and income generated : No

21. Faculty as members in:
   a) National committees   : Nil
   b) International Committees   : Nil
   c) Editorial **Boards....**   : Nil

22. Student projects

   a)   Percentage of students who have done in-house projects including inter departmental/programme

   b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students

24. List of eminent academicians and scientists / visitors to the department

25. Seminars/ Conferences/Workshops organized & the source of funding

   a) National

   b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
B.A. 1st & 2nd Semester	127	119	87	20	85%
B.A. 3rd & 4th Semester	160	121	94	27	87%
B.A. 5th & 6th Semester	87	61	45	16	97%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. 1st & 2nd Semester	Nil	100%	Nil
B.A. 3rd & 4th Semester	Nil	100%	Nil
B.A. 5th & 6th Semester	Nil	100%	Nil

28. How many students have cleared national and state competitive examinations such as

NET, SLET, GATE, Civil services, Defense services, etc.? NA

29. Student progression

Student progression	Against % enrolled
UG to PG	UG- 100%
PG to M.Phil.	X
PG to Ph.D.	X
Ph.D. to Post-Doctoral	X
Employed • Campus selection • Other than campus recruitment	X
Entrepreneurship/Self-employment	X

30. Details of Infrastructural facilities

   a) Library   : Yes

   b) Internet facilities for Staff & Students   : No

   c) Class rooms with ICT facility   : No

   d) Laboratories   : NA

31. Number of students receiving financial assistance from college, university, Government or other agencies   :

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts   :

33. Teaching methods adopted to improve student learning   :

34. Participation in Institutional Social Responsibility (ISR) and Extension activities   :

35. SWOC analysis of the department and Future plans.
  Strength:
- covered a vast area
- High experienced teaching faculties
- Ours is the only Government College in the circle
- More provisions for intake capacity
- High pass out percentage at University Exam.

Weakness:

- Lack of Separate Department Block
- Learning outcomes are adversely affected due to frequent bands and blockade in the state.
- Lack of fund to purchase Journals, Magazines, etc.
- Lack of ICT facility.

Opportunities:

- Students can opt for a variety of higher studies.
- Facility of inclusion under 2f and 12(B) UGC act 1956.

Challenges:

- The main challenge facing the Department is to cope with the increasing demand of the subject by students and improving their performance at the same time.
- In recent trend students are opting for notes/suggestion based market books targeting only to clear Examinations with negligible importance given to real understanding of the subject. This trend is detrimental to the quality of Higher Education in the State.
- Lack of proper infrastructure might impact the overall enrolment of students.

Future Planning:

- To organize student enrichment programmes with external experts
- To apply new teaching trends and techniques for the betterment of teaching methods
- to minimize the gap between Teacher & Student through the above techniques to filled the required infrastructure for the Department

13. DEPARTMENT OF PHILOSOPHY

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Philosophy

2. Year of Establishment : 1980

3. Names of Programmes / Courses offered
(UG, PG, M.Phil., Ph.D., Integrated
Masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and
the departments/units involved : English,

5. Annual/ semester/choice based credit

system (programme wise) : Semester

6. Participation of the department in the
courses offered by other departments : NA

7. Courses in collaboration with other
universities, industries, foreign
institutions, etc. : NA

8. Details of courses/programmes
discontinued (if any) with reasons : NA

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	Nil	Nil
Associate Professors	1	Nil
Asst. Professors	1	1
Part-Time Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.
/Ph.D. / M. Phil. etc.,)

Name	Qualifica tion	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Studen ts guided for the
Dr. W. Pishak Singh	M.A., M.Phil.	Asst.Prof.	Philosophy	19	Nil
S. Premananda	M.A., M.Phil.	Part-Time Lecturer		18	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical
classes handled(programme wise) by temporary
faculty : 50%

13. Student -Teacher Ratio (programme wise) : 5:1

14. Number of academic support staff (technical) and
administrative staff; sanctioned and filled : NA

15. Qualifications of teaching faculty with DSc/ D.Litt/
Ph.D/ MPhil / PG. : M.Phil=2

16. Number of faculty with ongoing projects from
a) National b) International funding agencies
and grants received : NA

17. Departmental projects funded by DST - FIST; UGC,
DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications
Books edited : The Philosophy of Swami Dayananda Saraswati with ISBN-81-85891-81-8

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

d) National committees b) International
Committees c) Editorial Boards : Nil

22. Student projects

g) Percentage of students who have done
in-house projects including inter departmental
/programme : Nil

h) Percentage of students placed for projects in
organizations outside the institution i.e.in
Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and
students : Nil
24. List of eminent academicians and scientists
/ visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized

& the source of funding

a) National :

b) International :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

B.A. I	4	4	4	0	99%
B.A. III	5	5	5	0	95%
B.A. V	1	1	1	0	100%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.I	100%	NIL	NIL
B.A.III	100%	NIL	NIL
B.A.V	100%	NIL	NIL

28. How many students have cleared national and
      state competitive examinations such as NET,
      SLET, GATE, Civil services, Defense services, etc.?   :   NA

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

   a) Library   :   Yes

   b) Internet facilities for Staff & Students   :   NA

   c) Class rooms with ICT facility   :   NA

d) Laboratories   :   NA

31. Number of students receiving financial
     assistance from college, university,
     government or other agencies   :   Nil
32. Details on student enrichment programmes
     (special lectures / workshops /seminar)
     with external experts   :   NA

33. Teaching methods adopted to improve
     student learning :Modern tools ICT equipments like smart board,
                         projector, etc. are used

34. Participation in Institutional Social Responsibility
     (ISR) and Extension activities :NSS Camping in the surrounding areas

35. SWOC analysis of the department and Future plans :

Strength

   ➢ It covers a vast area from where more number of students may be able to
     collect.
   ➢ Its location is very suitable for education.

