Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**NAMBOL L. SANOI COLLEGE**
Name of the head of the Institution	**Dr. L. P. Baskota**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03852453470**
Mobile no.	**8787544706**
Registered Email	**principalnlsc5@gmail.com**
Alternate Email	**nambolsanoicollege@gmail.com**
Address	**Kongkham Awang Leikai**
City/Town	**Nambol**
State/UT	**Manipur**
Pincode	**795134**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. O. Lukhoi Singh**
Phone no/Alternate Phone no.	**03852453470**
Mobile no.	**9862509164**
Registered Email	**oinamlukhoi@gmail.com**
Alternate Email	**principalnlsc5@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.nambolsanoicollege.edu.in/documents/SS15112213200.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.nambolsanoicollege.edu.in/naac/2016_2017_Academic_Calendar.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.04**	**2016**	**19-Jan-2016**	**18-Jan-2021**

6. Date of Establishment of IQAC

11-Sep-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Internal Appraisal of the teacher of the college to enable them to apply for	**01-Jun-2017** **30**	**30**

Career Advancement Scheme easily.		
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Internal Appraisal of the teacher of the college to enable them to apply for Career Advancement Scheme easily.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Audit of Teacher	Internal Appraisal of the teacher of the college to enable them to apply for Career Advancement Scheme easily.
Develop Academic Calendar	Prepared Academic Calendars
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**30-Sep-2016**
17. Does the Institution have Management Information System ?	**No**

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> **As for regular courses the curriculum prepared by the parent university is followed in letter and spirit. It is the responsibility of the college that those curriculums are abide by. However, faculties of different departments of the college does maintain a healthy and active relationship with the university to suggest modifications in curriculum to keep up with new challenges and also addressed the challenges faced by students and faculties in delivering the desired duty. The college does offer B. Voc courses with the motto of skilling the youth and enhancing their employability and the college has the autonomy of preparing curriculum for these courses which are then placed before the Board of Study of the Manipur University for approval.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	**Nil**	**Nil**	**0**	**Nil**	**Nil**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**Nil**	**Nill**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	English, Manipuri, Economics, Education, Geography, History, Philosophy, Political Science	18/06/2010
BSc	Botany, Chemistry, Mathematics, Physics, Zoology	18/06/2010
BVoc	Software Development	01/07/2014
BVoc	Sericulture	01/07/2014

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	30
BSc	Botany	30
BSc	Zoology	20
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback collected on curriculum aspects and courses from different stakeholders is analysed and considered by the respective departments and placed before the IQAC for discussion and future plan of action. Syllabus review is given by the concerned subject faculty at the end of the semester with regard to implementation of syllabus, mode of presentation, lecture material, suggested books and updated information. After collecting and assessing the feedback from various stakeholders on curriculum aspects, valuable suggestions which can be implemented at the college level are incorporated and rest are forwarded to the affiliating university for possible

changes. The college recognises the need to make the feedback system more effective and efficient in future. It will be a sincere attempt for college to keep records of the feedback from different stakeholders by the concerned departments and cells of the college. The feedback system will address aspects on infrastructure, external factors and other factors that will enable the college to transform into an accessible and holistic teaching-learning space in future.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Manipuri, Economics, Education, Geography, History, Philosophy, Political Science	250	Nill	80
BSc	Botany, Chemistry, Mathematics, Physics, Zoology	250	Nill	52
BVoc	Software Development	50	Nill	14
BVoc	Sericulture	50	Nill	7
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	408	Nill	46	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	10	6	0	4	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As Nambol L Sanoi is located in the rural setting of Manipur, most of the students come from Socio – Economic Disadvantage Group (SEDG). Some of them (mostly boy students) inform the Admission Committee that they work Part time to pay their Admission fee. In fact most of the students of the college paid their fees like Admission fees, Examination fees etc. by carrying out Part time jobs. Another section of students (mostly girl students) at their respective home they are engaged in activities like weaving, dyeing, etc., and earn decent amount. Taking note of such socio – economic environment of most of the students of the college, efforts made to reach teaching – learning transaction to the students wherever they are. As such teaching learning mode is carried out in blended mode i.e. along with face to face interaction teaching – learning transaction is also carried out in virtual mode. In college, projectors are made available to those faculties who want to transact classes through LCD. The faculties developed their own PPT to transact classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
408	46	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	46	22	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ENG, MAN, ECO, EDN, GEG, HIS, PHI, PSC	6TH SEMESTER	25/05/2017	30/06/2017
BSc	BOT, CHM, MAT, PHY, ZOO	6TH SEMESTER	25/05/2017	30/06/2017
BVoc	Sericulture	6TH SEMESTER	Nill	Nill
BVoc	Software Development	6TH SEMESTER	Nill	Nill
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college being affiliated to Manipur University, strictly adheres to the syllabus prescribed by the University. Semester examinations are conducted as per Manipur University examination schedule. As per Manipur University

