



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NAMBOL L. SANOI COLLEGE
Name of the head of the Institution		Dr. H. Sorojini Devi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03852910063
Mobile no.		9862906847
Registered Email		PRINCIPALNLSC5@GMAIL.COM
Alternate Email		nambolsanoicollege@gmail.com
Address		KONGKHAM AWANG LEIKAI, PO/PS-NAMBOL
City/Town		NAMBOL
State/UT		Manipur
Pincode		795134
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. O. Lukhoi Singh
Phone no/Alternate Phone no.	03852910063
Mobile no.	9862509164
Registered Email	NLSCIQAC@GMAIL.COM
Alternate Email	principalnlsc5@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.nambolsanoicollege.edu.in/naac">https://www.nambolsanoicollege.edu.in/naac</a>
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### 4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes  <a href="https://www.nambolsanoicollege.edu.in/naac/2017_2018_Academic_Calendar.pdf">https://www.nambolsanoicollege.edu.in/naac/2017_2018_Academic_Calendar.pdf</a>
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### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.04	2016	19-Jan-2016	18-Jan-2021

### 6. Date of Establishment of IQAC

11-Sep-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduction of ICT (IT & ITES)	04-Jul-2017 365	30
Internal Appraisal of the	06-Jun-2018	30

teacher of the teacher of the college to enable them to apply for Career Advancement Scheme easily.

30

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NAMBOL L SANOI COLLEGE	FITNESS CENTRE	UGC	2017 2017	9600000
NAMBOL L SANOI COLLEGE	RUSA (VOCATIONALISATION & INFRASTRUCTURE DEVELOPMENT)	CENTRAL GOVT FUNDED	2017 2017	7659000
NAMBOL L SANOI COLLEGE	GRANTS (SALARY, PENSION, ALLOWANCES, ETC.)	STATE GOVT FUNDED	2017 2017	44500000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Introduction of ICT (IT ITES) for the students of the college

Internal Appraisal of the teacher of the teacher of the college to enable them to apply for Career Advancement Scheme easily.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Computer Sensitisation of Student	Introduction of ICT (IT ITES) for the students of the college
Academic Audit of Teacher	Internal Appraisal of the teacher of the teacher of the college to enable them to apply for Career Advancement Scheme easily.
Develop Academic Calendar	Prepared Academic Calendars
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

19-Jun-2018

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As for regular courses the curriculum prepared by the parent university is followed in letter and spirit. It is the responsibility of the college that those curriculum are abide by. However faculties of different departments of the college does maintain a healthy and active relationship with the university to suggest modifications in curriculum to keep up with new challenges and also addressed the challenges faced by students and faculties in delivering the desired duty. The college does offer B.Voc courses with the motto of skilling the youth and enhancing their employability and the college has the autonomy of preparing curriculum for these courses which are then placed before the Board of Study of the Manipur University for approval.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
IT and ITES	IT and ITES	04/07/2017	365	EMPLOYABILITY	COMMUNICATION SKILL, COMPUTER NETWORKING

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
IT and ITES	04/07/2017	30
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoological Study Trip at Andro	45
BSc	Botanical Field Collection trip at Thanga Karang	20
BA	Field Study tour of Geography at Moreh (cartography)	20
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The feedback collected on curriculum aspects and courses from different stakeholders is analysed and considered by the respective departments and placed before the IQAC for discussion and future plan of action. Syllabus review is given by the concerned subject faculty at the end of the semester with regard to implementation of syllabus, mode of presentation, lecture material, suggested books and updated information. After collecting and assessing the feedback from various stakeholders on curriculum aspects, valuable suggestions which can be implemented at the college level are incorporated and rest are forwarded to the affiliating university for possible changes. The IQAC has been infusing a sense of belongingness into all concerned stakeholders of the college. It endeavours to integrate socially relevant issues into the curriculum with the help of concerned departments and different cells functioning in the college (eg. NSS). The college recognises the need to make the feedback system more effective and efficient in future. It will be a sincere attempt for college to keep records of the feedback from different stakeholders by the concerned departments and cells of the college. The feedback system will address aspects on infrastructure, external factors and other factors that will enable the college to transform into an accessible and holistic teaching</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Manipuri, Economics, Education, Geography, History, Philosophy, Political Science	250	Nill	179
BSc	Botany, Chemistry, Mathematics, Physics, Zoology	250	Nill	57
BVoc	software development	50	Nill	0
BVoc	Sericulture	50	Nill	0
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2017	485	0	45	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	20	6	0	4	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As Nambol L Sanoi is located in the rural setting of Manipur, most of the students come from Socio – Economic Disadvantage Group (SEDG). Some of them (mostly boy students) inform the Admission Committee that they work Part time to pay their Admission fee. In fact most of the students of the college paid their fees like Admission fees, Examination fees etc. by carrying out Part time jobs. Another section of students (mostly girl students) at their respective home they are engaged in activities like weaving, dyeing, etc., and earn decent amount. Taking note of such socio – economic environment of most of the students of the college, efforts made to reach teaching – learning transaction to the students wherever they are. As such teaching learning mode is carried out in blended mode i.e. along with face to face interaction teaching – learning transaction is also carried out in virtual mode.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
485	45	1:11