Weakness

   ➢ Lack of teaching faculty.
   ➢ Lack of good governances.

Opportunity

   ➢ It is big department incorporated with science and arts subjects.
   ➢ Students preferred English subjects and Spoken Learning.

Challenge

   ➢ It avails financial assistance from state governments.
   ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
   ➢ The college is full flagiate Government.
   ➢ The department challenges the modern trend of education if the man-power
     and infrastructures are well equipped.
   ➢ Faculty is challenging for the new trend of education system.

14.B.VOC- SERICULTURE

     The Self-evaluation of every department may be provided separately in
about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Sericulture

2. Year of Establishment : 2014

3. Names of Programmes / Courses offered
   (UG, PG, M.Phil., Ph.D., Integrated
   Masters; Integrated Ph.D., etc.) : UG

4. Names of Interdisciplinary courses and
   the departments/units involved : English, Manipuri,
   General Zoology,
   General
   Botany

5. Annual/ semester/choice based credit
   system (programme wise) : Semester

6. Participation of the department in the
   courses offered by other departments : NA

7. Courses in collaboration with other
   universities, industries, foreign
   institutions, etc. : NA

8. Details of courses/programmes
   discontinued (if any) with reasons : NA

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.
    /Ph.D. / M. Phil. etc.,)

Name	Qualific ation	Designation	Specialization	No. of Years of Experienc e	No. of Ph.D. Students guided for the last 4 years
Dr. R.K.Lokeshwari Devi	Ph. D	Asst. Prof.	Entomology		Nil

Dr. K. Dhanapati Devi	Ph. D	Asst. Prof.	Entomology		Nil
Dr. Y. Bilashini Devi	Ph. D	Asst. Prof.	Entomology		Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical
classes handled(programme wise) by temporary
faculty : 100%

13. Student -Teacher Ratio (programme wise) : 8:1

14. Number of academic support staff (technical) and
administrative staff; sanctioned and filled : Lab. Asst.-1

15. Qualifications of teaching faculty with DSc/ D.Litt/
Ph.D/ MPhil / PG. : Ph.D=3

16. Number of faculty with ongoing projects from
a) National b) International funding agencies
and grants received : NA

17. Departmental projects funded by DST - FIST; UGC,
DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

e) National committees b) International
Committees c) Editorial Boards : Nil

22. Student projects

i) Percentage of students who have done
in-house projects including inter departmental
/programme : Nil

j) Percentage of students placed for projects in
organizations outside the institution i.e.in
Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and
students : Nil

24. List of eminent academicians and scientists
/ visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized

& the source of funding

a) National   :

b) International   :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Voc. I	25	25	17	8	NA

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Voc.I	100%	NIL	NIL

28. How many students have cleared national and
      state competitive examinations such as NET,
      SLET, GATE, Civil services, Defense services, etc.?   :   Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities a) Library   :   Yes

       b)   Internet facilities for Staff & Students   :   Yes

       c)   Class rooms with ICT facility   :   Yes

       d) Laboratories   :   1

31.   Number of students receiving financial
      assistance from college, university,
      government or other agencies   :   Nil

32.   Details on student enrichment programmes
      (special lectures / workshops /seminar)
      with external experts   :   NA

33.   Teaching methods adopted to improve
      student learning: Modern tools ICT equipments like smart
                             board, projector, etc.are used

34.   Participation in Institutional Social Responsibility
      (ISR) and Extension activities : NSS Camping in the surrounding areas

35.   SWOC analysis of the department and Future plans :
      Strength

> - It covers a vast area to be able to enroll more students.
> - It has qualified teaching faculty.
> - It has provision for more intake capacity of students.
> - Its location is very suitable for education.
> - It incorporates both Arts and Science streams.
> - It will give employment opportunity to the students
> - It has a well-equipped Departmental Library.

Future Planning

> - Development of Departmental Library.
> - Development of infrastructure for research.
> - To provide modern/skilled teaching.
> - To organize seminar/workshops/hands of training and to provide new tools for study and research.
> - Opening of placement and counseling cells

Weakness

> - Lack of manpower/teaching faculty.
> - Lack of good governance.
> - Lack of Social response.
> - Lack of specialized teaching faculty.
> - Lack of timely and proper funding for purchasing library books and journals.

<u>Opportunity</u>

- ➢ Its area is 15 acres.
- ➢ It is a co-educational Institution.
- ➢ There is adequate source of students from surrounding 5 higher secondary schools.
- ➢ It covers 5 assembly constituent assemblies.
- ➢ It includes under section 2f&12B of UGC Act, 1956.
- ➢ It is a full-fledged Government College.

<u>Challenge</u>

- ➢ It avails financial assistance from state governments.
- ➢ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➢ The college is full flagiate Government.
- ➢ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➢ Faculty is challenging for the new trend of education system.