examination rules there is no provision for awarding certain weightage to internal evaluation. However, for effective implementation of Continuous Internal Evaluation (CIE) system and ensuring quality education the institute conducts two-unit tests or assignments as per the requirement of the paper/ subject concerned. The answer scripts are given back to the students after evaluation for providing sufficient transparency and accountability and also deliberate upon area for improvement. The institute also encourages and guide student to participate in national level competitions organized by other Colleges and Universities in sports, NSS, and other extracurricular and cultural activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly adheres to the academic calendar of the affiliating University though it does incorporate unit test, field trips and other academic, sports and cultural programmes as per convenience of the college. As for the conduct of examination the college strictly follows the academic calendar of the affiliating university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.nambolsanoicollege.edu.in/naac/poco.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
6th Semester	BA	English, Manipuri, Economics, Education, Geography, History, Philosophy, Political Science	96	74	77
6th Semester	BSc	Botany, Chemistry, Mathematics, Physics, Zoology	96	73	76
2nd Semester	BVoc	Sericulture	15	7	46.7
2nd Semester	BVoc	Software Development	21	14	66.7
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.nambolsanoicollege.edu.in/naac/SSS.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
BOTANY DEPARTMENT	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	Nill
International	Botany	2	Nill
National	Botany	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MANIPURI	4
HISTORY	1

BOTANY	1

View File

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	NA	0

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 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	NA

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 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	8	1	0
Presented papers	1	3	1	0

View File

3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	0	0

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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

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 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
24.82	24.55

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

| NA | Nill | 0 | 2022 |

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7432	0	0	0	7432	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	10	0	0	20	1	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	31	10	0	0	20	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
26.23	28.04	24.82	24.55

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the proper maintenance of the college material resources, several committees like Library Committee, Admission Committee, Exam Committee, IQAC, etc. in some area and Teacher in charge in other area were formed. Head of the Departments were appointed to look after the maintenance of their respective Departments. College Development Committee was also formed to look after and

maintenance for the overall material resources of the college. In addition to the main library, each department has a collection of syllabi, past year university question papers and core textbooks for easy access. The institute has reasonable computers and all science departments have their own laboratories. Sport equipment are made available to students. They are also given regular practice sessions and training. The classrooms are fully furnished with benches and desks. The classrooms are well ventilated.

https://www.nambolsanoicollege.edu.in/documents/COMM13112212231.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Scholarship	39	324180
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nill	0	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NA	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

NA	0	0	NA	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	1	B.SC.	Zoology	MU	MSc
2016	1	B.SC.	Zoology	NEGRIMS	MBBS
2016	1	B.SC.	Zoology	RIMS	MBBS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nill

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Like other college of Manipur, Nambol L Sanoi College has Student Council known as Nambol L Sanoi College Student's Union. The Student's Union of the college has the following portfolio – General Secretary, Finance Secretary, Games and Sports Secretary, Magazine Secretary, Cultural Secretary, Debate Secretary, Boys Common Room Secretary and Girls Room Secretary. Teaching faculties of the college were appointed as Teacher in charge of each portfolio. While carrying out the activities of the respective portfolio the concerned Secretary helped the Teacher in charge for the smooth functioning of the concerned portfolio. As the college has limited human resources especially in non – teaching faculty the students of the college helped the college – in the collection of admission form, examination form among others.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Mentoring cum career guidance programme. 2. Cleanliness drive in collaboration with NSS Unit of the college