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	45	23	11	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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end examination

end/ year- end  
examination**No Data Entered/Not Applicable !!!**[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college being affiliated to Manipur University, strictly adheres to the syllabus prescribed by the University. Semester examinations are conducted as per Manipur University examination schedule. As per Manipur University examination rules there is no provision for awarding certain weightage to internal evaluation. However, for effective implementation of Continuous Internal Evaluation (CIE) system and ensuring quality education the institute conducts two unit tests or assignments as per the requirement of the paper/ subject concerned. The answer scripts are given back to the students after evaluation for providing sufficient transparency and accountability and also deliberate upon area for improvement. The institute also encourages and guide student to participate in participate in national level competitions organized by other Colleges and Universities in sports, NSS, and other extracurricular and cultural activates.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly adheres to the academic calendar of the affiliating University though it does incorporate unit test, field trips and other academic, sports and cultural programmes as per convenience of the college. As for the conduct of examination the college strictly follows the academic calendar of the affiliating university.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.nambolsanoicollege.edu.in/naac/POCO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B. Voc, 2nd Semester	BVoc	Sericulture	6	6	100
B. Voc, 2nd Semester	BVoc	Software Development	8	8	100

[View File](#)**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.nambolsanoicollege.edu.in/naac/SSS.pdf>**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations



Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	13.58	8
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physical Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	3	0
International	Physical Education	1	Null
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Manipuri	1
History	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	0	3	0	0
<b>Presented papers</b>	8	7	2	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>5 Days NSS Camping at Moirang</b>	<b>Nambol L. Sanoi College NSS Unit</b>	5	20
<b>2 Days NSS Regular Camp</b>	<b>Nambol L. Sanoi College NSS Unit</b>	1	23
<b>Swachh Bharat Summer Internship, 30th April, 2018 at Ishok village, Bishnupur</b>	<b>Swachh Bharat Summer Internship, Nambol L. Sanoi College</b>	4	19
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>NORTHEAST GRADUATE CONGRESS</b>	<b>BEST COLLEGE</b>	<b>UNIVERSITY OF SCIENCE AND TECHNOLOGY, MEGHALAYA</b>	16
<b>No file uploaded.</b>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS MOIRANG	LIFE SKILL AND PERSONALITY DEVELOPMENT PROGRAMME	5	50
NSS	Nambol L. Sanoi College NSS Unit	2 Days Regular Camp	1	23
Swachh Bharat Summer Internship, 30th April, 2018 at Ishok village, Bishnupur	Swachh Bharat Summer Internship, Nambol L. Sanoi College	Awareness Campaign on Drinking Water and Sanitation	4	19
NDRF	12TH BATTALION, NDRF, DOIMUKH (AP) AND DEPUTY COMMISSIONER, BISHNUPUR DISTRICT	MOCK EXERCISE ON EARTHQUAKE	10	150
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.76	2.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	10	0	0	20	1	0	0	0

Added	0	0	0	0	0	0	0	0	0
Total	31	10	0	0	20	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
21	21.28	2.76	2.35

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the proper maintenance of the college material resources, several committees in some area and Teacher in charge in other area were form. Committees like Library Committee are form to look after the maintenance of the library. Admission Committee, Exam Committee, IQAC, Head of the Departments were appointed to look the maintenance of their respective Departments. College Development Committee was also formed to look after and maintenance for the overall material resources of the college. In addition to the main library each department has a collection of syllabi, past year university question papers and core textbooks for easy access. The institute has reasonable computers and all science departments have their own laboratories. Sport equipment's are made available to students. They are also given regular practice sessions and training. The classrooms are fully furnished with benches and desks. The classrooms are well ventilated.