15.B.VOC- SOFTWARE DEVELOPMENT

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1.	Name of the department	:	Software Development
2.	Year of Establishment	:	2014
3.	Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	:	UG
4.	Names of Interdisciplinary courses and the departments/units involved	:	English, Programming Language, Mathematics
5.	Annual/ semester/choice based credit system (programme wise)	:	Semester
6.	Participation of the department in the courses offered by other departments	:	NA
7.	Courses in collaboration with other universities, industries, foreign institutions, etc.	:	NA
8.	Details of courses/programmes		

discontinued (if any) with reasons : NA

9. Number of Teaching posts

	Sanctioned	**Filled**
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Arunkumar Lourembam	MCA	Asst. Prof.	Software		Nil
L. Kritibas Singh	MCA	Asst. Prof.	Software		Nil
Ch. Nirma Devi	MCA	Asst. Prof.	Software		Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 100%

13. Student -Teacher Ratio (programme wise) : 8:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Lab. Asst.-1

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : PG=3

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NA

17. Departmental projects funded by DST - FIST; UGC,

| | DBT, ICSSR, etc. and total grants received | : | Nil |

18. Research Centre /facility recognized by the University : Nil

19. Publications : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

   f) National committees b) International
   Committees c) Editorial Boards : Nil

22. Student projects

   k) Percentage of students who have done
   in-house projects including inter departmental
   /programme : Nil

   l) Percentage of students placed for projects in
   organizations outside the institution i.e.in
   Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and
   students : Nil

24. List of eminent academicians and scientists
   / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized

   & the source of funding

   a) National :

   b) International :

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Voc. I	25	25	19	6	

   *M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

B.Voc.I	100%	NIL	NIL

28. How many students have cleared national and
    state competitive examinations such as NET,
    SLET, GATE, Civil services, Defense services, etc.?   :   Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities a) Library   :   Yes

    b)   Internet facilities for Staff & Students   :   Yes

    c)   Class rooms with ICT facility   :   Yes

    d)   Laboratories   :   1

31. Number of students receiving financial
    assistance from college, university,
    government or other agencies   :   Nil

32. Details on student enrichment programmes
    (special lectures / workshops /seminar)
    with external experts   :   NA

33. Teaching methods adopted to improve student learning
    :Modern tools ICTequipments like smart board, projector, etc. are used

34. Participation in Institutional Social Responsibility
    (ISR) and Extension activities : Camping in the surrounding areas

35. SWOC analysis of the department and Future plans :
    Strength

- ➤ It covers a vast area to be able to enroll more students.
- ➤ It has qualified teaching faculty.
- ➤ It has provision for more intake capacity of students.
- ➤ Its location is very suitable for education.
- ➤ It incorporates both Arts and Science streams.
- ➤ It has a well-equipped language lab.
- ➤ It has a well-equipped Departmental Library.

Future Planning

- ➤ Development of Departmental Library.
- ➤ Development of infrastructure for research.
- ➤ To provide modern/skilled teaching.
- ➤ To organize seminar/workshops/hands of training and to provide new tools for study and research.
- ➤ Opening of placement and counseling cells

Weakness

- ➤ Lack of manpower/teaching faculty.
- ➤ Lack of good governance.
- ➤ Lack of Social response.
- ➤ Lack of specialized teaching faculty.
- ➤ Lack of timely and proper funding for purchasing library books and journals.

Opportunity

- ➤ Its area is 15 acres.
- ➤ It is a co-educational Institution.
- ➤ There is adequate source of students from surrounding 5 higher secondary schools.
- ➤ It covers 5 assembly constituent assemblies.
- ➤ It includes under section 2f&12B of UGC Act, 1956.
- ➤ It is a full-fledged Government College.

Challenge

- ➤ It avails financial assistance from state governments.
- ➤ The college has facilities for inclusion under the 2(f) and 2(b) of UGC, 1956.
- ➤ The college is full flagiate Government.
- ➤ The department challenges the modern trend of education if the man-power and infrastructures are well equipped.
- ➤ Faculty is challenging for the new trend of education system.