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice of decentralization and participative management is evident in every sphere as each stakeholder performs respective role in planning and implementing activities for the overall development of the institution. • The institution forms various academic and non-academic Committees with specific assigned purposes. Regular meetings are convened amongst Committee members, Principal, Faculties and the student representatives through which matters of strategic importance are discussed with equal opportunities to share and express their positive comments and constructive suggestions. • The HODs are given full responsibility to discuss and solve the matters at the departmental level with the respective faculty members in consultation with the Principal. They maintain departmental records and plan activities for the effective implementation of the same to enhance the teaching – learning process.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Nambol L. Sanoi College being an affiliated college of Manipur University does not have the privilege to frame the Curriculum on its own. The curriculum for different subjects taught in the College is set by the various Departments of the Manipur University. Planning for the transaction of curriculum carried throughout the years. Before the beginning of the new academic year meeting was held to plan the Academic Calendar of the college, Course planning, Unit planning, determining the Instructional objectives, transaction of it using through different means of pedagogy and the types of Internal Assessment at different stages, Field based activity,

	Project based activity among others to be carried out in the following academic year are discussed.
Teaching and Learning	Teaching – learning activities were carried by different teachers through different method of teaching. Some transact classes by discussing the topic with the students, while other transact it through assigning Project work holding class seminar and some other by taking the help of IT.
Examination and Evaluation	The Examination Committee of the college look after all the matter to the evaluation of the college. From the beginning of the academic session till the declaration of each semester, the Examination Committee work independently on its own without any interference. The Examination Committee, from the commencement of each semester communicate with each Department of the college and chart out the different Internal Assessment to be carried out by each of them.
Research and Development	The College the teachers of the college to take up research programme. Faculty staff are encouraged to register for PhD Programs Approved faculty members are motivated to apply and obtain research grants from various government and non-government research funding agencies such as UGC, AICTE etc. Faculty members are encouraged to publish their research contributions in various National and International Journals.
Library, ICT and Physical Infrastructure / Instrumentation	The college has one library with modest reference and text books. The library of the college is partially automated with Koha. To create an atmosphere of joyful learning while the delivering the lesson, Smart board have been installed in of the classrooms. Teachers are encouraged to used it in their transaction. Each department look after the maintenance of physical infrastructure at departmental level.
Human Resource Management	The college Practice of decentralise and participative management Though, the college faces problems in regards to teaching and non – teaching faculty. There are many Departments where more teaching staffs were felt. The available teachers manage the problem by overworking so as not to pass the problem to the student of the college.

	As the college has also limited human resources in non – teaching faculty the college engaged staffs to meet shortage of teaching and non-teaching staff. The students of the college helped the college – in the collection of admission form, examination form among others.
Industry Interaction / Collaboration	As Nambol L. Sanoi college is located in the rural setting and most of the students profess on vocation or the other, the college sincerely strive towards imparting skills on different skills. In this regard the college gave big emphasis on collaborating with the entrepreneurs including the local entrepreneurs to acquaint the student in one or the other skills.
Admission of Students	The college follows the guidelines of the Directorate of University and Higher Education in regards to notification and declaration of students for admission in the college. Every year the college published Prospectus to give information to the prospective students to the Courses and Programme available in the college number of seats available for each courses eligibility criteria for each course fee structure for each programme and the dress code of the students among others. Student counselling is done at the time of admission by the faculty.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nill	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

organised for teaching staff	organised for non-teaching staff					
Nill	NA	NA	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION COURSE	2	23/03/2017	21/04/2017	Nill
REFRESHER COURSE IN Mathematics	1	20/03/2017	10/04/2017	Nill
Winter School in Sustainable Livelihood Strategy for Poverty Reduction	1	23/01/2017	13/02/2017	Nill