<https://www.nambolsanoicollege.edu.in/committees>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Ishan Uday and Post Metric Scholarship for OBC, SC ST students (Manipur)	32	423900
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
IT and ITES	04/07/2017	30	Synapx

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	B.Sc.	Zoology	RIMS	MA Psychology
2017	1	B.Sc.	Zoology	MU	MCA
2017	1	B.Sc.	Zoology	JNIMS	MBBS
2017	1	B.A.	Geography	MU	B.Ed.
2017	1	B.Sc.	Mathematics	IGNOU	MA Pol Sc.
2017	1	B.A.	Geography	MU	MA Manipuri

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition	State	20
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Like other college of Manipur, Nambol L Sanoi College has Student Council known as Nambol L Sanoi College Student's Union. The Student's Union of the college has the following portfolio - General Secretary, Finance Secretary, Games and Sports Secretary, Magazine Secretary, Cultural Secretary, Debate Secretary, Boys Common Room Secretary and Girls Room Secretary. Teaching faculties of the college were appointed as Teacher in charge of each portfolio. While carrying out the activities of the respective portfolio the concerned Secretary helped the Teacher in charge for the smooth functioning of the concerned portfolio. As the college has limited human resources especially in non - teaching faculty the students of the college helped the college - in the collection of admission form, examination form among others.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

31

5.4.3 – Alumni contribution during the year (in Rupees) :

**No Data Entered/Not Applicable !!!**

5.4.4 – Meetings/activities organized by Alumni Association :

1. Tree Plantation during Vanmohatsav Week 2. Interaction programme on Leadership cum Personality Development.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice of decentralisation and participative management is evident in every sphere as each stakeholder performs respective role in planning and implementing activities for the overall development of the institution. • The institution forms various academic and non-academic Committees with specific assigned purposes. Regular meetings are convened amongst Committee members, Principal, Faculties and the student representatives through which matters of strategic importance are discussed with equal opportunities to share and express their positive comments and constructive suggestions. • The HODs are given full responsibility to discuss and solve the matters at the departmental level with the respective faculty members in consultation with the Principal. They maintain departmental records and plan activities for the effective implementation of the same to enhance the teaching - learning process.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Nambol L. Sanoi College being an affiliated college of Manipur University does not have the privilege to frame the Curriculum on its own. The curriculum for different subjects taught in the College is set by the various Departments of the Manipur University. Planning for the transaction of curriculum carried throughout the years. Before the beginning of the new academic year meeting was held to plan the Academic Calendar of the college, Course planning, Unit planning, determining the Instructional objectives, transaction of it using through different means of pedagogy and the types of Internal Assessment at different stages, Field based activity, Project based activity among others to be carried out in the following academic year are discussed.
Teaching and Learning	Teaching - learning activities were carried by different teachers through different method of teaching. Some transact classes by discussing the topic with the students, while other transact it through assigning Project work holding class seminar and some other by taking the help of IT
Examination and Evaluation	The Examination Committee of the college look after all the matter to the evaluation of the college. From the beginning of the academic session till



the declaration of each semester, the Examination Committee work independently on its own without any interference. The Examination Committee, from the commencement of each semester communicate with each Department of the college and chart out the different Internal Assessment to be carried out by each of them

Research and Development

The College the teachers of the college to take up research programme. Faculty staff are encouraged to register for PhD Programs Approved faculty members are motivated to apply and obtain research grants from various government and non-government research funding agencies such as UGC, AICTE etc. Faculty members are encouraged to publish their research contributions in various National and International Journals.

Library, ICT and Physical Infrastructure / Instrumentation

The college has one library with modest reference and text books. The library of the college is partially automated with Koha. To create an atmosphere of joyful learning while the delivering the lesson, Smart board have been installed in of the classrooms. Teachers are encouraged to used it in their transaction. Each department look after the maintenance of physical infrastructure at departmental level.