8. Layout :Annexure wise

8.1 Annexure -1 : Total Layout of Nambol L. Sanoi College, Nambol,
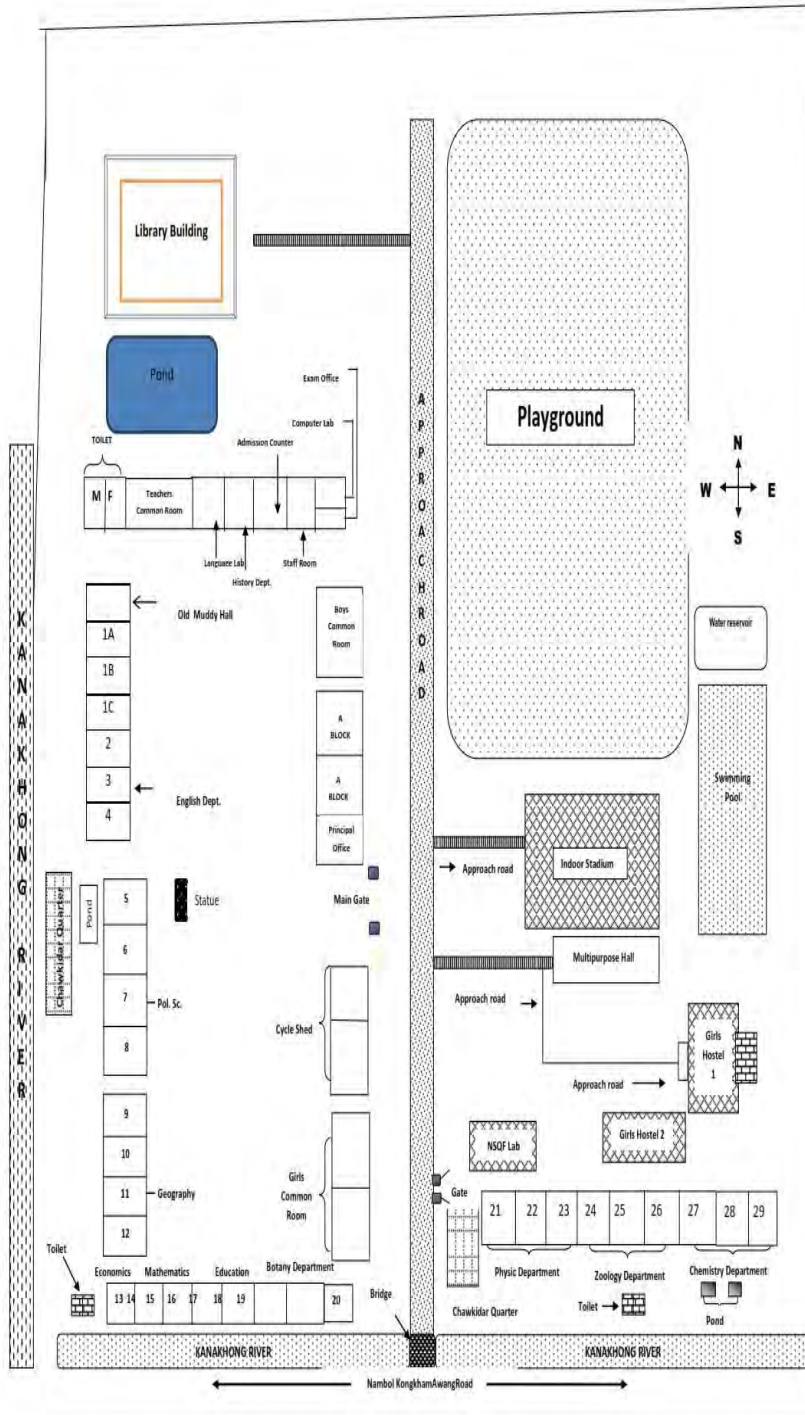
Manipur

8.2.Annexure -2 :**Layout of Library**
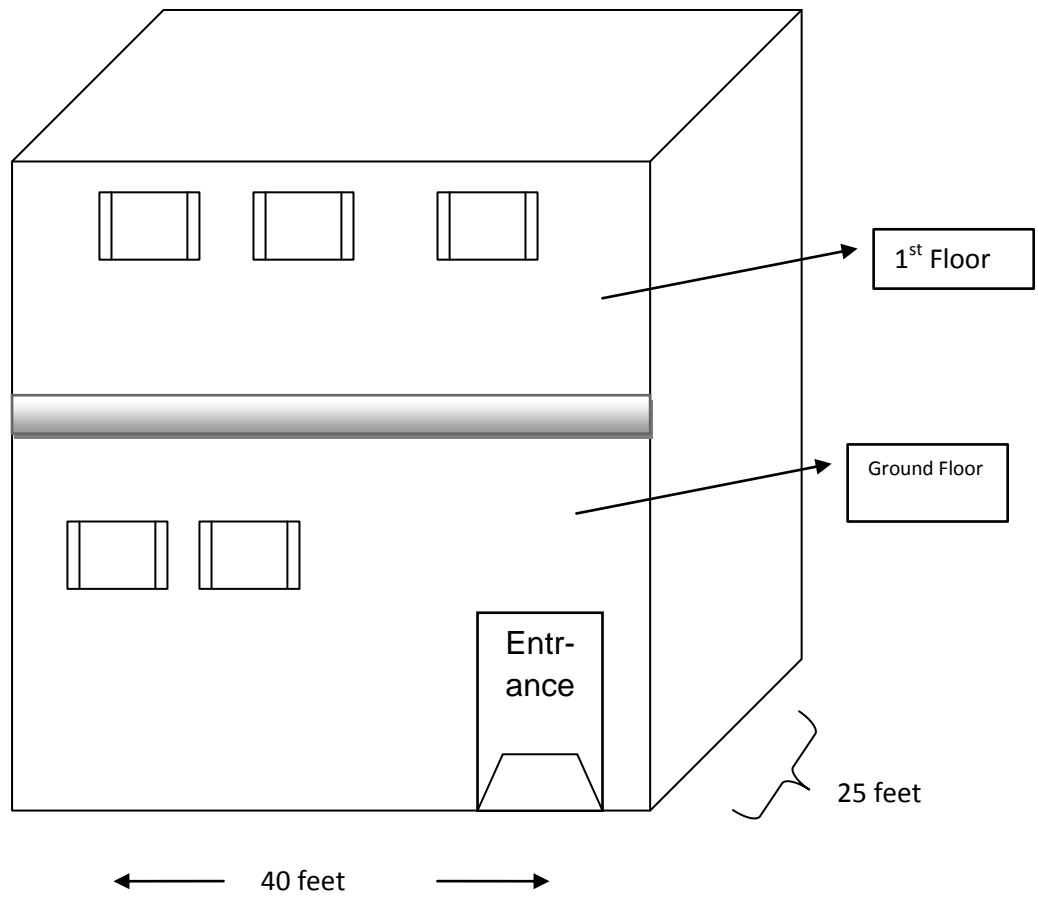
9 : Declaration from the Principal

NAMBOL L.SANOI COLLEGE,
NAMBOL-795134, MANIPUR

Ph.No.: 0385-2453470
Fax No.: 03852453469
Email : principalnlsc5@gmail.com
Website : nlscollge.in

A Premier College in the Circle
(Affiliated to Manipur University)

Ref. No. 1/1/91-NAAC/2015   Dated the 17th April 2015

Declaration

It is certified that the data entry in this Self Study Report (SSR) are true and holistic entry with the best knowledge of me after having minute discussion and decision taken by the internal steering committee and other committee of the college. Further, all the personals from teaching faculty and non-teaching faculty members are dedicating for the SSR preparation last 5 months with full transparency.