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college has a Staff Association for the teaching and non – teaching Faculty of the college. All the eligible members including the Principal of the college regularly contribute to the said association. The contribution earmarked a certain amount of money for giving support to the faculty when they are in actual needs of it. The college encourage its faculty to undergo Faculty Improvement Programme (FIP).	The college has a Staff Association for the teaching and non – teaching Faculty of the college. All the eligible members including the Principal of the college regularly contribute to the said association. The contribution earmarked a certain amount of money for giving support to the faculty when they are in actual needs of it.	As most of the students are from Socio – economic Disadvantage Group (SEDG), the college looking ways to improve the lots of the students. Help students in getting scholarship from government agencies.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a government college, all the governmental related financial matters are regularly audited by the office of the Accountant General of India, Manipur and state Audit Department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	D/ UHE in regards to CAS of teachers	Yes	IQAC in regards to CAS of teachers
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

The college encourage its non – teaching faculty to go for training at State Academy of Training so as to enable them to enhance their office procedures. The Contribution of the Staff Association earmarked a certain amount of money for both the teaching and non -teaching faculty of the college. Granting them permissible leave as provided by the state government.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Making effort to encourage students to in different skills. Awareness programme on menstruation and distribution of sanitary pads. To help the student of the college to get scholarship from different government agencies.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Internal Appraisal of the teacher of the	Nill	01/06/2017	03/06/2017	30

	teacher of the college to enable them to apply for Career Advancement Scheme easily.					
2017	Feedback Collection from stakeholders	Nill	01/05/2017	31/05/2017	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college is very pragmatic towards the concept of environmental consciousness and sustainability. Environmental education is a compulsory course offered by the college to the students of BA / BSc Fourth semester students. The aim of this course is to provide awareness and basic knowledge to the students about the current environmental issues and the new ways of sustainability. In terms of infrastructure solar energy is provided in most of the sections of the Eastern Wing of the college especially in the departments of Zoology, Chemistry and Physics. LED lights were fitted in most of the rooms of the college. Further, physical sensors and solar bulbs are also installed in some sections of the Western wing of the college. At the same time the college timely organized tree plantation drive to create awareness about deforestation and to propagate green campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

Nill	Nill	Nill	Nill	Nill	NA	NA	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics	Nill	Transacted by teachers based on relevant topics of the respective syllabus of Manipur University, the affiliating university of Nambol L Sanoi College
Code of conduct	Nill	Code of conduct for the students and teachers of the college are distributed to the concerned stakeholders at the beginning of each session.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) Tree Plantation
(ii). Installation of Compost Pit
(iii). Solar Panel for lightning
(iv). Green Campus
(v). Swachhta Hi Seva

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Internal Appraisal for the teacher of the college was conducted. This was done to help the teachers of the college to be familiar with the latest CAS. The Appraisal of the teachers was kept in the custody of the IQAC of the college. 2. Plantation of varieties of plants and trees within the campus of the college. Separate waste disposal for degradable and non - degradable have been maintained.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.nambolsanoicollege.edu.in/naac/2016_2017_Appraisal.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As Nambol L Sanoi College is located in rural setting, the ecosystem of the college is lush with trees and plants all around it. One of the main objectives of the college is to teach students hands on experience with reference to its

eco – system. This system of teaching beyond the four walls of the classroom makes the teaching learning process very interesting to the students of the college. Under the initiatives of the Botany Department of Nambol L Sanoi college efforts are made to name all the trees within and its surrounding area botanical, English and local name.

Provide the weblink of the institution
https://www.nambolsanoicollege.edu.in

8.Future Plans of Actions for Next Academic Year

 ? To promote the student-teacher interactions in terms of academic, sports, social and cultural activities. ? To enhance ICT classrooms and library automation ? To enhance the academic atmosphere in the campus ? To promote the professional carrier of the teaching faculties ? Organisation of national and state level seminars