Human Resource Management

The college Practice of decentralise and participative management Though, the college faces problems in regards to teaching and non - teaching faculty. There are many Departments where more teaching staffs were felt. The available teachers manage the problem by overworking so as not to pass the problem to the student of the college. As the college has also limited human resources in non - teaching faculty the college engaged staffs to meet shortage of teaching and non-teaching staff. The students of the college helped the college - in the collection of admission form, examination form among others.

Admission of Students

The college follows the guidelines of the Directorate of University and Higher Education in regards to notification and declaration of students for admission in the college. Every year the college published Prospectus to give information to the

	prospective students to the Courses and Programme available in the college number of seats available for each courses eligibility criteria for each course fee structure for each programme and the dress code of the students among others.
Industry Interaction / Collaboration	As Nambol L. Sanoi college is located in the rural setting and most of the students profess on vocation or the other, the college sincerely strive towards imparting skills on different skills. In this regard the college gave big emphasis on collaborating with the entrepreneurs including the local entrepreneurs to acquaint the student in one or the other skills.
Admission of Students	Student counselling is done at the time of admission by the faculty.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	the college keeps computerized records of all the administrative decisions like notices, circulars, leave applications etc.
Finance and Accounts	the college maintains computerized records of all financial matters like pay slips of staff and faculties, outlays for various activities of the college etc.

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
No file uploaded.				

#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	05/02/2018	02/03/2018	25
Orientation Programme	2	28/03/2018	27/04/2018	30
Refresher Course	3	24/03/2018	16/04/2018	23
Refresher Course	1	08/12/2017	29/12/2017	21
Short Term Course	1	27/07/2017	31/07/2017	5
Short Term Course	1	18/01/2018	21/01/2018	4

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college has a Staff Association for the teaching and non - teaching Faculty of the college. All the eligible members including the Principal of the college regularly contribute to the said association. The contribution earmarked a certain amount of money for giving support to the faculty when they are in actual needs of it. The college encourage its faculty to undergo Faculty Improvement Programme (FIP).	The college has a Staff Association for the teaching and non - teaching Faculty of the college. All the eligible members including the Principal of the college regularly contribute to the said association. The contribution earmarked a certain amount of money for giving support to the faculty when they are in actual needs of it.	As most of the students are from Socio - economic Disadvantage Group (SEDG), the college looking ways to improve the lots of the students. Help students in getting scholarship from government agencies.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a government college, all the governmental related financial matters are regularly audited by the office of the Accountant General of India, Manipur and state Audit Department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	D/ UHE in regards to CAS of teachers	Yes	IQAC in regards to CAS of teachers
Administrative	No	Directorate of Education	No	Principal Office

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

**No Data Entered/Not Applicable !!!**

6.5.3 – Development programmes for support staff (at least three)

The college encourage its non - teaching faculty to go for training at State Academy of Training so as to enable them to enhance their office procedures. The Contribution of the Staff Association earmarked a certain amount of money for both the teaching and non -teaching faculty of the college. Granting them permissible leave as provided by the state government.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Making effort to encourage students to in different skills. Awareness programme on menstruation and distribution of sanitary pads. To help the student of the college to get scholarship from different government agencies

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Computer S ensitisation of Student (IT ITES)	07/04/2017	07/04/2017	06/04/2018	30
2018	Internal Appraisal of	01/06/2018	01/06/2018	30/06/2018	30

the teacher  
of the  
teacher of  
the college  
to enable  
them to  
apply for  
Career  
Advancement  
Scheme  
easily.

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
<b>Ramp/Rails</b>	<b>Yes</b>	<b>1</b>

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<b>No file uploaded.</b>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation. 2. Installation of Compost Bin. 3. Solar Panel for lightning. 4. Green Party. 5. Swachhta Hi Seva.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Pro poor student attitude. 2. Concession to meritorious and regular students monetarily. 3. Decentralization and Participation Management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of this College is to provide a comprehensive education to all the students who came from different walks of life.

Provide the weblink of the institution

## 8. Future Plans of Actions for Next Academic Year

? To promote the student-teacher interactions in terms of academic, sports, social and cultural activities. ? To enhance ICT classrooms and library automation ? To enhance the academic atmosphere in the campus ? To promote the professional carrier of the teaching faculties ? Organisation of national and state level seminars