I being the Principal of the College, hope that the visiting Peer team from NAAC may be able to access and accredit information provided during the peer team visit.

(Dr.S.Gopal Singh)

Principal

Nambol L.Sanoi College, Nambol, Manipur

Annexure-1

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002.

July, 1988.

9-53/87(CPF-I)

2-4-1988

The Registrar,
Manipur University,
Canchipur, Imphal

Sub.: List of colleges prepared under section 2(f) of
the UGC Act, 1956 - Inclusion of new colleges. - reg.

Sir,

I am directed to refer to your letter No. 8-12/81-U/
728 dated 31.5.68 on the above subject and to say that the
name of the following colleges have been included in the
above list under Govt. colleges teaching upto Bachelor's
degree.

Name of the College	Year of Estt. of the College	Remarks
1. Oriental College P.O. Imphal (Shri K. Hemchandra Singh) on permanent affiliation	1963	These three colleges are fit to receive central Assistance under Sec. 12(B) of the UGC Act, 1956.
2. Nambol L. Sanoi College Nambol (Shri T. Tomba Singh) on permanent affiliation	1971	
3. C.I. College Bishnupur (Shri Ibohal Singh) on permanent affiliation	1965	

Yours faithfully,

(A. K. DOGRA)
Under Secretary

Copy forwarded to:
1. The Principal, Oriental College P.O. Imphal.
2. The Principal, Nambol L. Sanoi College, Nambol.
3. The Principal, C.I. College, Bishnupur.
4. Accounts 'G' Section.
5. Computer Cell
6. All Officers/Sections in the UGC Office.
7. Guard file.

(J. P. MITTAL)
Section Officer

Principal
Nambol L.S. College
Nambol

Principal
Nambol L.S. College
Nambol

Principal
Nambol L. Sanoi College
Nambol

Principal
Nambol L. Sanoi College
Nambol

11.Affiliations :
11.1a : Annexures-4 a :Affiliation letter from the Manipur University-2013

Manipur University

Canchipur, Imphal - 795 003
Manipur, India

TO WHOM IT MAY CONCERN

NO.MU/R(5)/2013(College): This is to certify that **NAMBOL L. SANOI COLLEGE, NAMBOL**, Imphal West, Manipur is affiliated to Manipur University since 1980 and recognized by the University Grants Commission. The following courses with the subjects are taught in the College:
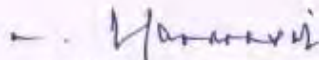
3. **B.A.(Three Year Degree Course)**

Manipuri	General & Honours
English	General & Honours
Economics	General & Honours
History	General & Honours
Political Science	General & Honours
Geography	General & Honours
Mathematics	General & Honours
Philosophy	General
Education	General

4. **B.Sc.(Three Year Degree Course)**

Physics	General & Honours
Chemistry	General & Honours
Mathematics	General & Honours
Botany	General & Honours
Zoology	General & Honours

Dated, the 3rd September, 2013

(Prof.N.Lokendra Singh)
Registrar

Phone - Office (0385) EPABX : 2435276/2435055
Fax Modem : (0385) 2435145 : Telegrams : Manvarsity

Prof. N. Lokendra Singh
Registrar

MANIPUR UNIVERSITY
Canchipur, Imphal - 795003
MANIPUR: INDIA
Tele: 0385 - 2435125
Fax No. 0385-2435145/2435831

April 30, 2015

TO WHOM IT MAY CONCERN

No. MU/LPC/CDC/2013 577 This is to certify that Nambol L. Sanoi College, Nambol, Government of Manipur is permanently affiliated to the Manipur University, Canchipur, Imphal since 1987 and recognized by the University Grants Commission under Section 2(f) & 12(b) of the UGC Act, 1956 and the following Courses/Subjects are taught in the said College:

Sl.No.	Name of the Courses(s) and Duration	Affiliation		Period of validity for the years
		Permanent	Temporary	
1	**Three Years B.A./B.Sc. (General & Honours course):** Physics, Chemistry, Botany, Zoology, Mathematics, Geography, Manipuri, History, Education, Philosophy, Political Science and Economics = 13 subjects	Permanent	-	Not required
2	**B.Voc Programme:** i) Sericulture and ii) Software Development	Permanent	-	-
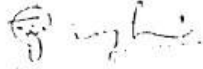
(Prof. N. Lokendra Singh)

कुल सचिव
मणि ..
Reg
Manipur Un .... .

THE MANIPUR UNIVERSITY
Canchipur, Imphal
No. MU/AC/1/30-6-80

NOTIFICATION
Dated, the 30th June, 1980

In pursuance of the provisions under Section 1(3) of the Manipur University Act, 1980 (Manipur Act 8 of 1980) and all other enabling provisions under the said Act and the Statutes, read with the Manipur University Ordinance No. MUO/1/30-6-80, it is hereby notified for general information that the colleges mentioned in the annexure to this notification, which at the commencement of the Manipur University Act, 1980 were affiliated to the Gauhati University, shall be deemed to have been affiliated to the Manipur University.

(Th. Joychandra Singh)
Deputy Registrar

Copy to :-
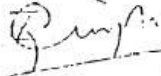
1. Special Secretary to Governor of Manipur for information of the Visitor, Manipur University.

2. Vice-Chancellor, Jawaharlal Nehru University, New Mehrauli Road, New Delhi-110067.

3. Secretary (Edn.), Government of Manipur.

4. Director of Education (U), Government of Manipur.

5. Registrar, Gauhati University, Gauhati - 14.

6. Joint Director of Education (U), Government of Manipur.

7. Principals of affiliated Colleges.

8. Officer On Special Duty, Manipur University.

9. Secretary, Board of Secondary Education, Manipur.

10. Affiliation.

<u>ANNEXURE</u>

to

Notification No. MU/AC/1/30-6-80

1. Regional Medical College, Imphal
2. Dhanamanjari College of Science, Imphal
3. Dhanamanjari College of Arts & Commerce, Imphal
4. Ghanapriya Women's College, Imphal
5. Imphal College, Imphal
6. Manipur College, Imphal
7. L.M.S. Law College, Imphal
8. P.G.T. College, Imphal
9. Modern College, Imphal
10. Oriental College, Imphal
11. Moirang College, Moirang
12. Khu-Manipur College, Kakching
13. Thoubal College, Thoubal
14. Churachandpur College, Churachandpur
15. G.I. College, Bishenpur
16. Pettigrew College, Ukhrul
17. Presidency College, Motbung
18. Y.K. College, Wangjing
19. Lamka College, Churachandpur
20. L. Sanoi College, Nambol
21. N.G. College, Imphal
22. Maharaj Bodhchandra College, Imphal
23. Ideal Girls' College, Imphal
24. Lilong Haoreibi College, Lilong.

Deputy Registrar

PHONE : 0361- 2267721 (O)
FAX : 0361 - 2267056
UNIVERSITY GRANTS COMMISSION
NORTH EASTERN REGIONAL OFFICE
3RD FLOOR HOUSEFED, RENTAL BLOCK - V
BELTOLA - BASISTHA ROAD
DISPUR, GUWAHATI - 781006, ASSAM
Website : www.ugc.ac.in

No. F.6-20/2007-12(NERO)/6.33

Dated : 3 0 DEC 2009

The Accounts Officer,
University Grants Commission
North-Eastern Regional Office,
Dispur, Guwahati – 781006, Assam.

Subject: **Release of Grants-in-aid to College Development and Merged Schemes during XI Plan Period.**

Sir,

I am to convey the sanction of the University Grants Commission for the payment of Rs.27,40,000/- (Rupees Twenty seven lakh forty thousand only) to Nambol L. Sanoi College, Nambol- 795 134, Imphal, Manipur as per details given below as **1st installment** of the grant.

Sl No.	Item	Grant allocated (Rs.)	Grant already released	Grants being released	Total grants paid
1	Books and Journals	2,00,000/-	--	2,00,000/-	2,00,000/-
2	Equipments	3,00,000/-	-	3,00,000/-	3,00,000/-
3	Maintenance and Equipment	1,00,000/-	--	1,00,000/-	1,00,000/-
4	Construction/Extension/Renovation of Building (Specify type of Building)	6,00,000/-	--	-	-
5	Improvement of Facilities in existing premises	1,00,000/-	-	60,000/-	60,000/-
6	Enhancement of Initiative for competence building		--	--	--
7	Examination reform	--		--	--
8	Educational Innovation	-	--	--	--
9	Field work/Study tours	1,00,000/-	-	60,000/-	60,000/-
10	Extension activities		--	--	--
	Total:	14,00,000/-	Nil	7,20,000/-	7,20,000/-

Contd/-....:

1. Professional Courses leading to degree

Sl No.	Name of the Course	Grant allocated (Rs.)	Grant already released	Grants being released	Total grants p...
1	--	--	--	--	--
2		--	--	--	
	Total:	Nil	Nil	Nil	Nil

5. Additional Grant/Schemes Merged with Development Grants.

Sl No.	Name of the Scheme	Item	Amount allocated (Rs.)	Grant already released	Grants being released	Total grants pa...
1	Improvement of facilities in existing premises	Common room and toilet facilities for Women	2,00,000/-	2,00,000/-	--	2,00,000/-
2	Rejuvenation of Infrastructure in Old Colleges (Established before 15th August, 1947)	Building	--	--	--	--
3	'Catch-up' grant for Young Colleges (Recognized under Sections 2 (f) and 12 B during Tenth Plan and thereafter)	Building (Limited to Rs. 9.00 lakh	--	--	--	--
		Books and Journals		--	--	--
		Equipment		--	--	
4	Colleges located in Rural/ Remote/ Border/ Hill/ Tribal Areas (Certificate of location from Govt. Officer not below the rank of BDO to be furnished)	Accommodation for teachers students on rental basis	4,00,000/-	--	80,000/-	80,000/-
		Conveyance allowance to students	3,00,000/	--	60,000/-	60,000/
		Developing and implementing location specific curricula	3,00,000/-	--	60,000/-	60,000/-
5	Colleges with relatively higher proportion of SC/ST/OBC (non-creamy layer)/ Minorities/economically deprived/physically challenged or College is Minority Institution)	Stipend for Students, For Economically Deprived, BPL (Below Poverty Line) Card Holder of the concerned State/UT	6,00,000/	--	1,20,000/-	1,20,000/-
6	Special grant for enhancement of initiative for capacity building in Colleges	Books and Journals	--	--	--	
		Equipment	--	--	--	--
		Building. Classroom laboratory	--	--	--	
		Furniture fixtures for new classroom, laboratory	--	--	--	--

Name of the Scheme	Item	Amount allocated (Rs.)	Grant already released	Grants being released	Total grants paid
7. Establishment of Day care Centers in Colleges	Essential facilities	2,00,000/-	--	2,00,000/-	2,00,000/-
	Building (limited to Rs. 9.00 lakh)	--	--	--	--
8. Colleges in Backward Areas (Identified Districts enclosed)	Books and Journals	--	--	--	--
	Equipment including PC (where not adequate, more than 50 students per PC)	--	--	--	--
9. Establishment of UGC Network Resource Centre (UGC-NRC) (first time assistance)	Pentium PC (latest) Printer, UPS, Software, fax Modem	--	--	--	--
	Internet Connectivity	--	--	--	--
Establishment of UGC Network Resource Centre (UGC-NRC) (second time assistance)	Purchase/upgradation of computers	50,000/-	--	45,000/-	45,000/-
	Internet Connectivity	50,000/-		45,000/-	45,000/-
10. Equal opportunity Centre in Colleges	Contingency, meetings, honorarium to Advisor (PG College Rs. 0.50 lakh p.a. UG College Rs. 0.30 lakh p.a.	50,000/-	--	10,000/-	10,000/-
	Short term Course on positive discrimination (Rs. 0.25 lakh p.a.)	50,000/-	--	10,000/-	10,000/-
11. Remedial Coaching for SC/ST/OBC (excluding creamy layer) and Minorities	Equipment	3,00,000/-	1,50,000/-	1,50,000/-	3,00,000/-
	Books, Journals, Study Materials	2,00,000/-		2,00,000/-	2,00,000/-
	Recurring items including honorarium, remuneration, TA, payment to part-time LDC, Contingency	10,00,000/-	--	2,00,000/-	2,00,000/-

Co...

5. The College shall maintain proper accounts of the expenditure out of the Grants, which shall be utilized, only on approved items of the expenditure.

6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of current financial year

7. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given without proper sanction of the University Grants Commission and should, at any time the college ceased to function, such assets shall revert to the University Grants Commission.

8. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed form.

9. **The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case non-utilization / part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.**

10. The College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for Scheduled Castes/ Scheduled Tribes/ OBC etc.

11. The College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.

12. The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated may 01.1992.

13. An Amount of Rs. ....out of the grant of Rs. .... sanctioned vide letter of even number dated. ... .has been utilized by the College for the purpose for which it was sanctioned.

14. The funds to the extent are available under the Scheme.

15. The accounts of the grantee institution are subject to the inspection by the officer of the UGC.

16. The terms & conditions of the grant have been accepted by the College.

17. You are requested to indicate the date of implementation of this scheme. This date should be within six months from the date of receipt of grants from UGC.

Yours faithfully,

(S.E. Ray)
Dy. Secretary
UGC-NERO

Copy forwarded for information and necessary action to :
1. The Principal, Nambol L. Sanoi College, Nambol- 795 134, Imphal, Manipur
   He/She is requested to abide by the instructions/ guidelines of sanction order.
2. The Registrar, Manipur University, Imphal
3. The Secretary to State Govt. of Manipur (Education Department) Imphal, Manipur
4. Accountant General, Govt. of India, Imphal, Manipur
5. The Director College Development Council, Manipur University, Imphal
6. Guard File.
7. Office Copy

(S.E. Ray)
Dy. Secretary
UGC-NERO

BELTOLA - BASISTHA ROAD
DISPUR, GUWAHATI - 781006, ASSAM
PHONE : 0361- 2267721 (O)
FAX :   0361 - 2267056
Website : www.ugc.ac.in
E-mail : ugcneroghy@rediffmail.com
          ugcnero@gmail.com

FD Diary No. __17315__

Dated : _____

No. F. 6-32/GDA/2012/(NERO)   March, 2014

                                               27 MAR

The Accounts Officer,
University Grants Commission,
North Eastern Regional Office,
Housefed Complex,
Dispur, Guwahati (Assam) – 781 006

Subject :- Release of Grants-in-aid to Nambol L. Sanoi College (Govt.), Nambol - 795 134, Manipur (Affiliated to Manipur University, Indo-Myanmar Road, Canchipur, Imphal - 795 003, Manipur) for the year 2013-14 under Plan in respect of General Development Assistance (GDA) in Colleges for XII Plan period.

Sir/Madam,
        I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹ 13,20,000/- (Rupees Thirteen Lakh Twenty Thousand) only towards General Development Assistance (GDA) in Colleges for XII Plan period to the Principal, Nambol L. Sanoi College (Govt.), Nambol - 795 134, Manipur for the Plan expenditure to be incurred during 2013-14.

        Auth. : Vide UGC, H.O. Letter No. F.4-8/2014 (GDA/NERO/RO) dated 14.3.2014.

1.

Purpose of Grant	Head of Account (GDA) 1B(i)b	XII Plan Allocation (₹)	Grants Already Released (₹)	Present Sanction (₹)	Balance (₹)
General Development Assistance (Plan Block Grant)	2C(I) – General 2C (II) – SC 2C (III) - ST	38,00,000/-	2,00,000/-	13,20,000/-	22,80,000/-

The college is requested to note:
  A. General District : General – 77.5%, SC – 15%, ST – 7.5%,,
  B. SC District : General – 62.5%, SC – 30%, ST – 7.5%
  C. ST District : General – 55%, SC-15%, ST – 30%.
  D. No photocopy of bills/vouchers or the originals and detailed list of purchase should be sent with the accounts submitted unless specifically called for

2. The sanctioned amount is debitable to the General Development Assistance (GDA) in Colleges for XII Plan period Head 1B(i)b and is valid for payment during the current financial year.

3. The amount of the grant shall be drawn by the Joint Secretary, University Grants Commission, North Eastern Regional Office, Guwahati, on the Grant-in-aid bill and shall be disbursed to and credited to the Principal, Nambol L. Sanoi College (Govt.), Nambol - 795 134, Manipur through RTGS/NEFT as per the following details.

Payment Details -	
Name & Address of Account Holder	Principal, Nambol L. Sanoi College (Govt.), Nambol - 795 134, Manipur
Account No.	31874111365
Name & Address of Bank Branch	State Bank of India, Bishnupur
MICR Code of Branch	795002514
IFSC Code	SBIN0005246
Type of Account : SB/Current/Cash Credit	Current

4. The Grant is subject to the adjustment on the basis of the Utilization Certificate in the prescribed proforma submitted by the University/College/Institution.

5. The University/College/Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.

6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guidelines thereunder from time to time.

7. The Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.

8. The Assets acquired wholly or substantially out of the University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purpose other than those for which the grant was given without proper sanction of the University Grants Commission and should at any time the University ceased to function, such Assets shall revert to the University Grants Commission.

9. A register of Assets acquired wholly or substantially out of the Grant shall be maintained by the University/College in the prescribed proforma.

10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization/ part utilization thereof simple interest @ 10% per annum, as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.

11. The University/Institution shall follow strictly the Government of India/ University Grants Commission guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.

12. The University/College shall fully implement the official language policy of Union Govt. and comply with the official language Act, 1963 and Official Languages (Use for official purposes of the Union) Rules, 1976 etc.

13. The sanction is issued in exercise of the delegation of powers vide University Grants Commission order no. 130/2013 [F. No. 10-11/12 (Admn. IA & B)] dated 28/05/2013.

14. The University / Institution shall strictly follow the University Grants Commission Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.

15. The University / Institution shall take immediate action for its accreditation by National Assessment and Accreditation Council (NAAC).

16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.

17. The annual accounts i.e., balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
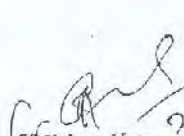
18. It is certified that an amount of ₹ .... out of the grant of ₹ .... sanctioned vide Letter No. F.......................... Dated .... has been utilized by the University/College/Institution for the purpose for which it was sanctioned, Utilization Certificate for ₹ .... has already been entered at Page No. .... S. No. ...... Now we may enter Utilization Certificate for ₹ .... in the U.C. Register at Page No. .... S. No. ....

19. It is also certified from the B.C.R. that the funds are available under the scheme. Entered in BCR at S. No. .... Page No. ....

20. Funds to the extent of ₹ .... are available under the scheme of BE/RE of the year.

21. This issues with the concurrence of IFD Vide Diary No. 28044 & 7784 Dated 10.3.2014 & 4.3.2014 respectively.

22. This issues with the approval of the Joint Secretary [General Development Assistance (GDA) in Colleges for XII Plan period].

Yours faithfully,

(Dr. Mohammad Arif)
Joint Secretary
UGC-NERO

Copy forwarded for information and necessary action to:

1. The Principal, Nambol L. Sanoi College (Govt.), Nambol - 795 134, Manipur.
2. The Registrar, Manipur University, Indo-Myanmar Road, Canchipur, Imphal - 795 003, Manipur.
3. The Director, College Development Council, Manipur University, Indo-Myanmar Road, Canchipur, Imphal - 795 003, Manipur.
4. Accountant General, Govt of India (A&E), Babupara, Imphal East - 795 001, Manipur.
5. The Director of Higher Education, Manipur, Imphal.
6. Guard File.

(Kishor Kumar)
Education Officer
UGC-NERO

14. Certificate of Compliances

NAMBOL L.SANOI COLLEGE, NAMBOL, MANIPUR

Certificate of Compliance

(Affiliated Constituent Autonomous Colleges and Recognized Institutions)

This is to certify that **Nambol L. Sanoi College,** Nambol- Imphal, Manipur fulfils all norms:

1. Stipulated by the affiliating University- Manipur University and/or

2. Regulatory Council/Body [such as NCTE, AICTE, MCI, DCI, BCI, etc] and

3. The affiliation and recognition [if applicable] is valid as on date.

4. In case the affiliation by the University/recognition by the statutory body is withdrawn the same shall be informed to NAAC by the college immediately

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to Compliance of conditions by the institution will be sent. It is noted **that NAAC's accreditation, if granted, shall stand cancelled automatically, once the** institution loses its University affiliation or Recognition by the Regulatory Council, and the case may be

In case the undertaking submitted by the institution is found to be false then the Accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website

(Dr. S. Gopal Singh)

Principal, Nambol L. Sanoi College,Nambol-795134, Manipur.

Place : Nambol. Dated the 4th May 2015